



Cultural Arts Programs

Economic & Workforce Development

CITY OF OAKLAND POLICY ON ARTIST & COMMUNITY INITIATED PUBLIC ART PROJECTS

City of Oakland Public Art Program staff and the Public Art Advisory Committee must review and accept all projects within the Oakland city limits that will result in the placement of a work of art on City of Oakland property, as well as all public art projects funded in whole or in part with City funds, before such projects can be executed.

The artist and/or project sponsor will submit a proposal with work plan for review by the Public Art Advisory Committee (PAAC) prior to creation and/or installation of the artwork. The PAAC is a professionally qualified citizen committee appointed by the Mayor and approved by Oakland City Council to oversee the City's public art program and to advise the Mayor, City Council, and City Administrator on public art-related matters.

Review Process

With coordination from Public Art Program staff, the artist and project sponsor (including City staff, if applicable) shall present the project proposal to the PAAC at a scheduled public meeting. The PAAC typically meets on the first Monday of each month. Proposals must be submitted to Public Art staff for review at least two weeks prior to a confirmed meeting.

Please allow sufficient time for the PAAC review process. The PAAC cannot make a judgment on the proposal without all the required documentation. Allow additional time if the proposal requires approval from other departments or review boards for placement on City property prior to PAAC review. Art proposed for placement on Caltrans (State of California Department of Transportation) property requires a separate, additional approval and permitting process.

NOTE: Please consult with Public Art staff prior to finalizing the project budget. Projects requiring City staff facilitation may be subject to a review fee as stated in the City's Master Fee Schedule, located on page N-1 of the document posted here:
<http://www2.oaklandnet.com/oakca1/groups/cityadministrator/documents/report/oak048945.pdf>.

Following review of the proposal, the PAAC will make an advisory judgment regarding form, content, and feasibility of the artwork and will determine whether the proposed project meets technical standards for public art in the city of Oakland. Once the PAAC has made a judgment regarding the proposed project design, no design changes can be made by the artist and/or sponsor without returning for PAAC approval prior to implementation.

Please contact staff to schedule a review of your project proposal:

Steven Huss, Cultural Arts Manager, 238-4949 or shuss@oaklandnet.com

Kristen Zaremba, Senior Public Art Project Manager, 510-238-2155 or kzaremba@oaklandnet.com



Cultural Arts Programs

Economic & Workforce Development

The project proposal shall include the following. **All submittals should be bundled into a single electronic Microsoft Word or PDF (digital) file for public distribution:**

1. **Public Art Advisory Committee (PAAC) Proposal Review Form.** Attached below.
2. **Project Narrative.** A written description of the proposed artwork, including the artist's intent, process and project goals, and the roles and responsibilities of all project partners.
3. **Artist Resume.** The artist's resume and/or other supporting material relevant to the artist's past experience with similar projects.
4. **Examples of Past Work.** 3-5 images of the artist's completed projects of a quality, style and scale similar to the proposed work.
5. **Visual Proposal.** Adequate visual representation, in color, of the proposed artwork, in drawing(s) and/or three-dimensional model(s), with scale indicated.
6. **Materials and Methods Description.** A detailed description of the proposed materials and methods of installation deemed suitable for the site conditions.
7. **Photos of Site.** Photographs/digital images of the existing site, including scale and dimension for reference.
8. **In-Situ Mockup.** A scale drawing or digital photographic mockup depicting the proposed work as it will be sited.
9. **Timeline.** A project timeline that includes community outreach, the design process, all City reviews, and installation.
10. **Budget.** An itemized budget (to ensure sufficient financial resources for completion of project) that includes all anticipated review fees, in-kind donations, maintenance costs, and insurance (see #13).
11. **Maintenance Plan.** A written plan for ongoing maintenance of the proposed work, identifying the parties responsible for maintenance, anticipated lifespan of the artwork in years, etc.
12. **Community Outreach/Support Documentation.** Demonstration of community notification/outreach and support for the proposed project (letters of support, meeting attendance lists, neighborhood surveys, etc.).
13. **Insurance Documentation.** Provide evidence of insurance or a quotation for insurance coverage sufficient to indemnify the City of Oakland during project development, fabrication and installation, up through final acceptance of the artwork.
14. **Permissions.** Written permission for use of the proposed site, including acknowledgment of individual parties' rights and responsibilities (artist/sponsor, property owner, City departments if applicable, and review bodies). Please allow sufficient time to obtain appropriate permissions.
 - a. **Private Property:** Written permission or Memorandum of Understanding (MOU).
 - b. **City of Oakland Property:** Written permission must be obtained by the applicant from the department head (or his/her designee) with jurisdiction over the project site, e.g. Oakland Public Library, Oakland Parks and Recreation, or Oakland Public Works and include:
15. **Waiver Of Proprietary Rights For Artwork Placed On City Property.** Included with PAAC Review Form attached below.

NOTE: Consult the Federal Visual Artists Rights Act (VARA) and California Art Preservation Act (CAPA) guidelines posted on our Public Art Program website for more information:

<http://www2.oaklandnet.com/Government/o/CityAdministration/d/EconomicDevelopment/s/PublicArt/index.htm>



Cultural Arts Programs

Economic & Workforce Development

Public Art Advisory Committee Proposal Review Form

Date 11/18/15

Artist(s) Thomas Yun Sing Wong

Project Contact Lailan Sandra Huen

Organization (if applicable) Chinatown Chamber Foundation (Fiscal Sponsor)

Phone # 510.292.1562 Email lailan.huen@gmail.com

Street Address 2222 9th Avenue

City Oakland State CA Zip 94606

Proposed Site of Project (Address/Cross St. with physical details) Harrison & 9th Street
(Yuk Yau Child Development Center, 291 10th Street)

Name of Property Owner, Proposed Location OUSD, Yuk Yau Center

City Council District of Proposed Location District 2

Attachments Checklist

Attach a separate document to address the following items, bundled together in a single electronic file:

1. Review Form (this page)
2. Project Narrative
3. Artist Resume
4. Examples of Past Work
5. Visual Proposal
6. Materials and Methods Description
7. Photos of Site
8. In-Situ Mockup
9. Timeline
10. Budget
11. Maintenance Plan
12. Community Outreach / Support Documentation
13. Insurance Documentation
14. Permission(s)- Private Property Owner or City
15. Waiver of Proprietary Rights for Artwork Placed on City Property (if applicable)



Cultural Arts Programs

Economic & Workforce Development

Waiver of Proprietary Rights for Artwork Placed upon City Property

The provisions of this paragraph shall apply to modify Artist's rights of attribution and integrity as set out in the Visual Artists Rights Act, 17 U.S.C §§106A and 113(d) ("VARA"), the California Art Preservation Act, Cal. Civil Code §§ 987 and 989 ("CAPA"), and any rights arising under United States federal or state law or under the laws of another country that convey rights of the same nature as those conveyed under VARA and CAPA, as against the City of Oakland ("City") and its agents.

The City has the absolute right to change, modify, destroy, remove, relocate, move, replace, transport, repair or restore the **[describe artwork/project: mural, sculpture, etc. and medium]:**

Entitled **[title of work]:**

and located at **[identify site, including interior location if applicable]:**

in whole or in part, in City's sole discretion.

Artist's Address for Notice **[insert artist's name and complete address]:**

Artist bears the sole responsibility for providing the City with any changes to the Artist's Address for Notice. Notice of changes must be mailed to the Public Art Program, Cultural Arts & Marketing, 1 Frank H. Ogawa Plaza, 9th Floor, Oakland, CA 94612 and the Client Department with jurisdiction over property: **[Insert Address of Client Department with jurisdiction over property]:**

Artist Signature / Date

City – Client Department Representative Printed Name / Signature / Date

This document is posted online at:

<http://www2.oaklandnet.com/Government/o/CityAdministration/d/EconomicDevelopment/s/PublicArt/index.htm>

Oakland Chinatown Harrison Street MURAL EXHIBIT

City of Oakland Public Art Advisory Committee Proposal

1. Public Art Advisory Committee (PAAC) Proposal Review Form: Attached.
2. Project Narrative. A written description of the proposed artwork, including the artist's intent, process and project goals, and the roles and responsibilities of all project partners.

Our proposal is to create a beautiful art exhibit installation celebrating the people and history of Oakland Chinatown to increase place-making, deter graffiti tagging, increase public education and storytelling, and bring generations and agencies together.

In collaboration with the Lincoln Recreation Center, AYPAL, The Spot, the Yuk Yau Child Development Center, and the Oakland Asian Cultural Center, young and elder members of the Chinatown community will come together to collaboratively design and install a mural exhibit. A mixed media display will be installed along the fences of the Yuk Yau Center on Harrison and 9th Street, with corresponding panels with historical, education and cultural storytelling of Oakland Chinatown in collaboration with the Oakland Asian Cultural Center's Oral History Project.

Our hope is that this mural exhibit will be a launch point for a Chinatown Public Art & History Walking Tour, which can be a destination for visitors and residents to learn more about the culture, history and stories of this important neighborhood and community.

We know we can bring this project to success because we have already done it: We started collaborative efforts to bring Asian American artists, organizers and businesses together by partnering with the Chinatown Chamber Foundation as our fiscal sponsor in 2012, raising \$18,000 for the Year of the Dragon mural and installed it on a 3-story building at 10th Street and Jackson, which has successfully turned a highly-blighted wall into a source of pride that has been largely undisturbed by tagging since.

The goals and outcome of our collaborative efforts have been many:

- To support small businesses and the success of Oakland Chinatown as a thriving economic and cultural center by beautifying the neighborhood, reducing blight, drawing visitors, and improving physical infrastructure for preservation.
- To bring together different generations and sectors in the Asian American and Oakland community, bridging divisions between artists, businesses, local government, nonprofits, and other community members.
- To promote the histories and cultural significance of the Asian American communities who make up almost 1/5 of Oakland's population but remain largely under-represented in public space and public art.

The youth agencies involved will recruit youth to be leaders in the project, as well as their families. By involving youth who are themselves graffiti writers in our projects, we secure their investment in the projects and they in turn have helped to protect the art pieces. Also by involving well-respected artists in the community and creating pieces of art that are

quite beautiful and also reflective of the surrounding community, we believe this all deters any additional tagging and destruction. We are also giving the young artists financial support for their artistry and encouraging them to pursue their artistic skills through legal and professional means through stipends.

3. Artist Resume. The artist's resume and/or other supporting material relevant to the artist's past experience with similar projects.

Lead Artist Tommy Wong Biography & Resume Attached.

4. Examples of Past Work. 3-5 images of the artist's completed projects of a quality, style and scale similar to the proposed work.



Dragon Mural in Oakland Chinatown, 10th & Jackson. 3 stories tall.
Art Direction, Painting and Project Management



Signage Design and Installation in the San Antonio neighborhood.



Digital Collaboration with Emory Douglas at East Oakland Youth Development Center.



Digital Collaboration with Emory Douglas at East Oakland Youth Development Center.



Oakland Museum and EBAYC Digital Mural
Art Direction and Project Management

5. Visual Proposal. Adequate visual representation, in color, of the proposed artwork, in drawing(s) and/or three-dimensional model(s), with scale indicated.



Proposed Design utilizing wood, wood stain, plexiglass, and aluminum cutouts.

The Oral History Project main billboard can feature rotating stories of Oakland Chinatown residents, or be a central place to tell key stories of the neighborhood. The exact content will be decided through the community collaborative design process, and in conjunction with the Oakland Asian Cultural Center Oral History Project.

The fence stands about 8 feet high. The yellow panel is about 9 by 16 feet.

6. Materials and Methods Description. A detailed description of the proposed materials and methods of installation deemed suitable for the site conditions.

The mixed-media mural exhibit will be completed in 6 phases:

1. Fence is redone with wood paneling (based on matching funding outside of this grant request).
2. Work with Dragon School youth to host design a design workshop with community groups. AYPAL, APEN, Lincoln Rec Center and Chinatown Library will be outreached to form the design team, and to also help choose recordings from the Oral History project that best represent Chinatown past and present according to its residents.
3. Paper-cutout style kids icons, working with families at Yuk Yau, are designed based on and cut out from aluminum paneling.
4. Chosen quotes from the Oral History Project and reverse vinyl stickered to clear paneling (between the aluminum cutouts). Potential to have QR codes and phone numbers to call to hear Oral History Project recordings about Chinatown.
5. Installation of cutouts and clear paneling.

6. Community celebration at Yuk Yau.

7. Photos of Site. Photographs/digital images of the existing site, including scale and dimension for reference.

There is a variety of tagging on the Harrison Street corridor between 9th Street and 11th Street, which seems like a popular corridor for graffiti writers, perhaps because of the poor lighting, light foot traffic, and high visibility to car traffic coming from the Alameda Webster Tunnel.

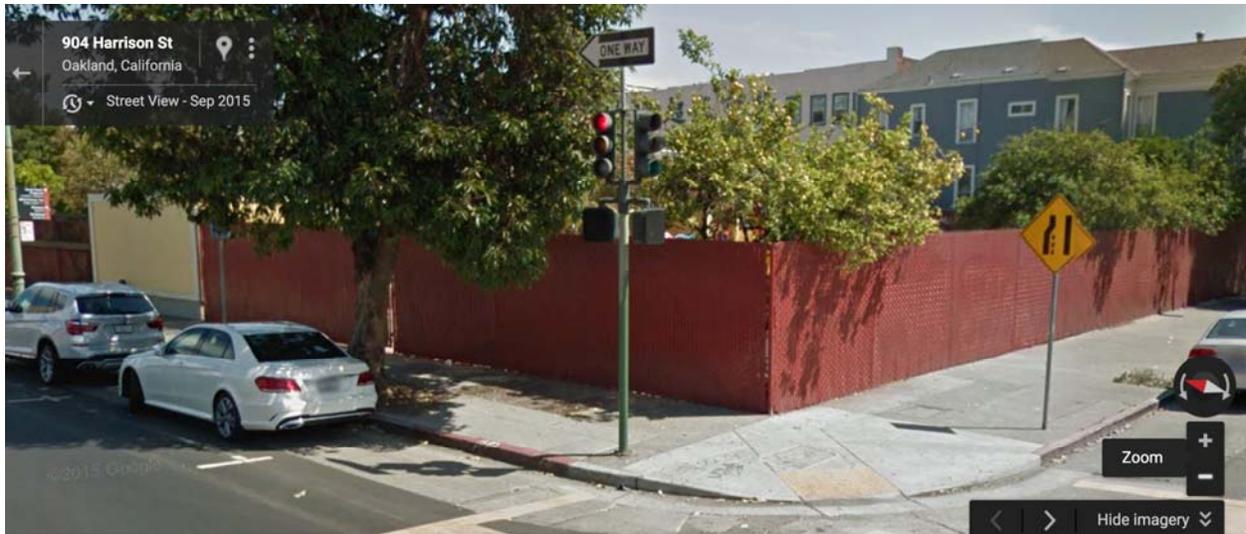
Yuk Yau Child Development Center is located at 291 10th Street in Oakland Chinatown.



On the Harrison side of the Yuk Yau Child Development Center, the yellow panel gets tagged and painted regularly, as does the red fence facing Harrison.



Current state is a constantly repainted blank billboard and two types of metal hurricane fencing.



This photo shows the 9th Street wall.

8. In-Situ Mockup. A scale drawing or digital photographic mockup depicting the proposed work as it will be sited.



9. Timeline. A project timeline that includes community outreach, the design process, all City reviews, and installation.

Activity	Time Period
<ul style="list-style-type: none"> • Fundraise full budget. 	<i>December 2015 – January 2016</i>
<ul style="list-style-type: none"> • Detail Chinatown agency partnerships. • Recruit youth & senior participants. 	<i>December 2015 – January 2016</i>
<ul style="list-style-type: none"> • Collaboratively finalize design with partners & participants. 	<i>February - March 2016</i>
<ul style="list-style-type: none"> • Collaboratively create mural exhibit elements. 	<i>April – May 2016</i>
<ul style="list-style-type: none"> • Install mural exhibit. 	<i>June 2016</i>
<ul style="list-style-type: none"> • Celebrate & send thank you 	<i>July 2016</i>

letters to donors and participants.	
-------------------------------------	--

10. Budget. An itemized budget (to ensure sufficient financial resources for completion of project) that includes all anticipated review fees, in-kind donations, maintenance costs, and insurance (see #13).

Expense	Amount
Aluminum and Plexiglass Panels, Vinyl & Materials	\$3,500
Onsite Project Management, Materials, Tools, Workspace, Transportation, Storage Communications and Coordination	\$1,000
Panel Preparation, Cutout & Painting	\$3,000
Community Arts Workshops Facilitation by Lead Artist	Donated
Installation & Materials	\$1,800
Youth Assistant Artist Stipends	\$1,000
Lead Artist Fees Including Administration & Insurance	\$2,500
Overall Project Coordination Labor by Lailan Sandra Huen	Donated
Workshop & Design Space at Lincoln Recreation Center & Oakland Asian Cultural Center	Donated
Food & Refreshments for Workshops	\$80
TOTAL	\$12,880

11. Maintenance Plan. A written plan for ongoing maintenance of the proposed work, identifying the parties responsible for maintenance, anticipated lifespan of the artwork in years, etc.

The artist and coordinator will commit to attending to any damage for repairs when notified by the Center for the lifespan of the mural exhibit up to 5 years. The building owner commits to keeping the mural clean at least once a month.

12. Community Outreach/Support Documentation. Demonstration of community notification/outreach and support for the proposed project (letters of support, meeting attendance lists, neighborhood surveys, etc.).

Letter of support from OUSD, owner of the Yuk Yau site, attached. The staff of Lincoln Recreation, AYPAL, The Spot, Yuk Yau Child Development Center, and the Oakland Asian Cultural Center have all been consulted as partners and support the project and this application.

13. Insurance Documentation. Provide evidence of insurance or a quotation for insurance coverage sufficient to indemnify the City of Oakland during project development, fabrication and installation, up through final acceptance of the artwork.

Insurance Quotation Attached.

14. Permissions. Written permission for use of the proposed site, including acknowledgment of individual parties' rights and responsibilities (artist/sponsor, property owner, City departments if applicable, and review bodies).

a. Private Property: Written permission or Memorandum of Understanding (MOU).

Letter of Support From OUSD Attached.

About Thomas Wong

Thomas Wong is an Oakland-based mixed-media artist and award-winning graphic designer whose current large-scale work is now featured at the entrance of both the Alameda County Government and Oakland Museum buildings. He is currently a featured exhibit artist at the Oakland Museum, and has had his work showcased at Yerba Buena Center SF and Yoshi's Jazz Heritage Center.

Thomas' graphic and interactive design work was inducted into the permanent historical archives of the Smithsonian Institute in Washington DC. As a graphic designer he has supported dozens of Bay-Area social justice and community organizations over 15 years.

Thomas has also served as Executive Director of the Laurel Business District Association, where he directed the creation and installation of over 25 pieces of large-scale public artwork and directed over 50 large-scale public events. This and other efforts resulted in a "Best of the East Bay" award for the district in 2012. He has taught hundreds of students in grades K-12 in numerous visual arts programs. He is a core member of the EastSide Arts Alliance and Cultural Center in Oakland.

Thomas Yun Sing Wong
4038 Fullington St, Oakland, CA 94619
yonomoseki@yahoo.com, 510.381-2013

FEATURED MULTIMEDIA and VISUAL ARTIST

2000-Current Various Projects

Alameda County Government Building, Oakland, CA, Commissioned Mural for Entrance

Oakland Museum, Oakland CA, Commissioned Mural for Entrance and Featured Artist Exhibition Installation

"Dragon Mural," Oakland Chinatown, 3 Story Mural, First in a Series of Twelve, Principal Designer, Art Director and Project Manager

"Flux," Yerba Buena Center SF, Featured Visual Artist, Isadora Duncan Award

"Laurel Public Art Initiative," Art and Program Director of 20 Piece Public Art Installation

"Puri Project," Oakland, San Francisco, Beijing, Seoul, Featured Video Artist

"Visions of Beauty," SF Asian Art Museum, Oakland Museum, Berkeley Art Museum, Yoshi's Jazz Club, Oakland Art and Soul Festival, Featured Video Artist

"Baraka - Evolution of a Revolutionary Poet," African American Museum and Library at Oakland, Video Artist

"Angel Island Chinese Immigration Dance Project," San Francisco State University, Featured Video Artist

KRS One and Dead Prez Concert, Lead Video Artist

Summer Heat Concert, featuring the Last Poets, Videography

All Oakland Youth Talent Show, Production Coordinator

Oakland Museum Chinese New Year Educational Video, Videography

Oakland Museum Dia De Los Muertos Educational Video, Videography

Malcolm X Jazz Festival, Lead Video Crew

"Malcolm X" Asian Resource Gallery, Featured Video Artist, Video Art Installation

Academy of Hawaiian Arts "Hoike" Hula performance, Video Art Installation

Tibetan Freedom Concert, San Francisco, Photographer

MTV Segment Lead Videographer

Los Angeles Village View Staff Photographer, Videographer

COMMUNITY ARTS, EVENTS and EDUCATION

Current- 02 Core Collective Member – EastSide Arts Alliance and Cultural Center

Since 2002, I've been involved in all aspects of EastSide's organizational planning, programming, fundraising, maintenance, project creation and implementation, and art production. EastSide Arts Alliance and Cultural Center serves thousands of East Oakland residents yearly, offering weekly cultural arts programming, public art projects and large-scale arts and music festivals.

Current – 09 Executive Director – Laurel Business Improvement District Association

My role as Executive Director ranges from urban planning to district management to business development, but my approach is rooted in public art and community event production. Since 2009, the Laurel BID under my direction has produced over 40 large-scale cultural events, and over 20 pieces of large-scale public art. This has resulted in a "Best of the East Bay: Best Completely Re-imagined Neighborhood" Award by East Bay Express.

10-08 Organizational Advisor and Program Creator – 808 Urban, Honolulu HI

808 Urban is a collective of artists committed to improving the quality of life in Honolulu through cultural arts programming. 808 Urban has created over 50 large-scale mural projects throughout Hawai'i, offered over a hundred free arts workshops, produced numerous community events, and launched an ongoing, 5-school youth program. I served as a mentor and organizational advisor in its inception, developed a seed fund for programming, and implemented a series of arts workshops in low-income housing developments.

08-02 FOUNDER - Below Radar Art and Visual Education, Oakland

BRAVE is a youth arts, education and leadership project of EastSide Arts Alliance. BRAVE trains youth and young adults to become teachers of guerilla art, theater and video workshops for public after school programs in East Oakland. Participating schools and programs: Urban Promise Academy, ASCEND School, Melrose Leadership Academy, Youth Empowerment School, MetWest High School, East Oakland Community High School, EBAYC, AYPAL, Youth Together, ESAA.

06-05 Youth Program Coordinator – AYPAL Cultural Event Production

AYPAL stands for Asian Pacific Islander Youth Promoting Advocacy and Leadership, and focuses on youth run organizing and arts activist campaigns for school and community improvement. I coordinate the Cultural Event Production Team, youth who plan, organize and present the May Cultural Arts Festival in East Oakland. The Festival showcases 15 different Asian/Pacific Islander cultural performance groups and is attended by over 400+ community members every year.

04-01 ASSISTANT DIRECTOR OF TECHNOLOGY / HEAD TEACHER – St. Paul's School, Oakland

I created and taught integrated technology classes for K through 8th grades. In addition I advised all teaching and administrative staff in technology integration for their existing curricula. Emphasis is on creative uses of new media, as well as developing artistic, organization and cognitive skills for youth across various multimedia areas.

04-03 WORKSHOP CREATOR / HEAD TEACHER - Oakland Peace Camp, Cesar Chavez Center, Oakland

Hired to create and implement video workshops for grades 7-12. The curriculum was designed as an integrated community art project, coordinated with capoeira, mural making, music and djing curricula. OPC now employs youth teachers from our BRAVE program.

03-02 YOUTH MULTIMEDIA HEAD TEACHER - Various Youth Programs, Bay Area

I have created curriculum and taught community video and multimedia design for these organizations: Asian Youth Promoting Advocacy and Leadership, Dance Performance Workshop, Black Dot Beats, Flows and Videos Program, Visual Element Program, KQED "Matters of Race" Video Project, San Francisco State University Urban Art Program.

2001 CURRICULUM DEVELOPER - UCLA Online Extension, Los Angeles

The directors of UCLA Online invited me to create an experimental curriculum structure for their expanding online courses. I researched and presented ideas on how to develop lesson plans in a decentralized online environment.

2000 EDUCATIONAL TOY INVENTOR – Blocka Block Toys, Los Angeles

Blocka is a educational puzzle toy for children ages 5 and up. Based on the binary system used in computer programming, the toy simultaneously develops a child's artistic creativity and mathematical intuition through a self-directed "play and learn" methodology. Currently being featured as a workshop art project in various Oakland schools.

00-98 MULTIMEDIA DESIGN CONSULTANT – Various Projects, Los Angeles

Starbright World Childrens Hospital Intranet
MedHelp Online Medical Communities
Los Angeles County Government Intranet

1997 TECHNOLOGY MENTOR – Felton School and the LISTEN Program, Los Angeles

As part of their Project L.I.S.T.E.N. Program (Lennox Intercultural Student and Teacher Education Network), I mentored a fifth-grade class and their teacher for a year in website building, classroom networking, and online educational development. The students learned how to surf the Internet, collaborate via email with students from other schools on various projects, and create their own student website.

SYSTEMS ADMINISTRATION EXPERIENCE

04-01 SYSTEMS DESIGNER / ADMINISTRATOR - St. Paul's School, Oakland

I created, implemented and currently oversee the school network of 120+ Macintosh computers, 2 wireless laptop carts, and 6 OSX parent/child/backup servers. Worked with Apple's Director of K-8 Education to design the network and infrastructure.

04-02 SYSTEMS ADMINISTRATOR - Eastside Arts Alliance, Oakland

Created and currently oversee an audio video recording studio for a community arts collaborative in East Oakland. Responsibilities include implementing a distribution, storage and archival process for various video programs and cultural events. Also developing the multimedia program for ESAA's in-progress cultural center.

HONORS

- 2015 Commissioned Artist, Oakland Museum Entrance and Exhibit
- 2015 Commissioned Artist, Alameda County Building, Oakland
- 2012 Commissioned Artist, "Dragon Mural," 3 Story Mural in Oakland Chinatown
- 2011 Best of the East Bay, Best Completely Re-Imagined Neighborhood, East Bay Express
- 2010 Isadora Duncan Award, "FLUX" at Yerba Buena Center SF
- 2009 National Council on Crime and Delinquency Artist Award, "Once Upon a Town"
- 2004 KQED/PBS –Video Selection, "My Journey Home"
- 2003 KQED/PBS - Video Selection, "Matters of Race"
- 2003 UC Berkeley Asian American Film Department – Invited Guest Lecturer
- 2003 People of Color Educational Nationwide Conference – Invited Guest Lecturer
- 2001 US Museum of Modern History Media Archives, "Starbright World"
- 2001 Smithsonian Institute Digital Archives, "Starbright World"
- 2000 IBM Solution Excellence Award, "LA County Intranet"
- 2000 Microsoft Case Study, "LA County Intranet"
- 2000 Dateline NBC Feature Story, "Starbright World"

EDUCATION

92-95 University of California at Los Angeles, Graduate with Honors
Majored in English Literature, with a minor in Film Studies.

EARLY CHILDHOOD EDUCATION

April 6, 2015

To Whom this May Concern,

I am writing this letter to express my interest in partnering with you, and the Chinatown community, to complete a mural to be displayed at 291 10th Street in Oakland. I am the Site Administrator at Yuk Yau Child Development Center, the school at the potential mural site location. I am enthusiastic about this proposal to create a beautiful mural that will promote cultural pride and deter graffiti, while simultaneously engaging our young students in the transformational process. I am passionate about seeing positive changes occur in the Chinatown neighborhood of District 2.

Yuk Yau CDC is located in the heart of Chinatown. Many of the local children attend our Child Development Center year-round. District residents live and work nearby, making this location well-travelled. Unfortunately, Yuk Yau CDC has also been the site of much graffiti, and other forms of vandalism. I, and the Yuk Yau community, have a deep desire to beautify the exterior of our school, to turn blight into elegance and artistry.

I am interested and excited in the possibility of Yuk Yau CDC students participating in the process of this transformative change by collaborating with the Lincoln Recreation Center, AYPAL, The Spot, OACC, and other Chinatown community members. I would like to be a partner in making this neighborhood a place where residents, students, and their families can take pride in.

Please grant Lailan Sandra Huen the monies to be able to complete this needed beautification project.

Thank you for your consideration,

Anna Mansker

Site Administrator
Yuk Yau Child Development Center
Oakland Unified School District



Event General Liability Insurance
Proposal & Application

Payment Outstanding: [Click here to make payment](#)

PROPOSAL NUMBER 881414
PREPARED ON 11/18/2015
EFFECTIVE TILL 11/25/2015 (7 days)

PREPARED FOR Chinatown Public Art Project Lailan Huen 2222 9th Avenue, Oakland, CA 94606 Phone: 5102921562 Email: lailan.huen@gmail.com	LICENSED AGENT (ALL 50 STATES) East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945										
PROPOSAL CREATED BY www.TheEventHelper.com Inc. Direct Sale 1020 McCourtney Rd. Suite B, Grass Valley, CA 95949 Phone: (530) 477-6521 Email: info@eventhelper.com	INSURED BY Essex Insurance Company NAIC: 39020 Rating: A.M. BEST A(Excellent) XIV										
COVERAGE LIMITS Each Occurrence (Includes Bodily Injury and Property Damage) \$1,000,000 Personal & Advertising Injury \$1,000,000 Products / Completed Operations Aggregate \$1,000,000 General Aggregate \$2,000,000 Medical Payments \$5,000 Deductible \$1,000 Liquor Liability Not Included Waiver of Subrogation Not Included Additional Insured(s) Included Hired & Non-Owned Auto Not Included	POLICY COVERAGE INTENT This is just an brief overview, see policy for exact coverage. Property Damage Coverage for your rented Event Locations. Bodily Injury Coverage for your Event Attendees. Protection from Property Damage & Bodily Injury Lawsuits. Liquor Liability coverage included to over-served attendees. COST BREAKDOWN <table border="0"> <tr> <td>Premium</td> <td style="text-align: right;">\$75.00</td> </tr> <tr> <td>Stamping Fees</td> <td style="text-align: right;">\$0.15</td> </tr> <tr> <td>Tax</td> <td style="text-align: right;">\$2.25</td> </tr> <tr> <td>Policy Fee</td> <td style="text-align: right;">\$26.80</td> </tr> <tr> <td>Risk Purchasing Group Membership Cost</td> <td style="text-align: right;">\$0.00</td> </tr> </table> Outstanding Policy Cost \$104.20	Premium	\$75.00	Stamping Fees	\$0.15	Tax	\$2.25	Policy Fee	\$26.80	Risk Purchasing Group Membership Cost	\$0.00
Premium	\$75.00										
Stamping Fees	\$0.15										
Tax	\$2.25										
Policy Fee	\$26.80										
Risk Purchasing Group Membership Cost	\$0.00										
EVENT DETAILS Where is your event? CA Total days of coverage you need? 10 Estimated total attendance? 40 Educational Exhibition	UNDERWRITING QUESTIONS Are there amusement devices, inflatables, rides or animals? No Are there water activities? No Is there camping, sleeping overnight or events past 2am? No										
COVERAGE TERM Dates of Coverage: 06/18/2016, 06/19/2016, 06/20/2016, 06/21/2016, 06/22/2016, 06/23/2016, 06/24/2016, 06/25/2016, 06/26/2016, 06/27/2016	EVENT DESCRIPTION Oakland Chinatown Harrison Street Art Project										
ADDITIONAL INSUREDS (SHOWING 1 OF 1) Yuk Yau Child Development Center Chinatown Chamber Foundation 291 10th Street Oakland, CA 94607											

Event General Liability Insurance
Proposal & Application

Payment Outstanding: [Click here to make payment](#)

PROPOSAL NUMBER 881414
PREPARED ON 11/18/2015
EFFECTIVE TILL 11/25/2015 (7 days)

REFUND POLICY

If I choose to cancel my general liability policy, I will be subject to a refund fee of \$26.80, the full Administration Charge on my policy. In the very unlikely case www.TheEventHelper.com's coverage terms do not meet my venue's insurance requirements and cannot be amended to do so, I am eligible for a full refund of my policy price. No refunds will be issued after the commencement of the policy period.

TERMS & CONDITIONS

NOTICE TO THE APPLICANT

No fact, circumstance or situation indicating the probability of a Claim or action for which coverage may be afforded by the proposed insurance is now known by any person(s) or organization(s) proposed for this insurance other than that which is disclosed in this application. It is agreed by all concerned that if there is knowledge of any such fact, circumstance or situation, any Claim subsequently emanating there from shall be excluded from coverage under the proposed insurance.

For the purpose of this application, the undersigned authorized agent of the person(s) and organization(s) proposed for this insurance declares that to the best of his/her knowledge and belief, after reasonable inquiry, the statements in this application and in any attachments, are true and complete. Underwriting Managers or the Company are authorized to make any inquiry in connection with this application. Signing this application does not bind the Company to provide or the Applicant to purchase the insurance.

If the information in this application and any attachment materially changes between the date this application is signed and the effective date of the policy, the Applicant will promptly notify the underwriter, who may modify or withdraw any outstanding quotation or agreement to bind coverage.

TERMS AND CONDITIONS

A. I/We warrant to the Company, that I/We understand and accept the notice stated above and that the information contained herein is true and that it shall be the basis of the policy and deemed incorporated therein, should the Company evidence its acceptance of this application by issuance of a policy. Note: This application is signed by undersigned authorized agent of the Applicant(s) on behalf of the Applicant(s) and its owners, partners, directors, officers and employees. Name of Person Acknowledging Warranty: Lailan Huen, 11/18/2015

B. I/We confirm that we understand that your Athletic / Sporting Participants, Performers/Crew/Stunts, Firearms, Auto Exposures, Animal Exposures and Assault & Battery are Excluded From This Policy.

C. I/We confirm that there will be no Mosh Pits or Fireworks/Pyrotechnics of any Kind.

D. I understand there is no coverage for amusement devices, inflatables, rides or animals (classified animal event removes animal exclusion). This does not mean you cannot have them at your event, it means our policy will exclude coverage for amusement devices, inflatables, rides or animals. This policy will not cover any athletic or sports participants, employees, volunteers, or individuals compensated by the insured.

E. I/We understand that the event types under "EXCLUDED EVENT TYPES" are excluded from this policy.

EXCLUDED EVENT TYPES

Aircraft Events; Boat Shows (on the open water); Concerts with Rap, Hip Hop, Heavy Metal, or Hard Rock; Go Kart Races; Hang Gliding/Sky Diving; Hot Air Balloon Rides or Events; Motorized Sporting Events; Parachuting; Firearms; Parasailing; Raves; Roller Coasters/Sky Coasters; Sky Diving; Tractor Pulls, Trampolines, Wall Climbing, War Games/Re-enactments, Water Events, Water Slides

F. You are hereby notified that your policy will terminate effective no later than the date and time of its expiration. You have no right of automatic renewal and additional coverage will require application with no guarantee of approval or policy issuance.

Licensed Agent in all 50 states: Will Maddux

PURCHASE LINK

https://www.theeventhelper.com/purchase/index?ehq=881414&ehsa=open_proposal