

OAKLAND OVERSIGHT BOARD

RESOLUTION No. 2012- 3

A RESOLUTION APPROVING THE SUCCESSOR AGENCY ADMINISTRATIVE BUDGET FOR FEBRUARY THROUGH JUNE 2012

WHEREAS, California Health and Safety Code Section 34177(j) requires a successor agency to prepare a proposed administrative budget for submission to the oversight board for approval; and

WHEREAS, the City of Oakland, acting in its capacity as successor agency to the Redevelopment Agency of the City of Oakland, has prepared a draft proposed administrative budget for February through June of 2012, and has submitted said draft administrative budget to the Oakland Oversight Board for approval; now, therefore, be it

RESOLVED: That the Oakland Oversight Board hereby approves that "Administrative Budget, February 1, 2012 through June 30, 2012" attached to this Resolution as Exhibit A, and establishes said document as the administrative budget of the City of Oakland as successor agency for the designated period; and be it

FURTHER RESOLVED: That, pursuant to California Health and Safety Code Section 34179(h), this action by the Oakland Oversight Board shall be effective three business days from the date of this Resolution, pending a request for review by the California Department of Finance.

ADOPTED, OAKLAND, CALIFORNIA, APRIL 23, 2012

PASSED BY THE FOLLOWING VOTE:

AYES- CARSON, ~~GERHARD~~, LEVIN, ORTIZ, QUAN, SMITH, ~~TUCKER~~

NOES-

ABSENT- GERHARD, TUCKER

ABSTENTION-

ATTEST:



SECRETARY, OAKLAND
OVERSIGHT BOARD

(Lea)

EXHIBIT A

SUCCESSOR AGENCY ADMINISTRATIVE BUDGET
February - June 2012

(attached)

April 19, 2012

CITY OF OAKLAND, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF OAKLAND

ADMINISTRATIVE BUDGET, FEBRUARY 1, 2012 , THROUGH JUNE 30, 2012

This is the administrative budget for the City of Oakland serving in its capacity as the successor agency to the Redevelopment Agency of the City of Oakland. This budget is prepared pursuant to California Health and Safety Code sections 34171(a) and 34177(j), and has been approved by the Oakland Oversight Board.

This budget covers the period from successor agency commencement on February 1, 2012, through the fiscal period ending June 30, 2012. Please note that this budget includes only the general administrative costs of the successor agency and does not include employee costs or other administrative costs associated with work on specific project or program implementation activities; those project administrative costs are set forth on the Recognized Obligation Payment Schedule.

Proposed sources of payment for the costs identified in this budget include the following: the Low and Moderate Income Housing Fund (for costs related to eligible housing activities); bond proceeds and reserve balances held by the City as successor agency, to the extent available; the administrative cost allowance provided for under Health and Safety Code section 34171(b); and the Redevelopment Property Tax Trust Fund, as needed. The City will provide administrative costs estimates that are to be paid from property tax revenues deposited into the Redevelopment Property Tax Trust Fund to the Alameda County Auditor-Controller per Health and Safety Code section 34177(k).

As shown on the budget and the Recognized Obligation Payment Schedule, the administrative and operations services for the successor agency shall be provided by City of Oakland staff. If necessary, the successor agency and the City will enter into an agreement providing for the provision of administrative and operational support by the City to the successor agency.

