Landreth, Sabrina

From: Landreth, Sabrina
Sent: Saturday, December 03, 2016 9:50 PM
To: McElhaney, Lynette; Reid, Larry; Campbell Washington, Annie; Guillen, Abel; Kalb, Dan; Gallo, Noel; Brooks, Desley; Kaplan, Rebecca
Cc: Cappio, Claudia; Daniel, Christine
Subject: Fwd: Release: Update from the City of Oakland on the 31st Avenue Fire at 6:30 p.m.

Additional update:
- Christine remains on scene coordinating with County and Red Cross at family assistance center
- We have set up a dedicated family communications channel
- We have staffing there 24-hrs, with city staff rotating out every 6 hrs
- Claudia & I are still on incident scene, with Fire/PWA/Building/PD and outside partners continuing to work on safe search efforts
- Staff continuing to assess and compile all records on property (fire inspections, police reports, bldg complaints/permits/inspections)
- PIOs remain at both locations
- Coroner has positively identified first victims and will be notifying families within the next few hours, but not publicly announced until AM.
- Mayor has been with the families most of the day and has been in contact with other state & fed officials
- Donations pouring in, and initial efforts to coordinate are set up through Red Cross and Youcaring.com
- Extra crisis support services being made available through County for our staff and vendors on scene.

Thank you for all your support today.
This will be a multi-day operation as we carefully gain access to the building and assess.

First press briefing tomorrow will be at 8AM tomorrow morning.

-Sabrina

Sent from my iPhone

Begin forwarded message:

From: "Hamilton, Harry" <HHamilton@oaklandnet.com>
Date: December 3, 2016 at 7:37:02 PM PST
To: DL - Internal Media <internalmedia@oaklandnet.com>
Subject: Release: Update from the City of Oakland on the 31st Avenue Fire at 6:30 p.m.
News from: Office of the City Administrator

FOR IMMEDIATE RELEASE
December 3, 2016

Update from the City of Oakland on the 31st Avenue Fire at 6:30 p.m.

A three-alarm fire broke out on Friday, December 2, at 11:32 p.m. at 1315 31st Avenue in Oakland. The fire has resulted in a terrible tragedy.

There are nine confirmed casualties. As of 4:30 p.m., all nine people who were initially located have been recovered and transported to the Coroner’s Bureau for identification.

We are working on compiling an accurate list of those who are unaccounted for. Fortunately, a number of people who were initially reported as missing have been located.

At this time, the combined efforts of the Oakland Fire Department, Oakland Police Department and the Alameda County Sheriff’s Office are focused on search for and recovery of victims and providing support to the families. For most of the day and evening, Oakland Mayor Libby Schaaf spoke with families of the victims and continues to offer them our deepest sympathies.

The badly damaged building has required shoring, and first responders have begun retrieving the deceased. The roof of the building collapsed onto the second floor which has complicated the process of recovery effort. This process will be undertaken in a methodical and thorough process in a humane and compassionate manner to ensure that the victims are recovered and identified, and to make sure their families have this information as expeditiously as possible.

In the coming days, after the recovery phase is completed, our focus will shift to a thorough investigation of what occurred. We are committed to bringing every resource to bear to determine what happened here and how such a tragic event could have occurred. Our priority is to bring closure to this tragedy for the victims’ families.

Oakland Fire Department is currently working with the Alameda County Sheriff’s Department, Oakland Police Department, Alcohol Tobacco and Fire, CAL OSHA, Alameda County Search and Rescue and the American Red Cross to secure the scene continue the recovery effort and conduct the investigation into the cause of this deadly fire.

The Alameda County Sheriff’s Office will be managing the victim identification process and working with the Oakland Police Department to provide additional updates.

The last permitted use of the building was as a warehouse. On November 13, 2016, the City of Oakland received complaints of blight and unpermitted interior construction at the building. On November 17, 2016, a City building inspector visite
the property and verified the blight complaint, but could not gain access to the building to confirm the other complaint regarding unpermitted construction. This is an ongoing investigation.

Our city has experienced a tremendous tragedy. As a community, we can come together in recovery and spirit. The Oakland A's have set up a site for donations for Oakland Fire Victims at [https://www.youcaring.com/firevictimsoaklandfiredec232016-706684](https://www.youcaring.com/firevictimsoaklandfiredec232016-706684).

The Alameda County Coroner’s Bureau has established a Family Assistance Center in coordination with the American Red Cross, located at 2425 E. 12th Street. Family members and friends looking to locate loved ones may go to the center. Grief counseling and resources are available to families affected by this tragedy. We are requesting that only families and loved ones go to the Family Assistance Center and ask that the media respect the privacy of families at this time.

# # #

**Editor’s Note:** The next update briefing will be held at 8 a.m. on Sunday, December 4, at International Boulevard and 31st Avenue.

Harry Hamilton  
Public Information Officer  
City of Oakland  
1 Frank H. Ogawa Plaza, 9th Floor  
Oakland CA 94612  
510-238-2107  
510-238-6341 (fax)

**11th Best Large City to Live in** - WalletHub, July 2016

**Oakland MSA Ranked 3rd Best Place for Tech Careers** - Value Penguin, June 2016

**Oakland is the most diverse large city in the U.S.** - WalletHub, May 2016
This was requested yesterday but I just want to get confirmation that you are going to provide me the complete fire inspection history on the 1305 (and main bldg 1315?) 31st Ave properties as soon as possible today. Building will be getting me their end of the property history by 4pm, at the latest. Please advise and confirm the time today that I will receive from you all.
Thanks,
Sabrina

Sent from my iPhone
From: Deloach Reed, Teresa
Sent: Monday, December 05, 2016 8:52 PM
To: Landreth, Sabrina
Subject: Emergency Proclamation
Attachments: Agenda Report - Local Emergency 31st Avenue Fire.doc; Emergency Proclamation.docx; Memo requesting CAO declare local emergency.docx

Here you go

Sent from Mail for Windows 10
TO: Sabrina B. Landreth  
City Administrator  

FROM: Teresa Deloach Reed  
Fire Chief  

SUBJECT: Emergency Proclamation for the 31st Avenue Fire  

DATE: December 5, 2016  

RECOMMENDATION  

Staff Recommends The City Council Approve A Resolution: 1. Confirming The Existence Of A Local Emergency As A Result Of The 31st Avenue Fire On December 2, 2016; 2. Requesting That The Governor Of The State Of California Proclaim A State Of Emergency In The City Of Oakland As A Result Of The Incident; And 3. Requesting That The President Of The United States Declare A Federal Emergency.  

