

Community Policing Advisory Board
Notice of Meeting

1 Frank Ogawa Plaza, Oakland City Hall, Oakland, California 94612

Nov. 5, 2014 6:00 pm

Officer John Hege Hearing Room, 1st Fl.

AGENDA

Welcome / Roll Call/ Call to Order

Committee Membership: Jay Ashford (M), Frank Castro (NW), John Garvey (Dist. 2), Sal Gomez (District 5), Krista Gulbransen (Dist. 4), Angela Haller (NW), Chairperson Marcus Johnson (AL), Don Link (M), Sheryl Walton (M), and Renia Webb (OHA).

Vacancies: District 1, District 3, District 6, District 7, and OUSD

Staff: Joe DeVries

Appointee Notes: Dist. = District; M = Mayoral; NW = Neighborhood Watch; OHA = Oakland Housing Authority; OUSD = Oakland Unified School District

Each person wishing to speak on items must fill out a speaker's card. Persons addressing the Community Policing Advisory Board shall state their names and the organization they are representing, if any.

1. **Open Forum:** Public comment is an opportunity to speak on items not on the agenda but within the jurisdiction of the Advisory Board. *Speakers are limited to two minutes.*

2. **Agenda Items:**

2.1. NCPC Re-Certification:

1. CPAB Draft NCPC Compliance Letter. Discussion/Action
2. Confirm Chair and NCPC Resource Committee findings that the following NCPCs should be re-certified: Beats 3y, 9x, 10x, 12y/13x (combined), 13y, 14x, 17xy, 22y, and 25x. Discussion/Action

2.2. Committee Updates

1. Program and Resource Committee: Continued E-Newsletter and Tri-Fold Updates, Discussion /Possible Action.
2. NCPC Resource Committee: NCPC Recertification (subject to outcome of above item 2.2) Beats under consideration are 2X/5X, 6X, 12X, 18XY/19, 25Y, 26XY, 30X, 35Y, and 14X. Discussion /Possible Action.

2.3. Staff Report, i.e. status of vacancies

2.4. Chair Report & Updates

Adjournment

Community Policing Advisory Board Webpage

<http://www2.oaklandnet.com/Government/o/CityAdministration/d/CPAB/>

Adjournment

Community Policing Advisory Board meetings are wheelchair accessible. Please call 510.238.7570 or TDD: 510.238.3724 to request a sign-language interpreter. Interpretation services is available upon request five days prior to the meeting by calling the Office of Equal Access at 510.238.6448. Copies of explanatory documents and other related materials listed in the agenda are available for public inspection and/or copying at City Hall, the City Clerk’s office.

ACTION RECAP

Regular Meeting

Sept. 3rd, 2014

CONVENE / ROLL CALL:

Chairperson Johnson called the meeting to order at 6:20 p.m. QUORUM

Board members present were Garvey, Gomez, Gulbransen, Haller, Link, Chairperson Johnson, Walton, and Webb.

Absent: Ashford, Castro

Vacancies are District 1, 3, 6, 7 and OUSD appointments (total 5 vacancies)

Note: There was official recording of this meeting.

1. PUBLIC COMMENT / OPEN FORUM: Assata Olugbala

2. ACTION RECAP:

2.1 Continued Item, Action Plan Initial Statement, and Supporting Statement

No public speakers

Action: Chair Johnson tabled item for next meeting.

2.2 OPD Technical Bulletin, Index Number: III-A.5 DRAFT, Capt. Tull

No public speakers

Action: Item pulled from agenda at suggestion of Chair, MSP by consensus.

2.3 Committee Updates

2.3.1 Program and Resource Committee: E-Newsletter Discussion

No public speakers

ACTION: Three separate motions made by Gulbransen, seconded Haller, passed unanimously: Create E-Newsletter; Name E-newsletter "Community Policing in Oakland;" and Test content.

2.3.2 NCPC Resource Committee, Recertification process discussion

Public speakers: Allene Warren, Assata Olugbala, and Nancy Sidebothem

ACTION: Lost Quorum –Chair to take action

2.4 Staff Report: Nothing to report

- 2.5 Chair Report & Updates– presented a letter written to City Administrator and Mayor specifically asking that the NCPC funding be restored provided to members and public.

