



**Oakland Animal Shelter
Community Advisory Committee**

SPECIAL MEETING

Wednesday, September 10, 2014

4:30 - 6:30 pm

SPECIAL LOCATION:

Oakland Animal Services, 1101 29th Avenue, Oakland

Committee Members:

Chairperson: Amelia Funghi; ***Vice Chairperson:*** Kate O'Connor; ***Secretary:*** Willow Liroff
Allison Lindquist; Deirdre Strickland-Meads; Ann Dunn; Jen Dalmasso, DVM; Evan Eustace

AGENDA

- | | |
|---|--|
| 1. Tour of Oakland Animal Shelter | <i>OAS Staff</i> |
| 2. Welcome & Introductions | <i>Amelia Funghi, Chairperson</i> |
| 3. Open Forum: 15 minutes | <i>Public Comment</i> |
| 4. Review and Approve Minutes | <i>Committee Members</i> |
| 5. Update on OAS Transition from OPD/
Staff Recruitments and Hiring | <i>Chantal Cotton, City Administrator's Office</i> |
| 6. Subcommittee Reports | <i>Committee Members</i> |
| <ul style="list-style-type: none">• Euthanasia & Behavior Assessments• Intake/Customer Service/Live Release• Interventions/Medical Oversight/Cleaning & Basic Care• Community Outreach | |
| 7. Framework/Resolution for Permanent
Advisory Body Subcommittee Update | <i>Committee Members</i> |

8. Next Steps

Committee Members

Attachments:

- 1. Meeting Minutes: August 13, 2014*
- 2. DRAFT: Resolution to formally establish the Oakland Animal Services Community Advisory Commission*
- 3. OAS Community Advisory Committee Roster*
- 4. OAS Cleaning and Vaccination Protocols*



Oakland Animal Shelter Community Advisory Committee

Meeting Date and Time: *Wednesday, August 13, 2014, 4:30 - 6:30 pm*

Meeting Location: *Oakland City Hall, 2nd Floor, Hearing Room 3*

Meeting Attendance:

Present: *Amelia Funghi, Kate O'Connor, Deirdre Strickland-Meads, Ann Dunn, Willow Liroff, Allison Lindquist, Jen Dalmasso*

Staff: *Karen Boyd and Chantal Cotton (City Administrator's staff)*

Meeting Minutes

The third meeting of the Oakland Animal Shelter Community Advisory Committee (Committee) was held on Wednesday, August 13, 2014. The meeting was called to order by the Committee Chairperson Amelia Funghi. There was a 15-minute open forum with several public speakers.

1. Welcome & Introductions

The committee welcomed the addition of Dr. Jen Dalmasso, who will provide expertise in shelter medicine to the group. Dr. Almasso currently works at the Contra Costa County Animal Shelter and formerly worked at Oakland Animal Services. Ms. Boyd announced that the open slot on the committee for animal control expertise will be filled by Evan Eustace, who also works at Contra Costa County Animal Shelter. Mr. Eustace was on vacation and will join the Committee at the September meeting.

2. Open Forum

There was a 15-minute open forum with several public speakers.

3. Review and Approve Minutes

The Advisory Committee unanimously approved the minutes from the July 23 meeting. Kate O'Connor moved approval and Ann Dunn seconded the motion.

4. Update on OAS Transition from OPD/Director Recruitment

Chantal Cotton, Assistant to the City Administrator, provided an update on the status of recruiting and hiring key OAS staff.

OAS Director

The application for the Director position closed on August 8 and the City anticipates receiving candidates' names from the executive recruiter, Avery Associates, the week of August 18. The City is conducting two surveys--one for all current OAS employees and the second for OAS volunteers--seeking input on the qualities and characteristics a Director should have to be successful and recommended priorities for OAS. In addition to the anonymous surveys, City staff are conducting interviews with key OAS stakeholders. Ms. Cotton reported that the candidates would be interviewed by two interview panels made up of City staff representing various backgrounds as well as community members and animal welfare experts. The final decision regarding which candidate to hire will be made by City Administrator Henry Gardner.

Veterinarians

The City is hiring three new part-time vets (for a total of four part-time vets = 1 full-time equivalent). Two of the three part-time vets are expected to start in the next two weeks. The third is in the process of being background checked. City staff are working to expedite background checks and processing of the required paperwork.

The question arose as to whether the City could outsource to other vets or organizations to assist with spay/neuter. It was noted that the Fix Our Ferals clinic has made this offer in the past.