EXECUTIVE SUMMARY  

On Friday, December 2, 2016, at or about 11:24 p.m., a fire began at 1315 31st Avenue, Oakland, California which led to more than thirty (30) fire deaths. At the time of this report, thirty-six (36) victims had been recovered from the structure, and seventy-five percent (70%) of the structure had been searched.

This fire has devastated the City of Oakland, the County of Alameda ("County") and the State of California. Furthermore, the health and welfare of the citizens of Oakland as well as its employees, is of paramount importance to the Mayor, City Council and the City Administration.

It is requested that the City Council ratify the proclamation that was initiated by the City Administrator, by approving a resolution confirming the existence of local emergency in the City of Oakland, requesting that the Governor of the State of California proclaim a state of emergency in the City of Oakland, and that the President of the United States declare a Federal emergency.

BACKGROUND / LEGISLATIVE HISTORY  

Government Code Section 8630(a) and Ordinance No. 10923 C.M.S. of the City of Oakland, authorizes the City Administrator to proclaim a local emergency and Government Code 8630(b) further provides that any emergency declared by the City Administrator will not remain in effect for more than seven (7) days, unless the City Council ratifies the existence of the local emergency. Furthermore, Government Code Section 8630(a) and Ordinance No. 10923 C.M.S.

Item:  
City Council  
December ##, 2016
of the City of Oakland, adopted December 8, 1987, as amended, empowers the Oakland City Council to proclaim a local emergency due to the existence of conditions of disaster or of extreme peril to the safety of persons and property within the territorial limits of the City of Oakland caused by such conditions as air pollution, fire, flood, storm, epidemic, riot, drought, sudden and severe energy shortage, plant or animal infestation or disease.

Existing conditions have exceeded the resources of the Oakland Fire Department (OFD) causing it to request resources from the State of California, County of Alameda, County of Contra Costa, and East Bay Regional Park District for time periods that may extend into the first quarter of 2017. OFD is actively involved with the ongoing investigation of the fire with the Bureau of Alcohol Tobacco Firearms and Explosives, Alameda County Sheriff’s Office, Alameda County District Attorney Office, and other assisting agencies. As a result of the investigation and ongoing recovery efforts, the fire has impacted City resources related to the ongoing provision of infrastructure protection, and immediate emergency response to the residents of Oakland.

ANALYSIS AND POLICY ALTERNATIVES

The are no policy alternatives to this request. Failure to approve this request pursuant to the California Emergency Services Act (California Government Code Sections 8550 – 8668) prevents the City from accessing financial assistance from the state as provided via the California Disaster Assistance Act (Title 19 of the California Code of Regulations, Chapter 6), and will have an adverse impact on the City’s ability gain access to financial resources that can be used to facilitate recovery from this devastating catastrophic event.

FISCAL IMPACT

The declaration of a local emergency begins the process for the City to qualify for State and/or Federal resources for reimbursement of eligible costs incurred by the City of Oakland in response to the 31st Avenue Fire. Once the City has an official declaration, residents and businesses, who have also incurred eligible damage costs resulting from the event, are given the opportunity to apply for individual assistance from federal and state disaster assistance programs. The City will work with internal resources, and local organizations such as the American Red Cross to inform the community of these resources once they become available.

Preliminary estimates for fire-related damages and restoration costs are not available at this time; however, once those costs have been calculated, they will be compiled into a report and sent to the Alameda County Office of Emergency Services. Alameda County will then forward those estimates to the State Office of Emergency Services (CalOES).

PUBLIC OUTREACH / INTEREST

Although no public outreach was conducted for this action, there is a high level of public interest in this tragedy.
COORDINATION

Any action taken as a result of the 31st Avenue Fire has been, and will continue to be, a collaborative effort among the Oakland Fire, Police, Public Works, Planning and Building, and Human Resources Management Departments with support from our mutual aid, state and federal partners. Actions taken will be coordinated by the City Administrator’s Office and vetted by the City Attorney’s Office for legality.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council approve a resolution: 1. confirming the existence of a local emergency as a result of the 31st Avenue Fire on December 2, 2016; 2. requesting the Governor of the State of California proclaim a state of emergency in the City of Oakland as a result of the incident; And 3. requesting the President of the United States declare a Federal Emergency.

For questions regarding this report, please contact Cathey Elde, Emergency Manager, Emergency Management Services Division at (510) 238-6069.

Respectfully submitted,

Teresa Deloach Reed
Fire Chief, Oakland Fire Department

Prepared by:
Angela Robinson Piñon
Chief of Staff, Oakland Fire Department

Attachments (2):

A. Memorandum approved by the City Administrator proclaiming a local emergency
B. Resolution

Item: ____________________
City Council
December ##, 2016
WHEREAS, on Friday, December 2, 2016, at or about 11:24 p.m., a fire began at 1315 31st Avenue, Oakland, California which led to more than thirty (30) deaths; and

WHEREAS, this fire has devastated the City of Oakland, the County of Alameda ("County") and the State of California; and

WHEREAS, the health and welfare of the citizens of the City as well as that of City employees is of paramount importance to the Mayor, City Council and the City Administration; and

WHEREAS, Government Code Section 8630(a) and Ordinance No. 10923 C.M.S. of the City of Oakland, adopted December 8, 1987, as amended, empowers the Oakland City Council to proclaim a local emergency due to the existence of conditions of disaster or of extreme peril to the safety of persons an property within the territorial limits of the City of Oakland caused by such conditions as air pollution, fire, flood, storm, epidemic, riot, drought, sudden and severe energy shortage, plant or animal infestation or disease; and

WHEREAS, Government Code Section 8650(a) and Ordinance No. 10923 C.M.S. of the City of Oakland, also authorizes the City Administrator to proclaim a local emergency and Government Code 8630(b) further provides that any emergency declared by the City Administrator will not remain in effect for more than seven (7) days, unless the City Council ratifies the existence of the local emergency; and

WHEREAS, the City Administrator proclaimed a local emergency on TBD, December, ###, 2016 due to the fire and subsequent casualties that occurred on December 2, 2016; and

WHEREAS, existing conditions have exceeded the resources of the City of Oakland causing the City to request resources from the State of California, County of Alameda, County of Contra Costa, and East Bay Regional Park District for time periods that may extend into the first quarter of 2017; and