Public speaker: Assata Olugbala

- 2.6 Agenda Building– since there was No Quorum. Members discussed NSCs to reach out to NCPC chairs, who submitted recertification forms; e-newsletter and tri-fold content update, CPAB Initial Statement, and Supporting Statement; and NCPC funding support letter.

NOTE: PAST MEETING DRAFT MINUTES ATTACHED

ADJOURNMENT at 8:00 p.m.

Community Policing Advisory Board
Draft Meeting Minutes
Sept. 3rd, 2014

The meeting started at 6:20 with roll call:

Members present: Johnson, Haller, Garvey, Gomez, Gulbransen, Link, Walton, and Webb.

Absent: Ashford, Castro

1. Open Forum:

Assata Olugbala addressed the Board and referenced the recent unrest in Ferguson, MO in the aftermath of the killing of Michael Brown by a police officer. She noted that many lessons could be learned from the Ferguson experience and applied to Oakland. She also noted that the CPAB is the governing body that could do the most to improve community/police relations and that the department will continue to have a problem relating with the community until more of its members live in Oakland. She also commented that her NCPC (for Beat 25Y) only meets quarterly and she feels this is too infrequent.

2. Agenda Items:

2.1: Action Plan Initial Statement and Supporting Statement: This item was tabled.

2.2: OPD Technical Bulletin Index Number III-A.5: This bulletin was first presented by Captain Tull and he asked for CPAB comments and/or revisions. Since no revisions were proposed, the Chair suggested the item be pulled from the agenda. Member Haller made a motion to do so and the motion passed by consensus.

2.3: Committee Updates

1. Program and Resource Committee: E-Newsletter Discussion and Action:

Member Garvey presented a template for an online newsletter that he and member Gulbransen were developing. He is proposing that this online letter subscribe to the various social media outlets that OPD generates including the Area Captains' on-line submissions, Next Door, Nixl, and any other appropriate internet source. By creating this template, the CPAB would be creating an automatically updating newsletter with information constantly being added from OPD that is relevant and in real time. The CPAB could also add their monthly meeting agendas, minutes, and any other relevant links and data so that subscribers would have easy access to the information. The advantage of an automatically updating letter is that it is not labor intensive and will never be out-of-date.

Concerns were raised over the fact that many Oaklanders still do not have access to a computer and they would be excluded from this service. Also, because the system would constantly be updating there was concern that some of the data would be hard to gain access to after the fact. Member Gulbransen acknowledged the "digital divide" that this doesn't address and Joe DeVries suggested that staff could print a daily hard copy of any articles or resources that appear on the site to keep a paper archive.

Three separate motions were made by Member Gulbransen and seconded by Member Haller, all of which passed unanimously:

1. To create the E-Newsletter

2. To name the E-newsletter "Community Policing in Oakland."
3. To test content for the next thirty days and bring suggestions about content back to the Board in October.

2. NCPC Resource Committee, Recertification process:

Member Haller stated that 12 NCPCs had submitted their recertification forms thus far and generally speaking they all looked good. She visited all of the Area Captains' Advisory Committees and sought the assistance of the Neighborhood Services Division to get the word out about the process.

As a next step Chairperson Johnson suggested that all of the nCPCs that submitted their forms should receive acknowledgement and he hopes to do so at the next meeting. He noted that they could be invited to attend in October so they could be a part of the conversation about the process and to answer any questions and learn from each other.

Member Gulbransen asked about the specific qualifications required to be recertified. She wanted assurance that the process was consistent and that NCPC volunteers would not be confused. Member Haller noted that to be an official NCPC there were only a few requirements: Outreach to the whole beat each year, an election, a set meeting schedule, and by-laws. It was noted that the outreach component has become more challenging since the NCOCs lost their outreach budget.

Member Link pointed out that in the past, the idea of certification was to help incentivize the creation of NCPCs back in the late 90's (when they were not forming in some parts of the city) because certification meant receiving support from an NSC and a small budget. He felt that recertification should be considered a "tune-up" where leaders are given some ideas about other things they could do to improve their work (such as reaching out to merchant's, the schools, etc.) He did not think the process should appear punitive or difficult.

There were 3 Public Speakers on this topic:

Allene Warren asked how the NCPCs received notice about the process as she was unaware of her NCPC receiving the forms.