Action Item (for Karen Boyd and City staff)

Karen Boyd will research this possibility and report back to the Committee.

5. Stakeholder Interviews

During the meeting, Ms. Cotton interviewed the Community Advisory Committee as a key stakeholder group. Her questions focused on the Committee's recommendations regarding the new Director's priorities, the traits necessary to be successful in the job, and how the Committee can help the new Director be successful. The feedback received from the stakeholder interviews and the anonymous online surveys of shelter staff and volunteers will inform the evaluation of candidates during the interview and selection process.

6. Policy & Best Practices Subcommittee

The Best Practices Subcommittee (Kate O'Connor, Ann Dunn, Willow Liroff and Amelia Funghi) presented a request to immediately reinstate (by September 15) three OAS programs that have been discontinued in the last year:

1. Volunteer enrichment programs for dogs
2. Limited in-house foster program (if no rescue group is available)
3. Intervention feedings for underweight kittens, those not gaining adequate weight and shelter cats who are not eating.

Several committee members spoke about how important these programs have been and expressed concern about why they were eliminated. Previously the dog enrichment program was staffed by well-trained dog volunteers who would help socialize shy, frightened dogs or poorly trained dogs to optimize their adoptability. They are concerned that dogs whose behavior could be improved through additional contact, enrichment and training are being grouped with more aggressive dogs, thus increasing their fear and minimizing their adoptability.

After a lengthy discussion, other committee members expressed reservations about formally recommending reinstatement of these programs, which would have an operational impact, without better understanding the reasons the programs were discontinued. There was also concern expressed about the Committee making very specific operational requests before addressing the larger goal of making policy and best practices recommendations.

Action Item (for Karen Boyd and City staff)

Karen Boyd offered to informally take the draft recommendations back to City staff to gain a better understanding about why these programs were discontinued and whether there are impediments to reinstating the programs.

The Policy & Best Practices Subcommittee also presented a list of a dozen categories of policy and protocol considerations to address, including:

1. Cleaning and Basic Care
2. Intake and Customer Service
3. Behavior Assessment (initial and ongoing)
4. Interventions: Health and Behavior
5. Euthanasia
6. Live Release
7. Medical Oversight and Quality of Life

8. Volunteer Program (highest and best use of volunteers)
9. Community Outreach
10. Animal Control
11. Program Development
12. Data Collection and Use

Due to the scope of policy issues to consider, the Committee established the four additional subcommittees to focus on priority areas of concern. These include:

1. Euthanasia & Behavior Assessments
 - a. Kate O'Connor
 - b. Willow Liroff
 - c. Deirdre Strickland-Meads
 - d. Amelia Funghi
2. Intake/Customer Service/Live Release
 - a. Ann Dunn
 - b. Willow Liroff
 - c. Amelia Funghi
3. Interventions/Medical Oversight/Cleaning & Basic Care
 - a. Jen Dalmasso
 - b. Allison Lindquist
4. Community Outreach
 - a. Jen Dalmasso

7. Framework/Resolution for Permanent Advisory Body Subcommittee

The Framework/Resolution Subcommittee (Deirdre Strickland-Meads, Amelia Funghi and Willow Liroff) presented a draft resolution to formally establish the Oakland Animal Services Community Advisory Commission for the Committee's consideration. Committee members advised several revisions. A final draft will be presented at the next meeting for adoption by the Committee.

8. Next Steps

OAS staff invited members of the Community Advisory Committee for a tour of the shelter. The Committee decided to hold its **next meeting on Wednesday, September 10 at 4:30 at OAS, located at 1101 29th Avenue, Oakland.**

The meeting was adjourned at about 6:45 pm.

DRAFT

Resolution to formally establish the Oakland Animal Services Community Advisory Commission

Sec. **X.XXXX** Purpose

- (A) The purpose of the Oakland Animal Services Community Advisory Commission (hereinafter referred to as “Commission”) shall be to advise the City of Oakland and the Director of Oakland Animal Services in establishing and reviewing policies and procedures and recommending any changes to ensure that the policies and procedures reflect best practices in the animal welfare industry.
- (B) The Commission shall receive and evaluate monthly reports of shelter statistics for animal intake and outcomes as defined by the national standard of the Asilomar Accords.
- (C) The Commission shall provide an analysis of pending state or local legislation that may affect the City’s animals, or the City’s resident’s around animal-related issues.