WHEREAS, the fire has depleted the resources of local law enforcement and fire agencies as a result of their ongoing provision of infrastructure protection, and immediate emergency response; and

WHEREAS, the City is actively involved with the ongoing investigation of the fire with the Bureau of Alcohol Tobacco Firearms and Explosives, Alameda County Sherriff’s Office, and other assisting agencies; and

WHEREAS, the City Council of the City of Oakland, California is not in session and cannot immediately be called into session; and

NOW, THEREFORE,

IT IS HEREBY PROCLAIMED that a local emergency now exists throughout the City of Oakland; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the emergency organization of the City of Oakland shall be those prescribed by state law, by ordinances, and resolutions of the City of Oakland; and that this emergency proclamation shall expire seven (7) days after
issuance unless confirmed and ratified by the City Council of Oakland, California, County of Alameda; and

**IT IS FURTHER PROCLAIMED AND ORDERED** that all City departments and agencies take those actions, measures and steps deemed necessary to provide ongoing services to the City citizens, and to assure the safety and welfare of City employees, residents and property, including requesting mutual aid to the extent such aid is reasonably necessary; and

**IT IS FURTHER PROCLAIMED AND ORDERED** that a copy of this proclamation be forwarded to the Director of the California Governor’s Office of Emergency Services and that the Director be requested to find it acceptable in accordance with State law and that the Governor of California, pursuant to the Emergency Services Act, be requested to issue a State of Emergency and that he afford the City the benefit of recovering its costs as a result of the fire; and

**IT IS FURTHER PROCLAIMED AND ORDERED** that the Governor of California be requested to make available all relevant funds to the City and all eligible community members and businesses, including but not limited to, California Disaster Assistance Act funds and State Private Nonprofit Organizations Assistance Program funds; and

**IT IS FURTHER PROCLAIMED AND ORDERED** that the Governor be requested to forward a copy of this proclamation to the President of the United States to seek a Presidential Declaration of a Federal Emergency and make all relevant funds available to the City of Oakland and all eligible community members and businesses, including, but not limited to, aid provided by the Small Business Administration to help the County of Alameda and the City of Oakland to keep the high level of response, recovery, and mitigation measures necessary to make our communities resilient from this disaster.
INTER OFFICE MEMORANDUM

TO: Sabrina B. Landreth
   City Administrator

FROM: Teresa Deloach Reed
   Fire Chief

SUBJECT: Request to Declare a Local Emergency
   Due to the 31st Ave. Structure Fire

DATE: December 5, 2016

Approval: Date:

SUMMARY

On Friday, December 2, 2016, at or about 11:24 p.m., a fire began at 1315 31st Avenue, Oakland, California which led to more than thirty (30) fire deaths. At the time of this report, thirty-six (36) victims had been recovered from the structure, and seventy-five percent (70%) of the structure had been searched.

This fire has devastated the City of Oakland, the County of Alameda ("County") and the State of California. Furthermore, the health and welfare of the citizens of the Oakland as well as its employees is of paramount importance to the Mayor, City Council and the City Administration.

JUSTIFICATION

Government Code Section 8630(a) and Ordinance No. 10923 C.M.S. of the City of Oakland, authorizes the City Administrator to proclaim a local emergency and Government Code 8630(b) further provides that any emergency declared by the City Administrator will not remain in effect for more than seven (7) days, unless the City Council ratifies the existence of the local emergency. Furthermore, Government Code Section 8630(a) and Ordinance No. 10923 C.M.S. of the City of Oakland, adopted December 8, 1987, as amended, empowers the Oakland City Council to proclaim a local emergency due to the existence of conditions of disaster or of extreme peril to the safety of persons and property within the territorial limits of the City of Oakland caused by such conditions as air pollution, fire, flood, storm, epidemic, riot, drought, sudden and severe energy shortage, plant or animal infestation or disease.

Existing conditions have exceeded the resources of the Oakland Fire Department (OFD) causing it to request resources from the State of California, County of Alameda, County of Contra Costa, and East Bay Regional Park District for time periods that may extend into the first quarter of 2017. OFD is actively involved with the ongoing investigation of the fire with the Bureau of Alcohol Tobacco Firearms and Explosives, Alameda County Sherriff’s Office, Alameda County District Attorney Office, Oakland Police Department and other assisting agencies. As a result of the investigation and ongoing recovery efforts, the fire has impacted City resources related to the
ongoing provision of infrastructure protection, and immediate emergency response to the residents of Oakland.

CONCLUSION/RECOMMENDATION

At this time, it is requested that the City Administrator proclaim a local emergency pursuant to Ordinance No. 10923 C.M.S. due to the fire and subsequent search and recovery efforts that occurred on December 2, 2016. This request is being made because the Oakland City Council is not in session and cannot immediately be called into session.

It is also requested that you review and approve the attached draft Agenda Report and Resolution to the City Council requesting that they ratify a Proclamation declaring a local emergency as a result of the 31st Avenue fire.

If you have any questions regarding this report, please contact me at (510) 238-4050.

Respectfully submitted,

Teresa Deloach Reed
Fire Chief

ATTACHMENTS (2):
A. Draft Agenda Report
B. Draft City Council Resolution
From: Horn, Stephanie  
Sent: Monday, December 05, 2016 8:18 PM  
To: Todd, Amber  
Cc: Daniel, Christine; Cappio, Claudia; Boyd, Karen; Landreth, Sabrina  
Subject: RE: CPRA Requests by East Bay Times re 1305 and 1315 31st Avenue  

Amber,

Please include in records request related to 31st Avenue Fire.

Stephanie

Sent from my iPhone

Begin forwarded message:

From: Duffy Carolan <dcarolan@jassylvick.com>  
Date: December 5, 2016 at 7:02:48 PM PST  
To: cityadministrator@oaklandnet.com, shom@oaklandnet.com  
Cc: dcarolan@jassylvick.com  
Subject: CPRA Requests by East Bay Times re 1305 and 1315 31st Avenue  

Dear Ms. Landreth,

This firm represents the East Bay Times and we write regarding Public Records Act requests made today by reporter David DeBolt regarding the complaint history of 1305 and 1315 31st Avenue, Oakland, the location of the warehouse fire that occurred over the weekend. Specifically, Mr. DeBolt went in person to the building department this morning and requested all documents pertaining to the complaint history of these two addresses. Rather than be provided with underlying documents, he was given a record providing summary information about the property. This response is in no way compliant with the City’s disclosure obligations under the Public Records Act and Article 1 Section 3 of the California Constitution. He was informed that your office had instructed the building department not to release any further information.