Assata Olugbala asked if there were performance metrics involved in recertification. She would like to see some standardized measurable objectives for the NCPCs as she sees a disparity in how different NCPCs function.

Nancy Sidebothem pointed out that as an NCPC Chair she does a lot of outreach at local businesses, with a team of block captains that take flyers to their respective areas, and through her own contribution of paper and copies. She noted that losing the \$700 outreach budget hurt a lot and while she can afford to pay out of pocket for outreach, a lot of neighbors cannot.

Member Gulbransen made a motion to ask Member Haller to bring back a check list that clearly showed what was required of an NCPC to be recertified and Don Link seconded the motion but it was withdrawn after further conversation.

Although no motion was made (the Board lost its quorum at this point in the meeting) there was general agreement that the NCPCs who submitted forms should be invited to the October meeting to review and discuss their certification. Joe DeVries offered to seek support from the City Administrator to provide food for the October meeting to attract the NCPC Members and make the event appealing.

2.4 Staff Report: Joe DeVries has nothing official to report.

2.5 Chair's Report: Chairperson Johnson provided a copy of the letter he sent to the City Administrator and Mayor specifically asking that the NCPC funding be restored to assist with outreach. He noted that this request was made by the CPAB in the last funding cycle and that he will continue to ask for it because of the hardship so many NCPCs face in conducting outreach without a budget. He explicitly noted the contradiction in that NCPCs are required to conduct beat wide outreach at least once a year to be qualified for recertification and yet there is no resource available to them to do so.

There was one public speaker on the item:

Assata Olugbala commented that although the NCPCs are having difficulty with funding, there are many more groups also in need including Ceasefire, Housing for Victims of violent crime, and case workers. The upcoming ballot measure does not increase the amount of money available for these programs and therefore will not be able to accomplish what it hopes to.

2.6 Agenda Building: Although there was no quorum, the group discussed the following items for the October agenda: Inviting all the NCPC chairs who submitted recertification forms and asking the NSCs to reach out to them, follow-up on the e-newsletter and the trifold content that Member Garvey has been working on, continuing item 2.1 (if Member Castro is available), and discussing asking NCPC Chairs to support Chair Johnson's letter requesting that funding be restored.

The Meeting adjourned at 8pm.

Community Policing Advisory Board
ACTION RECAP
Regular Meeting
Oct. 1, 2014

CONVENE / ROLL CALL:

Chairperson Johnson called the meeting to order at 6:20 p.m. NO QUORUM

Board members present were Ashford, Garvey, Gomez, Haller, Link, and Chairperson Johnson,
Absent members were Castro, Gulbransen, Walton, and Webb.

Vacancies are District 1, 3, 6, 7 and OUSD appointments (total 5 vacancies)

Note: There was official recording of this meeting.

1. PUBLIC COMMENT / OPEN FORUM: None

2. ACTION RECAP:

- 2.1 Presentation by OPD DC Downing: Problem Solving Officers (PSO) versus Community Resource Officers (CRO) hear from OPD on the effect on Community Policing.No public speakers

Action: No Quorum, **NO ACTION**

- 2.2 NCPC Recertification Discussion: Chairperson Johnson discussed the documents that were submitted by NCPCs (Beats 3y, 9x, 10x, 12y/13x (combined), 13y, 14x, 17xy, 22y, 25x) scheduled for consideration of recertification. Beat 14x and 17xy lacked some documents.

Public speakers: Allene Warren, NSC Rene Sykes, Ron Wolf, and Bob Vaughn

Action: No Quorum, **NO ACTION**

- 2.3 Committee Updates

2.3.1 Program and Resource Committee: E-Newsletter Discussion (continuation)

No public speakers

Action: No Quorum, **NO ACTION**

- 2.4 Staff Report: Board Vacancies

- 2.5 Chair Report & Updates– Met with potential graduates of the 170th Police Academy.

- 2.6 Agenda Building– continue re-certification process, newsletter update

NOTE: NO PAST MEETING DRAFT MINUTES ATTACHED. Action: No Quorum

ADJOURNMENT at 8:10 p.m.

Community Policing Advisory Board
Draft Meeting Minutes
Sept. 3rd, 2014

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Absent: Ashford, Castro

1. Open Forum:

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2.1: Action Plan Initial Statement and Supporting Statement: This item was tabled.