Sec. **X.XXXX** Composition

The Commission shall be appointed by the Oakland City Council and Mayor and shall be composed of nine (9) members with at least 55% of the Commission consisting of City of Oakland residents. Each councilmember and the Mayor will appoint one (1) member to the commission. Members of the Commission shall be persons who have demonstrated their compassion for animals and who have experience in animal welfare. The following animal welfare areas shall be represented on the commission. No more than two (2) Commission members shall represent each of the following categories.

Commission Member Categories

- (A) **XXX (X)** licensed veterinarians with public shelter experience preferred;
- (B) **XXX (X)** individuals with seasoned experience volunteering at a public animal shelter;
- (C) **XXX (X)** individuals who represent a public animal shelter;
- (D) **XXX (X)** individuals who represent a private animal shelter;
- (E) **XXX (X)** individuals who represent private animal rescue organizations;

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(F) **XXX (X)** individuals who are representative of the community and can outreach within the areas of Oakland with the highest concentration of need.

No member shall have any financial interest, employment, or policy determining position in any profit making animal care facility, research center, or any profit making organization that deals in the sale of animals for any purpose. Excluded from this requirement are the veterinarians on the Commission.

Sec. **X.XXXX Term**

All members of the Commission shall serve a term of two (2) years, or until a successor is appointed and qualified. However, to provide for staggered terms for the Commission members appointed, four (4) inaugural Commission members representing different categories shall be appointed for a three (3) year term, their successors thereafter to be appointed for a two (2) year term. In no event shall the members serve more than two (2) consecutive terms.

Sec. **X.XXXX Removal and Vacancy**

Members of the Commission may be removed for good cause by city council or 2/3 vote of the Commission. Members who have three consecutive unexcused absences will be automatically terminated. City council shall appoint a suitable person to serve the remaining term of a Commission member whose place becomes vacant for any reason. Appointees shall serve until the city council designates a replacement.

Sec. **X.XXXX Election of Officers**

The Commission shall elect a chairperson and a vice-chairperson from its membership to serve in this capacity for one (1) year terms. The chairperson shall appoint subcommittees for any purpose as deemed necessary by the Commission in order to execute more effectively its duties and responsibilities.

Sec. **X.XXXX Meetings**

The Commission shall meet a minimum of twelve (12) times a year at a time and place to be determined by the chairperson of the Commission, provided that if a quorum is not present at any regularly scheduled meeting, the chairperson shall call a special meeting within seven (7) days of the regular meeting in order to transact said business with minimum delay, and said chairperson shall continue to call special meetings until a quorum is present. Meetings of the Commission shall be conducted in compliance with the Brown Act and the Sunshine Ordinance. The Chairperson may call a special meeting to conduct business outside of the regularly scheduled meeting as needed.

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Sec. X.XXXX Quorum

A quorum shall consist of a simple majority of the members of the Commission.

Sec. X.XXXX Compensation

Members of the Commission shall serve without compensation.

(Ordinance adopted XX/XX/2014)

**Oakland Animal Services
Community Advisory Committee
Roster of Participants**

Category	Name	Organization	Email	Telephone		
1 Shelter management--municipal shelter	Kate O'Connor	Berkeley Animal Care Services	KOConnor@ci.berkeley.ca.us	(510) 981-6601		
2 Shelter management--municipal shelter	Amelia Funghi		Afunghi@ci.berkeley.ca.us	(510) 981-66xx		
3 Shelter management and operations--nonprofit shelter Humane advocacy	Allison Lindquist	East Bay SPCA	Alindquist@eastbayspca.org	(510) 563-4607		
4 Animal rescue--dogs	Deidre Strickland-Meads	Power of Chi (founder)	galav8r@gmail.com	(510) 290-2988		
5 Animal rescue--cats	Ann Dunn	Cat Town	ann@cattownoakland.org	(510) 915-1454		
6 Volunteer operations	Willow Liroff	OAS volunteer	oaklandsanimals@yahoo.com	(510) 295-7674		
7 Veterinary medicine	Jen Dalmasso, DVM	veterinarian	jendalmasso@gmail.com	(510) 673-2580		
8 Animal control	Evan Eustace	Sergeant, Contra Costa Animal Control	lreckless@comcast.net	(510) 693-1233		

CLEANING PROTOCOLS

General Principles:

1. Start with the young animals first (kittens/puppies)
2. Always clean the sick animals last
3. Animals consider the kennel/cage their den and like to keep their smells in it so:
 - a. If the cage or kennel is occupied, spot clean if possible
 - b. Reuse the same bedding if not soiled or wet
4. If a cage is empty and dirty and does not have an ACR, it must be cleaned.