Additionally, he went to the fire marshal’s office and then the fire administrator’s office and requested all fire inspection documents pertaining to these two addresses. Again, he was not provided responsive records but was told that your office was handling all media inquiries for public records. He also was told he had to submit a written request for these same records. After submitting a written request through the City’s website, Mr. DeBolt went to your office inquiring about these public records and spoke to Amber Todd, who did not provided any reason why the documents he requested are being withheld. She did tell him, however, that your office was in the process of reviewing responsive records.

The documents requested are the type that are routinely available over-the-counter upon request and are not exempt from disclosure under any exemption to the CPRA’s mandatory disclosure provisions. The requested records clearly were not prepared in anticipation of litigation nor are they transformed into investigatory records merely because they may relate to an ongoing investigations by other City departments (OPD or the District Attorney’s office). While the City may be in the process of collecting copies of these documents and reviewing them itself, this is not an excuse for not releasing
these same documents concurrently to the public. The CPRA demands prompt access to public records and does not allow its provisions to be used to delay that access. Cal. Gov't Code Section 6253(d). The City’s demand that Mr. DeBolt submit a written request for records rather than honor his oral request violates the CPRA and smacks of delaying tactics.

This is an extraordinary incident and it demands an extraordinary response from the City—one that is fully compliant with the CPRA and the public’s right to know. It is not acceptable to hold these records hostage until the City has gotten a handle on their import, or has created its own spin on their meaning.

Please know that the East Bay Times will not hesitate to enforce its rights in court should the City not commit to promptly disclosing these records immediately, regardless of whether the City has had an opportunity to digest their meaning. As the preamble to the Ralph M. Brown Act explains, “[t]he people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.” Cal. Gov’t Code Section 54950.

Your prompt attention to this matter is requested. No response will be deemed a denial of access and the East Bay Times will proceed accordingly.

Sincerely,

Duffy Carolan

Duffy Carolan
Jassy Vick Carolan LLP
601 Montgomery Street, Suite 850
San Francisco, CA 94111
415-539-3399
dcarolan@jassyvick.com
www.jassyvick.com
News from: City of Oakland

FOR IMMEDIATE RELEASE
December 5, 2016

Update from the City of Oakland on the 31st Avenue Fire at 4:30 p.m.

As of 2:30 p.m. on Monday, December 5, the number of located and recovered victims is 36. Twenty-two victims have been positively identified and their families have been notified. An additional 11 victims have been tentatively identified and three victims need scientific identification.

Today, Alameda County District Attorney Nancy O’Malley shared the details of the launch of her office’s criminal investigation into the fire. The District Attorney’s Office has activated the criminal investigation teams and is actively looking at this with all of the other law enforcement partners. In the coming days, after the recovery phase is completed, our focus will shift to a thorough investigation of what occurred. We are committed to bringing every resource to bear to determine what happened here and how such a tragic event could have occurred. Our priority is to bring closure to this tragedy for the victims’ families.

As District Attorney O’Malley highlighted, members of the victims’ families may be eligible to receive financial assistance through the California Victim Compensation Program (CalVCP). For details on this and other victim services, please visit http://www.alcoda.org/victim_witness/.

At a 2:30 p.m. media briefing, Alameda County Sheriff Ahern shared images of the inside of the building at 1315 31st Avenue and recovery efforts undertaken. The images are available at http://www2.oaklandnet.com/w/OAK061771.

The City of Oakland extends condolences to the families who have received the dreadful news that one of their loved ones perished in the fire. Previously, the names of seven (7) identified victims were released. They include:

Cash Askew, 22, Oakland, Calif.
David Cline, 24, Oakland, Calif.
Nick Gomez-Hall, 25, Coronado, Calif.
Sara Hoda, 30, Walnut Creek, Calif.
Travis Hough, 35, Oakland, Calif.
Donna Kellogg, 32, Oakland, Calif.
Brandon Chase Wittenauer, 32, Hayward, Calif.

An additional victim is a 17-year-old minor whose name will not be released.

Personnel from the Oakland Fire Department; Oakland Police Department; Bureau of Alcohol, Tobacco and Firearms; Alameda County Sheriff’s Office; Cal OSHA; Alameda County Search and Rescue and Oakland Public Works Department continued the painstaking work of recovering the victims from the scene of the fire. At this time, about 70 percent of the building has been searched. We anticipate this will remain an active recovery scene for at least the next day.

In order for first responders to complete the recovery process, it was determined that a large crane was needed. To safely operate the crane, it was necessary to de-energize nearby power lines. Thanks to careful planning, the planned outage impacted 12 residential and commercial PG&E customers. The power was turned off at 3:20 p.m. The planned outage is anticipated to last at least 12 hours.

In addition to PG&E’s phone notification, outreach teams from the City’s Neighborhood Services Division and Economic Development Department paid personal visits to both commercial and residential customers. If customers have any questions about the outage, they may call PG&E at (800) 743-5002.

Recovery efforts in a portion of the building were suspended this morning around 12:15 a.m. due to precarious building conditions. While a plan to stabilize that wall, recovery work resumed in a different area of the building. Debris removal and victim recovery continue. Currently, 70% of the building has been cleared.

The focus of our efforts remains the recovery of victims. This recovery will be undertaken in a methodical and thorough process in a humane and compassionate manner to ensure that the victims are recovered and identified, and to make sure their families have this information as expeditiously as possible.

The Family Assistance Center, established by the Alameda County Coroner’s Bureau in coordination with the American Red Cross, continues to operate at 2425 E. 12th Street. Family members and friends looking to locate loved ones may go to the center between 8 a.m. and 8 p.m. Grief counseling and resources are available to families affected by this tragedy. We are requesting that only families and loved ones go to the Family Assistance Center and ask that the media respect the privacy of families at this time.

The public may access the latest updated information on the City’s website at oaklandnet.com or at (510) 238-2181. Please do not contact the Alameda County Coroner's Bureau unless you believe a family member may be a victim of the fire.

Background
A three-alarm fire broke out on Friday, December 2, at 11:32 p.m. at 1315 31st Avenue in Oakland. The fire has resulted in a terrible tragedy.

The Alameda County Sheriff’s Office will be managing the victim identification process and working with the Oakland Police Department to provide additional updates.