Exhibit A

SUCCESSOR AGENCY - ADMINISTRATION BUDGET

February - June 2012

DEPARTMENT	CLASS	FTE	ANNUAL TOTAL	Feb 1 Jun'30
City Administrator	Accountant III	0.20	\$26,947	\$11,228
	Administrative Analyst II	0.40	\$41,704	\$17,377
	Assist to the City Administrator	0.40	\$67,383	\$28,076
	Assistant City Administrator	0.70	\$148,850	\$62,021
	Budget Director	0.20	\$44,298	\$18,458
	City Administrator	0.20	\$69,745	\$29,060
	City Administrator Analyst	1.65	\$219,447	\$91,436
	Deputy City Administrator	0.20	\$46,870	\$19,529
	Exec Assist to Asst City Manager	0.20	\$19,258	\$8,024
	Exec Assist to the City Administrator	0.20	\$24,563	\$10,235
	Exec Asst to Agency Director	0.25	\$25,687	\$10,703
	Manager, Agency Administrative, PPT	0.75	\$155,745	\$64,894
	Program Analyst III	0.33	\$43,383	\$18,076
City Administrator Total		5.68	\$933,880	\$389,117
City Attorney	City Attorney	0.20	\$68,144	\$28,394
	Deputy City Attorney II	0.50	\$91,156	\$37,982
	Deputy City Attorney III	1.00	\$221,640	\$92,350
	Deputy City Attorney V	0.50	\$132,379	\$55,158
	Exec Assist to the City Attorney	0.20	\$22,056	\$9,190
	Legal Administrative Assistant	1.00	\$102,784	\$42,827
	Manager, Agency Administrative	0.20	\$35,725	\$14,885
City Attorney Total		3.60	\$673,884	\$280,785
City Clerk	Administrative Analyst I	0.20	\$30,095	\$12,540
	City Clerk	0.20	\$71,530	\$29,804
	City Clerk, Assistant	0.20	\$46,377	\$19,324
	Citywide Records Manager	0.20	\$42,794	\$17,831
	Legislative Recorder	0.60	\$83,388	\$34,745
City Clerk Total		1.40	\$274,184	\$114,243
City Council	City Councilmember's Assistant	1.40	\$315,203	\$131,335
	Council Member	1.60	\$315,075	\$131,281
City Council Total		3.00	\$630,278	\$262,616
Marketing-CAM	Cable Operations Technician	0.20	\$25,373	\$10,572
	Cable TV Production Assistant	0.20	\$13,570	\$5,654
	Cable TV Production Assistant, PPT	0.40	\$25,395	\$10,581
Marketing-CAM Total		0.80	\$64,337	\$26,807
Mayor	Mayor	0.10	\$38,686	\$16,119
	Special Assistant to the Mayor	0.30	\$89,981	\$37,492
Mayor Total		0.40	\$128,666	\$53,611
Office of Budget and Finance	Accountant III	1.70	\$188,086	\$78,369
	Budget & Operations Analyst III	0.40	\$55,950	\$23,313
	Controller	0.20	\$47,145	\$19,644
	Controller, Assistant	0.20	\$33,224	\$13,844
	Exec Assistant to Agency Director	0.20	\$20,549	\$8,562
	Financial Analyst	2.10	\$283,812	\$118,255
	Financial Analyst, Principal	0.20	\$35,992	\$14,997
	Manager, Treasury	0.10	\$25,151	\$10,479
	Payroll Personnel Clerk II	0.40	\$25,531	\$10,638
Payroll Personnel Clerk III	0.50	\$40,233	\$16,764	
Office of Budget and Finance Total		6.00	\$755,674	\$314,864
Office of Communication & Informat	Administrative Analyst II	0.20	\$21,921	\$9,134
	Microcomputer Systems Specialist III	0.20	\$29,374	\$12,239
	Operations Support Specialist	0.20	\$16,004	\$6,668
Office of Communication & Informat Total		0.60	\$67,298	\$28,041
Personnel Resource Management	Benefits Analyst	0.20	\$19,013	\$7,922
	Human Resource Analyst, Principal	0.20	\$33,187	\$13,828
	Human Resource Technician	0.20	\$16,355	\$6,815
Personnel Resource Management Total		0.60	\$68,555	\$28,565
Subtotal Personnel		22.08	\$3,596,756	\$1,498,649

Exhibit A

SUCCESSOR AGENCY - ADMINISTRATION BUDGET
February - June 2012

Oversight Board Support	TOTAL AMT	May 1 - Jun 30
Clerical/Admin Support	\$120,000	\$20,000
Legal Counsel	\$60,000	\$10,000
Subtotal Oversight Board Support	\$180,000	\$30,000
O&M	TOTAL AMT	Feb 1 - Jun 30
Facilities: General Support	\$1,116,688	\$465,287
City Accounting Services	\$27,821	\$11,592
Purchasing Services	\$104,068	\$43,362
Duplicating	\$272,910	\$113,713
City Vehicle Rentals	\$35,000	\$14,583
Solar Panel Lease Obligation	\$968,000	\$403,333
Technology (phone, equipment, software, etc)	\$150,000	\$62,500
Treasury Portfolio Management	\$400,000	\$166,667
Audit Services	\$60,000	\$25,000
General operating costs (supplies, etc)	\$50,000	\$20,833
Subtotal O&M	\$3,184,487	\$1,326,870
TOTAL SUCCESSOR ADMIN BUDGET	\$6,961,243	\$2,855,518