FOAMERS:

Yellow – for everyday use

Concentration: 1:64

Red – for contagious diseases like parvo, panleuk and ringworm

Concentration: 1:16

Green - Major digester

Degreaser and for drains

Cleaning Cat Cages

Cleaning Supplies:

Accel solution in spray bottles for cleaning
Gloves
Empty garbage bags
White disposable towels
ACR holders

Cat Supplies:

Pine pellets
Hard cat food
Cans of cat food / spoon
Clean bowls and litter boxes
Watering can
Towels / hammocks
Scratch paper and pen for health observations

Cage with Cat (Not Heavily Soiled- Spot Clean!)

- Dump litter box and wipe out with paper towels
- Cover bottom of box with pellet litter (two small cat bowl amounts)
- Sweep out any litter or other debris from cage with paper towel
- Shake out towel / hammock if covered in hair into garbage
- Give ¼ cup of dry food, empty water bowl and refill with fresh water
- Change gloves before cleaning the next cat

Dirty Cage with Cat:

- Wipe down divider with Accel and divide cage. Clean one side at a time.
- Remove litter box and bowls. If really dirty, use new bowls and litter box.
- Apply Accel to a rag and clean.
- Follow steps above for “cage with cat”.

Dirty Cage – No Cat:

- Remove everything in cage: litter box, bowls, toys, hammocks, bedding, scratcher
- Remove ACR holder and soak in bucket;
- Spray or wipe all sides, ceiling and both sides of the door of the cage with Accel. Let sit for 10 minutes. Clean the front bars with a towel soaked in Accel. Wipe dry.
- Place cleaned ACR holder on the bottom of the cage. An ACR holder in a cage indicates that the cage has been cleaned and ready to use.

Deep Cleaning Cat Wards

Remove all cat items: litter boxes, bowls, hammocks, bedding, etc

Remove ACR holders and soak in bucket

Sweep out any litter in cages and on floor and discard.

Foam with Accel (1:20). After 10 minutes, ok to squeegee and then let dry.

Pour 1 cup of AquaClean in the drain

Note on sheet the date that the ward was deepcleaned.

Reminders:

- Always clean kittens first. Always clean sick cats last.
- Change gloves inbetween cats/cages
- Mop floor after cleaning cats.
- Clean and replace all supplies on cart when finished. Put adoption cart by adoption door near night drop. Each holding ward should have its own cart.

Cleaning Dogs in Kennels

Cleaning Supplies:

Accel in foamer
Mop bucket of Accel
Squeegee
Pooper scooper
Gloves
Empty garbage bags

Dog Supplies:

Leash
Scratch paper and pen
Clean towels / bedding
Puppy and adult kibble
Canned food w/spoon

Kennel with Dog

In Zone 2, the goal is to have all the dogs in the ward outside when cleaning. Currently adult large dogs in Zone 2 are placed in the coop. Small adult dogs from I ward, J/K and Adoption wards will have playgroups in the large coop while their kennels are cleaned.

If the dog is in Zone 1 or can't leave the kennel, perform the same procedures below but with guillotine door down.

- Pick up poop from every kennel with pooper scooper and dump in garbage;
- Pick up bowls and kongs and put on cart to take down to the kitchen to soak –empty kongs and dishes soak in Accel for at least 10 minutes; Kongs with food are left in dry bucket in zone 1 kitchen
- Rinse pooper scooper with Accel; Spot clean with a towel that has been wet with Accel. If really dirty, foam with Accel. Use concentrate in Red Foamer on A (1:128) or B (1:64)
- Squeegee any cages that you've sprayed down;
- Mop floor in front of kennel doors with Accel.

Dirty Kennel without Dog

- Pick up poop with pooper scooper.
- Remove grate and turn over and place against wall. Use your gloved hand to remove any debris from drain.
- Use Mr. Digester in the foamer to clean off debris and grease. Let sit for 10 minutes and then rinse.
- Foam with Accel- use concentrate in Red Foamer on D (1:20) and let dry.
- Squeegee any excess.
- Leave grate out.
- Hang lock on rod outside ward.