The last permitted use of the building was as a warehouse. On November 13, 2016, the City of Oakland received complaints of blight and unpermitted interior construction at the building. On November 17, 2016, a City building inspector visited the property and verified the blight complaint, but could not gain access to the building to confirm the other complaint regarding unpermitted construction. This is an ongoing investigation.

Our city has experienced a tremendous tragedy. As a community, we can come together in recovery and spirit. The Oakland A’s have set up a site for donations for Oakland Fire Victims at https://www.youcaring.com/oaklandfirevictimsfrom130531staveinoakland-706680#mlb-oakland. The Gray Area Foundation for the Arts has set up a site for donations at https://www.youcaring.com/firevictimsofoaklandfiredec232016-706684.
**Updated draft** with corrected date and latest victim count. Confirmation will still be needed for the following data points:

- % of the structure that has been cleared,
- # of victims,
- Single point of contact for public records requests.

Call/text should you need anything: 510-788-0216.

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From: Garcia, Mai-Ling
Sent: Sunday, December 4, 2016 11:27 PM
To: Landreth, Sabrina
Cc: Cappio, Claudia; Daniel, Christine; Boyd, Karen; Hamilton, Harry
Subject: DRAFT: 12.05.2016 Employee Message 31st Ave Fire

Sabrina,

Attached is a draft employee message. At a minimum, there are three data points that will need to be added and/or updated, including:

- % of the structure that has been cleared,
- # of victims,
- Single point of contact for public records requests.

Call/text should you need anything: 510-788-0216.

Best,

Mai-Ling
Dear City staff,

On Friday, December 2, 2016, the City of Oakland experienced a tragic fire at 1315 31st Avenue. We know that this weekend's events may personally and professionally impact you. The City of Oakland is here to support you and our community in providing you with information and resources.

The site of the fire was a warehouse space that reportedly operated as an artist collective. An event was underway with an estimated 50-100 persons in attendance. As of today, our teams have cleared 60% of the building and recovered the bodies of 36 victims.

The City is providing free EAP counseling services for employees experiencing issues related to the fire. Services begin today, Monday, December 5, 2016. EAP services will be available at two locations:

**Edgewater Service Center**
7701 Edgewater Drive, Oakland, CA 94621
Open Hours: 8am-12noon
Contact: Susan Katchee 510-774-5696

**Human Resources Department**
150 Frank H. Ogawa Plaza, 2nd floor
Open Hours: 1p.m.-5p.m.
Contact: Erika Turner, 510-238-7292.

For more information about the 31st Avenue Fire, please visit us on our website, Twitter or Facebook.

Additionally, we expect public records requests related to the fire. It is critical that these requests be coordinated and complete. If you receive a public records request, please notify: [insert contact name + information].

Finally, we want to thank our dedicated staff with the Oakland Fire, Police and Public Works Departments for their ongoing work during this difficult time.
Dear City staff,

On Friday, December 2, 2016, the City of Oakland experienced a tragic fire at 1315 31st Avenue. This devastating event has hit close to home for many in our community who have friends and relatives who may have been impacted. We know that this weekend’s events may touch you either personally or professionally. The City of Oakland is here to support you and our community in providing you with information and resources.

The site of the fire was a warehouse space that reportedly operated as an artist collective. As of this morning, our teams have cleared about 70% of the building and recovered 36 victims.

The City is providing free EAP counseling services for employees experiencing distress related to this incredible tragedy. EAP services begin today, Monday, December 5, 2016, and are available at two locations:

**Edgewater Service Center**
7701 Edgewater Drive, Oakland, CA 94621
Open Hours: 8am-12noon
Contact: Susan Kattchee 510-774-5596

**Human Resources Department**
150 Frank H. Ogawa Plaza, 2nd floor
Open Hours: 1-5pm
Contact: Erika Turner, 510-238-7292.

For more information about the 31st Avenue Fire, please visit our [website](#), [Twitter](#) or [Facebook](#).

Additionally, we expect public records requests related to the fire. It is critical that these requests be coordinated and complete. If you receive a public records request, please notify:

Amber Todd in the City Administrator’s Office at [ATodd@oaklandnet.com](mailto:ATodd@oaklandnet.com).

Finally, we want to thank our dedicated staff with the Oakland Fire, Police, Public Works, Planning & Building, and other departments for their incredible teamwork, professionalism and arduous round-the-clock work that will continue for the coming hours and perhaps days.

We believe this was the most deadly structural fire in our City’s history. We are a resilient team, and through our support of one another and our community, we will recover from this devastating loss. I encourage each of you to take care of yourselves and your colleagues in this sensitive time.

Sincerely,

Sabrina Landreth
City Administrator
As of right now, per direction from the City Administrator’s office, all records requests are to go to Amber Todd.

Darin

Darin Ranelletti, Interim Director | City of Oakland | Planning and Building Department | 250 Frank H. Ogawa, Suite 3315 | Oakland, CA 94612 | Phone: (510) 238-3663 | Fax: (510) 238-6538 Email: dranelletti@oaklandnet.com Website: www.oaklandnet.com/planning

From: Derryck, Erica
Sent: Monday, December 05, 2016 11:42 AM
To: Illgen, Richard
Cc: Landreth, Sabrina; Cappio, Claudia; Ranelletti, Darin; Boyd, Karen; Karchmer, Joanne; Moss, Tomiquia
Subject: FW: Building records

Here’s the first of what I expect to be many public records requests for information on the bldg. on 31st Ave. Please let me know how to respond.

Best,
Erica

Erica Terry Derryck | Director of Communications | Office of Mayor Libby Schaaf | City of Oakland | One Frank H. Ogawa Plaza | 3rd Floor | Oakland, CA 94612 | Office: 510-238-7072 | Cell: 510-435-4345 Email: ederryck@oaklandnet.com

Subscribe to Mayor Schaaf’s newsletter | Follow Mayor Schaaf on Twitter: @LibbySchaaf

From: Michael McLaughlin [mailto:michael.mclaughlin@huffingtonpost.com]
Sent: Monday, December 05, 2016 10:09 AM
To: Derryck, Erica
Subject: Building records

Erica,

I want to submit a request for the full records of complaints, inspections, construction applications and zoning documents of 1315 31st Avenue. Can the mayor’s office process this request? If not, which department would release this?

