

## CULTURAL AFFAIRS COMMISSION

### SPECIAL MEETING MINUTES

Monday, October 25, 2010

Joyce Gordon Gallery, 406 14<sup>th</sup> Street, Oakland

1. **Welcome.**
2. **Call to Order / Determination of Quorum:** A special meeting of the Cultural Affairs Commission was held at the Joyce Gordon Gallery, located at 406 14<sup>th</sup> Street, Oakland, CA 94612. The meeting convened at 6:30 p.m. without a quorum. Matais Pouncil was Acting Chair.  
**Present:** Eric Farber, Stephanie Geter, Joyce Gordon, Terry Hill, Tatiana Larkin, Matais Pouncil, Damon Powell  
**Excused:** Jacinda Abcarian, Sean Kennedy, Brian Vejby  
**Absent:** Jacqueline Boggan, Chris De Benedetti, Ise Lyfe  
**Staff:** Steven Huss, Cultural Arts Manager and Department Liaison to the Cultural Affairs Commission  
**Public:**
3. **Open Forum:** No speakers.
4. **Action Item: Approve Minutes of September 27, 2010 Regular Meeting.** This item was postponed to the next meeting due to a lack of quorum.
5. **Cultural Funding Program Business**
  - A. **Informational Item: Report on 10/13/10 Funding Advisory Committee Meeting.** The Funding Advisory Committee (FAC) is scheduled to hold a retreat on November 15, location to be determined. At this retreat, the FAC will review the Cultural Funding Program allocation process and funding goals. The FAC is also studying the efficiencies that Online Grant Management software could provide and will read research various options, particularly what is in use by other government agencies.
  - B. **Informational Item: Proposed Special Date for Concurrent Meetings of Funding Advisory Committee and Cultural Affairs Commission, August 8, 2011, to Approve Cultural Funding Grant Recommendations.** In response to the CAC's interest in being more engaged with the grants recommendations and approval process, the FAC has asked the CAC to consider a special meeting on Monday, August 8, 2011. On that date, the FAC would meet first to review and approve the grant recommendations from all the panels; then the CAC would meet for its regular meeting, with FAC members as special guests, to approve the FAC's grant recommendations. This would be the regular quarterly meeting of the FAC and for the CAC it would be in lieu of the July and August 2011 meetings. The CAC agreed and thanked the FAC for the suggestion.
6. **Public Art Program Business**
  - A. **Informational Item: Report on 10/4/10 Public Art Advisory Committee Meeting.** Artist Dan Corson developed two alternate proposals for the BART 17<sup>th</sup> Street Gateway Project in collaboration with Sasaki Associates architects. Though well-received by the Public Art Advisory Committee (PAAC), the art proposals were not supported by BART staff. Public Art staff and PAAC have agreed to ask Corson to develop one alternate schematic design concept to see if it will be satisfactory to the City and to BART, but reserve the right to return to the original two concepts. The CAC offered their help with advocacy if needed.

- B. **Action Item: Appoint Two CAC Liaisons to Public Art Advisory Committee.** Commissioner Powell is interested in serving as PAAC liaison. Due to a lack of quorum, this item was postponed to the next meeting.
7. **Action Item: Adopt Proposed CAC 2011 Meeting Calendar.** This item was postponed to the next meeting due to a lack of quorum.
8. **Action Item: Calendar of Events for CAC Participation / Outreach.** This item was postponed to the next meeting due to a lack of quorum.
9. **Discussion Item: Cultural Affairs Commission Proposal to Memorialize Bishop Walter Hawkins in Oakland.** Commissioner Hill has proposed establishing a mechanism within the Cultural Affairs Commission to regularly honor individuals and organizations that have made significant cultural contributions to Oakland. The best way to do this may be through the Proclamation process (via the Mayor's Office and passed by City Council), though it could also be an honor from the Commission only. Commissioner Gordon suggested an event sponsored by the CAC that would commence the Art & Soul Festival on the Friday before the Festival weekend. Commissioner Hill was inspired to the idea of these cultural honors by the passing of gospel music great Bishop Walter Hawkins. The Commission agreed to make this a quarterly agenda item and to nominate five individuals/organizations per quarter; community members would also be invited to nominate honorees. Commissioners agreed the first order of business would be to determine a process by which the Commission will decide who will be honored. Commissioner Larkin stated she would return to the Commission with details of how such a process would work. The Commission asked to agendize approval of the process, as well the selection of Bishop Walter Hawkins as the first honoree, as its next meeting.
10. **Informational Item: Oakland Cultural Planning Update.** The idea of a comprehensive Cultural Plan for the City of Oakland has been percolating for some time. A Commission retreat in summer 2009 was devoted to this. Since then, a CAC subcommittee has met several times. The Commission agreed that it needs a strong partner. The Oakland Cultural Trust has now come on board as a partner in the cultural planning process. This is conceived as an organic process, from the ground up, developed through a series of workshops/community meetings throughout the districts of Oakland. The events are conceived as festive gatherings, celebrating the arts, with a focused component of brainstorming with a facilitator. The joint CAC – OCT task force is meeting now and this item will be regularly agendized for the Commission.
11. **Agenda Building.** Next meeting to be held in Council District 4, location to be determined.
12. **Announcements.** Joyce Gordon Gallery will have a new show opening from 5:30 to 9:00 p.m. on November 5, during the First Friday art gallery openings.
13. **Adjournment.** Meeting adjourned at 7:50 p.m.