Kennel without Dog (*grate is up)

- Kennel is clean and does not need to be cleaned.

Deep Clean

- If ward has “Deep Clean Me” sign, first use degreaser to clean the kennels and area outside kennels
- Then follow protocol for “Dirty” kennel for all the kennels in the ward.
- Put 1 cup of Aqua Clean in the drain.
- Put the sign on the next ward that needs to be deep cleaned.

Clean and replace all supplies on cart when finished.

Zone 1 – Put cart in the back of C ward

Zone 2 - Put carts in the back of M ward

Cleaning Dogs in Cages / Rooms

(Intake/Spa)

Cleaning Supplies:

Spray bottle with Accel
White disposable towels
Scrub brush
Gloves
Empty garbage bag

Dog Supplies:

Leash
Scratch paper and pen
Clean towels / bedding
Clean bowls

Dogs and Puppies in Spa/Intake

- If a puppy, mop an area of the floor and place in an Xpen.
- Remove soiled bedding.
- Spot clean cage with Accel. Dry and give fresh towel, water and food.
- Mop in between puppies.
- If a small dog and friendly, take out to minicoop and proceed as above. If not friendly, let supervisor know so that the dog can be moved.
- Let any dirty bowls soak in Accel for at least 10 minutes
- Mop floor with Accel.
- Scoop mini-coop

Small Dogs in Puppy Parlor

- Dogs may be taken out to minicoop and courtyard. Watch for any potential climbers
- Scoop poop. Remove soiled bedding.
- Spot clean by mopping with Accel solution. Put in fresh bedding, water and food.
- Return dogs
- Soak dirty bowls in Accel solution
- Twice a week (Tuesday and Friday), deep clean - use Mr. Digester to remove debris (rinse afterwards) and then disinfect with Accel. Do not rinse after Accel. Ok to squeegee if still very wet.

Cleaning Coop / Martha's Vineyard

- Scoop poop between wards of dogs
- Empty water bowls
- Spray both sides down with Accel and let sit
- Scoop poop in Martha's Vineyard
- Throw away garbage from Vineyard and Coop
- Fill water bowls
- Hose down pooper scoopers with Accel
- Hang up hose

Cleaning Rabbits

Cleaning Supplies:

Vacuum
Broom and dust pan
Paper towels
Vinegar solution in spray bottle
Gloves
Newspaper
Empty garbage bag

Rabbit Supplies:

Watering Can
Pellet Litter in bin
Alfalfa pellets in bin
Fresh veggies
Scratch paper and pen

Cage with Bunny

- If cage is really dirty, move bunny to an x-pen.
- Empty litter box. Spray down with vinegar and wipe out. (Urine will remove better if you let vinegar sit)
- Put newspaper on bottom of the box and add one scoop of wood pellets and handful of hay;
- Vacuum out cage.
- Spray floor with vinegar and wipe out.
- Put litter box back and box next to it in the back of the cage. The rabbits use the cardboard box to jump to their “second floor”.
- Wipe down second floor and make sure wire is covered with plastic and bedding or carpet;
- Give ¼ cup of alfalfa pellets and fill water bottle and dish. Give handful of veggies;
- Put rabbit back.

Dirty Cage without Bunny

- Pull out tray, shake out into garbage. Scrub tray and wipe clean.
- Remove all bedding, food bowls and water bottle and wash.
- Place ACR inside cage after cleaned to indicate cleaned.

- Sweep floor after done
- Clean and restock cart

Parvo and Panleuk Protocol

Recognizing Parvo/Panleuk:

- If you see a dog / puppy or a cat/kitten that is lethargic, has diarrhea or is vomiting. Do not take out! Let the staff know immediately.
- If the dog/puppy is found to have parvo or the cat/kitten to have panleuk, they will be humanely euthanized
- Anyone who has come into contact with the dog/cat should wash their hands and change clothes. Parvo/panleuk is extremely contagious!
- The ward will be closed for three days (no more dogs/cats in or out);
- Dogs in the ward can not go out for walks for three days; other puppies in the ward should be bathed
- All kennels in the ward will be cleaned with Accel for 3 days
- Entry into the ward will be limited

Reminders about Cleaning After Parvo and Panleukemia

- The only thing that kills the parvo/panleuk virus is BLEACH or ACCEL in the right concentration.
- It takes bleach and Accel about 10 minutes to kill the virus; PREFERENCE IS TO USE ACCEL.
- Bleach does not remove fecal particles; so you must use a cleaner, such as the degreaser to clean area and then disinfect again with bleach.
- Bleach doesn't work if it has contact with sunlight for several hours. So it is important to use it immediately after you put it in a bucket or the orange foamer. Throw out anything you do not use.