Michael
Michael McLaughlin
Reporter
The Huffington Post
Office phone: (415) 844-9133
Cellphone (917) 817-5362
@McLaughlinnews
Mr Green,

Thank you for your message once again since it's not only timely but also has some serious considerations for our community to take notice of. Maybe a totally different thing but better safe than sorry in any case.

I am not sure if you got this email but want to share it because from what this hares is in the case of the warehouse fire, code Enforcement was notified.

Unfortunately what I also get loud and clear is that the follow-thru from them to gain access was likely ignored. Had it not been ignored, while we can't predict the outcome of that effort, we clearly now know what can happen if it doesn't get follow-thru and resolution.

So I think that all on this email thread need to take heed because th concerns Mr Green has raised go back several months according to my dialogue on this matter. That would be a horrible subtext to this story in the case of West Oakland, should that become an issue.

Can we please follow-up his concerns so that this won't be yet another black eye on the City of Oakland which we certainly don't need.

Sent from my iPhone

Begin forwarded message:

From: Oakland Police Department CA <oakland-police-department-ca@emails.nixle.com>
Date: December 4, 2016 at 10:47:12 AM PST
To: happyfeelin@users.netscape.com
Subject: Community Message: Update from the City of Oakland on the 31st Avenue Fire at 8:00 a.m.
Reply-To: no-reply@emails.nixle.com
Community: Update from the City of Oakland on the 31st Avenue Fire at 8:00 a.m.

Dear Carol Wyatt,

[NOTE: The next media briefing will be held at 11 a.m. on Sunday, December 4, at International Boulevard and 31st Avenue]

Personnel from the Oakland Fire Department, Oakland Police Department, Alameda County Sheriff’s Office and Oakland Public Works Department continued the painstaking work of recovering the bodies from the scene of the fire.

As of 8:00 a.m., 24 victims have been located and the Alameda County Coroner’s Office is in the process of identifying the victims.

Oakland Fire Department is currently working with the Alameda County Sheriff’s Department, Oakland Police Department, Alcohol Tobacco and Fire, CAL OSHA, Alameda County Search and Rescue and the American Red Cross to continue the recovery effort and conduct the investigation into the cause of this deadly fire.

Personnel have created pathways through the debris, dividing the building into quadrants and removing debris by hand, bucket-by-bucket. This methodical and painstaking approach is important to respectfully remove the victims and carefully process the scene. At this time, about 20 percent of the building has been searched.

The recovery effort, hindered by the roof collapse, required a breach of the cinder block wall with heavy rescue equipment at approximately 10:00 p.m. last night. The debris removal process continued throughout the evening.

Three of the victims have been positively identified and their families have been notified. Out of respect for the families, these names will not be released until later today.

The devastation of the scene has impacted the recovery personnel. The City has counseling services on-site to assist first responders and support teams.

The Family Assistance Center, established by the Alameda County Coroner’s Bureau in coordination with the American Red Cross, continues to operate at 2425 E. 12th Street. Family members and friends looking to locate loved ones may go to the center. Grief counseling and resources are available to families affected by this tragedy. We are requesting that only families and loved ones go to the Family Assistance Center and ask that the media respect the privacy of families at this time.
The public may access the latest updated information on the City’s website at oaklandnet.com or at (510) 238-2181. Please do not contact the Alameda County Coroner’s Bureau unless you believe a family member may be a victim of the fire.

In the coming days, after the recovery phase is completed, our focus will shift to a thorough investigation of what occurred. We are committed to bringing every resource to bear to determine what happened here and how such a tragic event could have occurred. Our priority is to bring closure to this tragedy for the victims’ families.

Background
A three-alarm fire broke out on Friday, December 2, at 11:32 p.m. at 1315 31st Avenue in Oakland. The fire has resulted in a terrible tragedy.

The badly damaged building has required shoring, and first responders have begun retrieving the deceased. The roof of the building collapsed onto the second floor which has complicated the process of recovery effort. This process will be undertaken in a methodical and thorough process in a humane and compassionate manner to ensure that the victims are recovered and identified, and to make sure their families have this information as expeditiously as possible.

The Alameda County Sheriff’s Office will be managing the victim identification process and working with the Oakland Police Department to provide additional updates.

The last permitted use of the building was as a warehouse. On November 13, 2016, the City of Oakland received complaints of blight and unpermitted interior construction at the building. On November 17, 2016, a City building inspector visited the property and verified the blight complaint, but could not gain access to the building to confirm the other complaint regarding unpermitted construction. This is an ongoing investigation.

Our city has experienced a tremendous tragedy. As a community, we can come together in recovery and spirit. The Oakland A’s have set up a site for donations for Oakland Fire Victims at https://www.youcaring.com/firevictimsoaklandfiredec232016-706684.

For full details, view this message on the web.
Chief Reed asked that I forward this to you.

Respectfully,

Angela

From: Deloach Reed, Teresa
Sent: Sunday, December 04, 2016 9:09 PM
To: DL - Fire - All Staff <DL-Fire-AllStaff@oaklandnet.com>
Subject: 31st Avenue Fire

To the members of the Oakland Fire Department-

As you are aware, on Friday, December 2 at 2324 hours units responded to a structure fire at 1315 31st Avenue, a commercial building that has been reported to operate as a 24 hour artist collective work space. Within minutes of the initial alarm, a third alarm was struck due to the advanced fire conditions our personnel were confronted with.

At the time of the fire, there was an event underway where an estimated 50-100 persons were present. The cause of the fire is unknown at this time, and there is an ongoing investigation with the assistance of ATF to determine its cause.

Our Fire personnel worked relentlessly to minimize loss to adjacent exposure buildings, and mitigate the emergency as best as possible. I want to thank each of you for your hard work, continuous display of professionalism and willingness to provide stability and support throughout this event.

Events of this magnitude also makes us realize we can’t do it all ourselves and appreciate assistance from our fire service partners. I have been receiving emails and text messages from across this nation from our brothers and sisters in the fire service. They recognize these are difficult times and are anxious and willing to offer any assistance necessary. I want to thank our county partners for their immediate assistance in our recovery effort.

At approximately 2000 hours on December 3, members were able to breach the B side of the structure in order to facilitate the retrieval of victims and removal of debris. Members have been working tirelessly, removing debris by hand and utilizing the bucket brigade method. Their work has been assisted by Oakland Public Works and vendors using heavy equipment. This process is necessary to ensure a thorough, humane and respectful recovery process, as well as to ensure the safety of our members as they complete this difficult work.

