

[home](#)[work](#)[cv](#)[bio](#)[contact](#)

# Curriculum Vitae

## EDUCATION

**University of San Francisco | San Francisco, CA****2012***Graduate School of Management*

Master of Public Administration

**Loyola Marymount University | Los Angeles, CA****2002***School of Film and Television*

Bachelor of Arts, Animation

Studio Arts Minor

## PROFESSIONAL EXPERIENCE

**Communications + Development Program Coordinator****2009 –***The Carnegie Foundation for the Advancement of Teaching [Stanford, CA]*

Development and design of print collateral; e.g. business cards, brochures, stationery and reports, as well as building signage and decor | Videog video editing for the foundation's podcasts and other communications. Working as lead producer of media for funding partner and other stakeho Copywriting and editing of print collateral and manuscripts | Media relations and public engagement, serving as liaison between foundation and n universities public relations personnel, and educational associations | Event planning and production including small meetings, book signings, and conferences| Grants and development management; including grant writing, research, and facilitating meetings with stakeholders | Development of foundation's photo shoots

**Freelance Multimedia Artist | Visual Communications Consultant****2005 – Pres**

Illustration | Print/web graphic design | Front-end web development | Copywriting | Brand identity strategy and implementation | Art direction | Pt relations/community building | Research and development | Clients include: The Clorox Company (brand development for ABLE Employee Res Keetsa Mattress Company (design and development of illustrations for company), Loyola Marymount University (graphic design for apparel, *Tu Oppression* sensitivity training), Oakland African American Chamber of Commerce (logo design), and Stanford University (print collateral for S Sciences)

**Visual Arts Instructor****2009***Various Organizations [San Francisco Bay Area + Los Angeles, CA]*

Developed literacy-based visual arts lessons for students in grades K – 5 | Subjects included: creative re-use, digital photography and manipulat graphic design | Project management duties included: event planning and production, community outreach, and curating art exhibitions (St. Gera Annual Art Show, and ArtEsteem's *Self as Superhero* show) | Project sites: ASA Academy (Oakland, CA), African American Art & Culture Cor Francisco, CA). Attitudinal Healing Connection, Inc. (Oakland, CA), East Oakland Youth Development Center, LeConte Elementary School (Be