

CITY OF OAKLAND
PUBLIC ETHICS COMMISSION
One Frank Ogawa Plaza (City Hall)
Commission Meeting
Thursday, October 3, 2013
Sgt. Mark Dunakin, Hearing Room 1
6:30 p.m.



Commissioners: Lloyd Farnham (Chair), Aspen Baker (Vice-Chair), Roberta Johnson, Benjamin Kimberley, Monique Rivera, Eddie Tejada, Jenna Whitman

Commission Staff: Whitney Barazoto, Executive Director
City Attorney Staff: Alix Rosenthal, Legal Counsel

MEETING MINUTES

1. Roll Call and Determination of Quorum.

The meeting was called to order at 6:33 p.m.

Members present: Commissioners Baker, Johnson, Kimberley, Rivera, Tejada, and Whitman
Commissioner Farnham arrived during Open Forum.

Staff present: Whitney Barazoto and Lauren Angius. Alix Rosenthal arrived during Open Forum.

2. Staff and Commission Announcements.

Executive Director Whitney Barazoto introduced the Commission's new legal counsel, Alix Rosenthal.

Ms. Barazoto also announced the addition of two new interns, Joanna Saeteurn and Jelani Killings, to the Commission.

The City launched the new public records request system created by the Code for America fellows on October 1, 2013 in a press conference.

Commissioner Whitman announced that Councilmember Kalb's Ethics and Good Government Working Group held a public meeting on September 30, 2013 to solicit public input.

Commissioner Tejada announced that OpenOakland will be hosting its second annual City Camp on Saturday, November 9, 2013 at City Hall and encouraged everyone to attend.

3. Open Forum.

There were two speakers: Katherine Gavzy and Norm Budman.

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CONSENT ITEMS

4. Approval of Commission Draft Minutes.

The Commission approved 7-0 the September 3, 2013, Regular Meeting Minutes.

GUEST PRESENTATIONS

5. Records Management Policy.

Deidre Scott, Records Manager in the City Clerk's Office, provided the Commission with an update on the status of the Records Management Program.

6. Citywide Public Records Request System, Code for America Online Application Launch.

Sheila Dugan presented and demonstrated the new Code for America application, RecordTrac, designed for submitting, completing, and managing requests for City records.

DISCUSSION ITEMS

7. Subcommittee Reports.

Access to Public Records Subcommittee Chair Baker announced that the subcommittee would be meeting within the next month to discuss and approve the report generated from the subcommittee's Transparency Project work.

Complaint Procedures Subcommittee Chair Farnham announced that the subcommittee would be meeting directly following the Commission's meeting that evening to discuss the draft complaint procedures.

Ms. Barazoto announced that Commissioner recruitment was underway and encouraged all interested Oakland residents to apply.

8. Complaint/Enforcement Program.

The Commission took the complaint log under advisement.

The meeting adjourned at 8:20 p.m.