As of today, about 60% of the building had been cleared and the bodies of 33 victims have been removed from the building. OFD Chaplains, Fr. Jayson Landeza and Pastor Maggie Dorsey, have been on scene to provide spiritual and emotional support to first responders and the victims’ families.
I would like to recognize the Oakland Public Works Agency, Oakland Police Department, Alameda County Sherriff's Office, Alameda County Fire, Bureau of Alcohol Tobacco Fire and Explosives, the American Red Cross, PG&E and Paramedics Plus for their collaboration and support through this difficult time.

I am deeply saddened by the loss the families and Oakland Art Community recently endured and offer my sincere condolences. As a community based fire service it is our commission to support the community of Oakland, and we will continue to work collectively as we recover from this tragedy as a family.

Although the total number of victims has not been determined, this is one of the worst disasters in our City's and fire department history. Due to the stress associated with encountering and participating in an incident of this magnitude, I would like to take this time to mention how important it is to take advantage of the support we have for each other. The aftermath of this type of incident will manifest and show itself in different ways; therefore, over the next couple of months, it is necessary for us to continue to check in with each other to make sure things are still ok. Remember access to one of our CISM peer support members is always available to you as well as access to the Employee Assistance Program.

Teresa Deloach Reed
Fire Chief
Mlay, Serenity S.

From: Garcia, Mai-Ling
Sent: Sunday, December 04, 2016 10:26 PM
To: Robinson Pinon, Angela C; Landreth, Sabrina; Cappio, Claudia
Cc: Deloach Reed, Teresa
Subject: Re: 31st Avenue Fire

Got it. Thanks. Drafting the employee message now.

From: Robinson Pinon, Angela C
Sent: Sunday, December 4, 2016 9:49:28 PM
To: Landreth, Sabrina; Garcia, Mai-Ling; Cappio, Claudia
Cc: Deloach Reed, Teresa
Subject: FW: 31st Avenue Fire

Chief Reed asked that I forward this to you.

Respectfully,

Angela

From: Deloach Reed, Teresa
Sent: Sunday, December 04, 2016 9:09 PM
To: DL - Fire - All Staff <DL-Fire-AllStaff@oaklandnet.com>
Subject: 31st Avenue Fire

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Teresa Deloach Reed
Fire Chief
May, Serenity S.

From: Trujillo, Miguel
Sent: Sunday, December 04, 2016 3:07 PM
To: Landreth, Sabrina; Avila, Cesar; Deloach Reed, Teresa
Cc: Cappio, Claudia; Robinson Pinon, Angela C
Subject: RE: 31st Ave property inspections
Attachments: 002.jpg; 003.jpg; 004.jpg; 005.jpg; 006.jpg; 007.jpg; 008.jpg; 009.jpg; 010.jpg; 011.jpg; 012.jpg; 013.jpg; 014.jpg; 015.jpg; 016.jpg; 017.jpg; 018.jpg; 019.jpg; 020.jpg; 021.jpg; 022.jpg; 001.jpg; 004.jpg
Categories: Red Category

Sabrina,

Please see complete Fire inspection history for subject warehouse.

Thank you,

Miguel Trujillo
Fire Marshal
City of Oakland Fire Department
Fire Prevention Bureau
510-238-3851 – Main Line
510-238-4051 – Desk
mtrujillo@oaklandnet.com

It is the mission of the Oakland Fire Prevention Bureau to protect all citizens within the City of Oakland from natural or man-made hazards which may cause both injury and loss of property. This is accomplished by providing highly-trained professionals for education, oversight, and inspection of fire and environmental hazards throughout the City.

-----Original Message-----
From: Landreth, Sabrina
Sent: Sunday, December 4, 2016 5:32 AM
To: Trujillo, Miguel <MTrujillo@oaklandnet.com>; Avila, Cesar <CAvila@oaklandnet.com>; Deloach Reed, Teresa <TDeloachReed@oaklandnet.com>
Cc: Cappio, Claudia <CCappio@oaklandnet.com>
Subject: 31st Ave property inspections

This was requested yesterday but I just want to get confirmation that you are going to provide me the complete fire inspection history on the 1305 (and main bldg 1315?) 31st Ave properties as soon as possible today.
Building will be getting me their end of the property history by 4pm, at the latest.
Please advise and confirm the time today that I will receive from you all.
Thanks,
Sabrina

Sent from my iPhone
Property Detail
Alameda, CA  RON THOMSEN, ASSESSOR

Parcel # (APN): 025-0690-011-00  Use Description: INDUSTRIAL
Parcel Status:
Owner Name: NG CHOR N TR
Mailing Address: P O BOX 1473 OAKLAND CA 94604-1473
Situs Address: 1305 31ST AVE OAKLAND CA 94601-2917 C029
Legal Description:

ASSESSMENT
Total Value: $43,249  Use Code: 4100  Zoning:
Land Value: $43,249  Tax Rate Area: 017037  Census Tract: 4061.00/1
Impr Value:
Other Value:
% Improved
Exempt Amt: HO Exempt?: N

SALES HISTORY
Sale 1  Sale 2  Sale 3  Transfer
Recording Date: 11/21/1997  10/01/1991
Recorded Doc #: 1997309885  1991264841
Recorded Doc Type:
Transfer Amount:
Sale 1 Seller (Grantor):
1st Trst Dd Amt: Code1:
2nd Trst Dd Amt: Code2:

PROPERTY CHARACTERISTICS
Lot Acres: 0.092  Year Built:
Lot SqFt: 4,032  Effective Yr: Fireplace:
Bldg/Liv Area:  Units:
Buildings:
Stories:
Style:
Construct:
Quality:
Building Class:

A/C:
Heating:
Pool:
Park Type:
Spaces:
Site Inflence:
Timber Preserve:
Property Detail
Alameda, CA  RON THOMSEN, ASSESSOR

Parcel # (APN): 025-0690-009-00  Use Description: INDUSTRIAL
Parcel Status: 
Owner Name: NG CHOR N TR

Mailing Address: P O BOX 1473 OAKLAND CA 94604-1473
Situs Address: 3073 INTERNATIONAL BLVD OAKLAND CA 94601-2222 C029

ASSESSMENT
Total Value: $522,685  Use Code: 4100  Zoning: 
Land Value: $140,959  Tax Rate Area: 017037  Census Tract: 4061.00/1
Impr Value: $381,726  Year Assd: 2015  Improve Type: 
Other Value:  Property Tax: 
% Improved: 73%  Delinquent Yr: 
Exempt Amt:  HO Exempt?: N