Using Accel:

- Use Accel concentrate in Red Foamer on E (1:10) and let dry
- Foam entire cage and let sit. Do not rinse
- Clean all dishes, litter boxes and cleaning equipment and then soak in Accel
- Throw away any towels or bedding in the kennel/cage or that you used to clean with
- Your hands, shoes and clothes can carry the parvo / panleuk virus so spray bottoms of shoes with Accel, wash hands and change clothes if necessary.

Using Bleach (if we are out of ACCEL):

- Use bleach in Orange foamer filled with bleach from gallon jugs OR Bleach solution from laundry
- Spray affected area with bleach let sit for 10 minutes;
- Rinse area with water;
- Clean and scrub area with degreaser;
- Rinse
- Spray area with bleach let sit for 10 minutes
- Rinse

CHEAT SHEET FOR ACCEL

For Cleaning Kennels:

- Spot Cleaning (same dog)
- Use concentrate in Red Foamer on A (1:128) or B (1:64)

- Deep Cleaning (between dogs)
- Use concentrate in Red Foamer on D (1:20) and let dry.

- Parvo
- Use concentrate in Red Foamer on E (1:10) and let dry

For Cleaning Cat and Small Dog/Puppy Cages:

- Use mixture at concentration at 1:20. Fill jug from red foamer set on D. Fill ACCEL spray bottles with mixture.

- Spot Cleaning (same cat)
- Do not spray near cat. Spray on rag or pour on to area to be cleaned.

- For Deep Cleaning (between cats)
- Spray all over (doors, ceiling, sides, floor), let solution sit and dry on – do not rinse.

- For Deep Cleaning Cat Ward
- Use concentrate in Red Foamer on D (1:20). Leave on for 10 minutes, squeegee excess and then let rest dry on – do not rinse

- Panleuk or Ringworm
- Use concentrate in Red Foamer on E (1:10) and let dry

Remember:

Use one ounce (which is one “squirt”) of concentrate per gallon of water.
Mop buckets, soaking dishes, basic cleaning.

ADULT DOGS

Type	Food	Feeding Times	Vaccine	Deworm	Deflea
Medium / Large Breed	Adult Hard Food	1X	<u>Dhpp / Bordatella</u> on intake	<u>Strongid</u> with adoption card and in 2 weeks	<u>Flea meds</u> with adoption card and again in 4 weeks
Small	Puppy Hard Food (Fill small metal bowl)	2 X (refill bowl during second feeding if needed)	<u>Dhpp / Bordatella</u> on intake	<u>Strongid</u> with adoption card and in 2 weeks	<u>Flea meds</u> with adoption card and again in 4 weeks
Very small (under 5 lbs)	Soft Puppy Food	2X	<u>Dhpp / Bordatella</u> on intake	<u>Strongid</u> with adoption card and in 2 weeks <u>Droncit</u> with adoption card	<u>Flea meds</u> with adoption card and again in 4 weeks
Elderly bad teeth	Soft Puppy Food	2X	<u>Dhpp / Bordatella</u> on intake	<u>Strongid</u> with adoption card and in 2 weeks	<u>Flea meds</u> with adoption card and again in 4 weeks
Picky eaters – <i>appears to not eat well for 3 days or more</i>	Soft Puppy Food	2X	<u>Dhpp / Bordatella</u> on intake	<u>Strongid</u> with adoption card and in 2 weeks	<u>Flea meds</u> with adoption card and again in 4 weeks
Emaciated	Adult Hard Food (small amount)	Multiple small meals	<u>Dhpp / Bordatella</u> on intake	<u>Strongid</u> after intake and in 2 weeks. Ponazuril on intake	<u>Flea meds</u> on intake and again in 4 weeks
Moms with puppies	Give bowl of soft food and a separate bowl of hard puppy food	2X	<u>Dhpp / Bordatella</u> on intake	<u>Strongid</u> after intake and in 2 weeks. <u>Ponazuril</u> after intake	<u>Flea meds</u> on intake and again in 4 weeks

PUPPIES

Type	Food	Feeding Times	Vaccine	Deworm	Deflea
Medium / Large breed between 8 weeks and 5 months <i>(adult teeth coming in)</i>	"The Mix" (Soft puppy food mixed with puppy hard food)	2 X	<u>Dhpp / Bordatella</u> on intake and <u>dhpp</u> every 2 weeks until 20 weeks of age	Strongid after intake and again in 2 weeks Ponazaril once Droncit once	<u>Flea meds</u> every 4 weeks
Small breed puppies 8 weeks to 5 months who are less than 5 lbs	Soft Puppy Food	2 X	<u>Dhpp / Bordatella</u> on intake and <u>dhpp</u> every 2 weeks until 5 months of age	<u>Strongid</u> after intake and again in 2 weeks <u>Ponazuril</u> once <u>Droncit</u> once	<u>Flea meds</u> every 4 weeks
Puppies between 4 and 8 weeks of age with mom	Soft Puppy Food	2 X	<u>Dhpp / Bordatella</u> on intake (if over 4 weeks) and <u>dhpp</u> every 2 weeks until 5 months of age	<u>Strongid</u> after intake and again in 2 weeks <u>Ponazuril</u> once <u>Droncit</u> once	<u>Flea meds</u> every 4 weeks
Puppies between 4 and 8 weeks of age with no mom	Soft Puppy Food (Needs to go into foster asap!)	Multiple	<u>Dhpp / Bordatella</u> on intake (if over 4 weeks) and <u>dhpp</u> every 2 weeks	<u>Strongid</u> after intake and again in 2 weeks <u>Ponazuril</u> once <u>Droncit</u> once	<u>Flea meds</u> every 4 weeks
Young dogs 6 months – 1 year	Puppy Hard Food	2 X	<u>Dhpp / Bordatella</u> on intake and <u>dhpp</u> repeat in 3 -4 weeks	<u>Strongid</u> after intake and again in 2 weeks <u>Ponazuril</u> once <u>Droncit</u> once	<u>Flea meds</u> every 4 weeks

CATS

Type	Food	Feeding Times	Vaccine	Deworm	Deflea	FELV/FIV Testing
Adults	Adult Hard Food <i>(1/2 of tiny metal bowl)</i>	1X	<u>FVRCP</u> on intake and again in one month	<u>Strongid</u> with adoption card and in 2 weeks	<u>Flea meds</u> with adoption card and again in 4 weeks	Test if: 1) Says "ok for adoption"; or 2) Level 3 – completed check list; 3) Approved Cat Crew cat
Kittens (under 14 oz)	Must be bottlefed. <i>Euthanize or go into foster within 3 hours.</i>	Multiple	None	None	None	None
Kittens (Over 14 oz-2 lb)	Soft Kitten Food & Small kitten kibble	Multiple	<u>FVRCP</u> on intake and every 2 weeks until 5 months of age	<i>If staying at OAS:</i> <u>Strongid</u> and <u>ponazuril</u> on intake and <u>strongid</u> again in two weeks	<u>If staying at OAS:</u> <u>Flea meds</u> on intake if over 1.75 lbs	None
Kittens <i>(Over 2 lbs to 5 months of age – has adult teeth)</i>	Hard Kitten Food	2X	<u>FVRCP</u> on intake and every 2 weeks until 5 months of age.	<u>Strongid</u> , <u>ponazuril</u> and <u>droncit</u> on intake and <u>strongid</u> again in two weeks.	<u>Flea meds</u> on intake and again in 4 weeks	No Test after 6 months of age
Moms with Kittens	Give bowl of soft food and a separate bowl of hard kitten food	2X	<u>FVRCP</u> on intake and again in one month <i>(Vaccinate kittens if over 1 lb)</i>	<u>Strongid</u> on intake and again in 2 weeks.	<u>Flea meds</u> on intake and again in 4 weeks	Yes
Elderly and /or Emaciated <i>bad teeth</i>	Soft Kitten Food and bowl of hard food	2X	<u>FVRCP</u> on intake and again in one month	<u>Strongid</u> with adoption card and in 2 weeks	<u>Flea meds</u> with adoption card and again in 4 weeks	Only if "ok for adoption"
Cats with URI and Picky eaters – <i>appears to not eat well for 3 days or more</i>	"Stinky Food" and bowl of hard food	2X	<u>FVRCP</u> on intake and again in one month	<u>Strongid</u> with adoption card and in 2 weeks	<u>Flea meds</u> with adoption card and again in 4 weeks	Only if "ok for adoption"