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Community Policing Advisory Board
1 Frank Ogawa Plaza, Oakland City Hall, Oakland, California 94612

NCPC Certification/Re-Certification Notice of Review

Dear NCPC,

Thank you for your certification/re-certification submission.

Your certification/re-certification submission is scheduled to be reviewed during the Wednesday, November 5, 2014, Community Policing Advisory Board (CPAB) meeting, held at 1 Frank Ogawa Plaza, Oakland City Hall. The meeting begins at 6:00 p.m.

Refreshments provided.

As Chair of the NCPC, request your presence to provide any additional information, ask any questions, and, if needed, provide responses to Board Member questions.

If you are unable to attend, another officer may appear as the official NCPC representative.

During the review, we will look at your submitted qualifying evidence of compliance in order to grant certification.

Reviews of Compliance with Resolution 79235 C.M.S. include evidence that:

- All meetings are public, announced within the beat and people are invited to attend.
- Meetings are regular and at least quarterly
- Written and adopted bylaw exist, that include annual elections and are available to all residents of the beat

Examples of qualifying evidence of compliance include copies of adopted bylaws, completed certification/re-certification forms, agenda/s, and notifications, e.g. notice of meetings, calendar of meetings, any email announcements, postcards, etc.

I ask that you review your submission, **AGAIN**, and if any of these items listed above are not included in the initial submission, please forward ASAP to your NSC.

Again, the Board would like to thank you for your **volunteerism** and consistent hard work in your community in the continued quest to thrive as a fun and safe community.

Sincerely yours,

/mj

Marcus Johnson, CPAB Chair
on behalf of the Community Policing Advisory Board

CC: Beats 2X/5X, 6X, 12X, 18XY/19, 25Y, 26XY, 30X, 35Y, and 14X.

Sent out via email Oct. 8, 2014 to Jacqueline Long, Neighborhood Services Supervisor for distribution

City of Oakland
Community Policing Advisory Board

DRAFT EXAMPLE

WHEREAS on May 17, 2005 the City Council of the City of Oakland passed Resolution No. 79235 amending Resolution No. 72727 C.M.S., which implemented the City of Oakland's community policing policy, to provide a structured approach to community involvement; and

WHEREAS Resolution 79235, Section 4, para. 4.4 states that NCPCs shall meet regularly, as determined by their members, but at least quarterly; and

WHEREAS Resolution 79235, Section 4, para. 4.5 states that meetings of NCPCs are publicly announced; and

WHEREAS Resolution 79235, Section 4, para. 4.6 states that all meetings of NCPCs shall be public; and

WHEREAS Resolution 79235, Section 4, para. 4.8 states the NCPC will, to the extent safe and reasonable, provide notice of meetings to all addresses in the police beat at least once each year. *This requirement is waived due to the loss of funding in 2009, previously administrated by the CPAB to the NCPCs to conduct outreach and other activities.*

WHEREAS Resolution 79235, Section 4, para. 4.9 states that each NCPCs adopt written bylaws to govern the conduct of its meetings. These bylaws must include a requirement for annual elections of any leadership positions, whether they are called officers, steering committee members, or other names. These bylaws shall be available to all residents of the police beat; now, therefore, be it

RESOLVED, that the Community Policing Advisory Board, as part of its responsibilities for overseeing and monitoring the implementation of Resolution 72727 C.M.S., has the authority to establish a process to include documentation for certifying that NCPCs have been organized and continue to function in compliance with the requirements of this resolution; now, therefore, be it

FURTHER RESOLVED, the Community Policing Advisory Board would like to commend **Beat XY** for their commitment to improve the quality of life in their neighborhood/s; now, therefore, be it

FURTHER RESOLVED, the Community Policing Advisory Board finds **Beat XY** in compliance of Resolution No. 79235 and hereby certify **Beat XY** for 2 years, beginning on the below date.

CPAB MEETING/HEARING DATE:

PASSED BY THE FOLLOWING VOTE:

AYES- ASHFORD, CASTRO, GARVEY, GOMEZ, GULBRANSEN, HALLER, CHAIRPERSON JOHNSON, LINK, WALTON, WEBB

NOES-

ABSENT-

ABSTENTION-

ATTEST:

Joe Devries, CPAB Staff