SALES HISTORY
Sale 1  Sale 2  Sale 3  Transfer
Recording Date: 11/21/1997  10/01/1991  
Recorded Doc #: 1997309885  1991264841  
Recorded Doc Type:
Transfer Amount: 
Sale 1 Seller (Grantor): 
1st Trst Dd Amt:  
Code1:  
2nd Trst Dd Amt:  
Code2:  

PROPERTY CHARACTERISTICS
Lot Acres:  0.223  Year Built:  
Lot SqFt:  9,723  Effective Yr:  1930  Fireplace:  
Bldg/Liv Area: 14,062  A/C:  
Units:  1  Heating:  
Buildings:  1  Pool:  
Stories:  2.0  Park Type:  
Style:  
Baths (Full):  
Baths (Half):  
Construct:  
Quality:  5.0  Spaces:  
Building Class:  
Garage SqFt:  
Timber Preserve:  
### Property Detail

Alameda, CA  RON THOMSEN,  ASSESSOR

**Parcel # (APN):** 025-0690-010-00  
**Use Description:** INDUSTRIAL

**Parcel Status:**  
**Owner Name:** NG CHOR N TR

**Mailing Address:** 9405 TANNER WAY OAKLAND CA 94603-3049  
**Situs Address:** 1315 31ST AVE OAKLAND CA 94601-2917 C029

**Legal Description:**  

### ASSESSMENT

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### SALES HISTORY

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<td>Sale 1 Seller (Grantor):</td>
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### PROPERTY CHARACTERISTICS

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<td>Quality:</td>
<td>5.5</td>
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</tbody>
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Alameda, CA RON THOMSEN, ASSESSOR

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Situs Address: 3073 INTERNATIONAL BLVD OAKLAND CA 94601-2222 C029
Legal Description:

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Land Value: $140,959  Tax Rate Area: 017037  Census Tract: 4061.00/1
Impr Value: $381,726  Year Assd: 2015  Improve Type:
Other Value: Property Tax:
% Improved 73%  Delinquent Yr
Exempt Amt: HO Exempt?: N

SALES HISTORY
Sale 1  Sale 2  Sale 3  Transfer
Recording Date: 11/21/1997  10/01/1991
Recorded Doc #: 1997309885  1991264841
Recorded Doc Type:  
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Sale 1 Seller (Grantor):  
1st Trst Dd Amt:  
Code1:  2nd Trst Dd Amt:
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Lot Acres: 0.223  Year Built: 1930  Fireplace:
Lot SqFt: 9,723  Effective Yr:  
Bldg/Liv Area: 14,062  Total Rooms:  
Units: 1  Bedrooms:  
Buildings: 1  Bathrooms:
Stories: 2.0  Baths (Full):  
Style:  
Construct:  
Quality: 5.0  Garage SqFt:  
Building Class:  
A/C:  
Heating:  
Pool:  
Park Type:  
Spaces:  
Site Infrance:  
Timber Preserve:
Mlay, Serenity S.

From: Derryck, Erica
Sent: Saturday, December 03, 2016 12:10 PM
Subject: OPD Update: 31st Avenue Fire

All,
Resending in case there is anyone who was missed when OPD sent this out.
Best,
Erica

Erica Terry Derryck | Director of Communications | Office of Mayor Libby Schaaf | City of Oakland | One Frank H. Ogawa Plaza | 3rd Floor | Oakland, CA 94612 | Office: 510-238-7072 | Cell: 510-435-4345 | Email: ederryck@oaklandnet.com

For Immediate Release
December 3, 2016

Update: 31st Avenue Fire
The Oakland Police Department is supporting the Oakland Fire Department as they are conducting their investigation into the large structure fire at 1305 31st Avenue.

Per the Oakland Fire Chief Teresa Deloach Reed:
• There are nine (9) known fatalities from this incident.
• At this time, an assessment is still being made of any additional victims in association with this incident.
• The Alameda County Sheriff’s Coroner’s Bureau and Chief Forensic Pathologist are processing the scene.
• Alameda County Arson Task Force is currently on scene to assist with the investigation.
• We are also working with Federal partners to determine the cause of the fire and assist with the investigation moving forward.
• Due to structural damage from the fire, the ongoing investigation efforts and search for additional victims will be methodical and are anticipated to take some time.

The Alameda County Coroner’s Bureau has established a Family Assistance Center in coordination with the American Red Cross, located at 2425 East 12th Street in Oakland. Family members and friends looking to locate loved ones may go to the center in person or call (510) 382-3000. There will be grief counseling and resources available to families affected by this tragedy. We are requesting that only families and loved ones go to the Family Assistance Center and ask that media respect the privacy of families at this time.

The City of Oakland and the Alameda County Sheriff’s Office have set up a joint command post at the corner of Fruitvale Ave. and International Blvd.

Public Information Officers will be providing hourly media updates throughout the day, on the hour. City officials will hold a news conference this afternoon at a location and time to be announced.

For updates on Twitter, stay tuned to @ACSOSheriffs and @oaklandpoliceca and the following hashtags:
#oaklandfire
#31stAvefire

Mayor Libby Schaaf issued the following statement:
“Last night’s fire was an immense tragedy. I am grateful to our first responders for their efforts to deal with this deadly fire. Our focus right now is on the victims and their families and ensuring that we have a full accounting for everyone who was impacted by this tragedy.

“We are fully committed to sharing as much information as we can as quickly as possible. The most critical information to share at this time is the phone number where victims’ families can get information which is (510) 382-3000 at the Alameda County Coroner’s Bureau.”

NOTE: Mayor Schaaf and other key officials will be made available later today. Media outlets will be updated as soon as possible on the time and location for this availability.

#  #  #
Sent from my iPhone

Begin forwarded message:

From: Darwin BondGraham <Darwin.BondGraham@eastbayexpress.com>
Date: December 3, 2016 at 9:46:37 AM PST
To: "kboyd@oaklandnet.com" <kboyd@oaklandnet.com>
Subject: Habitability complaints against 1305 31st avenue

Hi Karen,

According to the city's Accela code enforcement system, the building that burned down last night in the Fruitvale had habitability complaints against it, and there was a scheduled investigation that hadn't yet been completed by the city.

Could you possibly get me more details of the complaint?

It was Record 1604341

Pasted below is more information: