

Cultural Arts & Marketing Division – Cultural Funding Program
FUNDING ADVISORY COMMITTEE
Meeting Minutes
Wednesday, January 27, 2010 5:30 – 7:30 PM
Oakland City Hall, Hearing Room 2
(One Frank Ogawa Plaza, 1st Floor)

1. **Call to Order/ Determination of Quorum**

A Meeting of the Funding Advisory Committee was held in City Hall, Hearing Room 2, located at One Frank Ogawa Plaza, 1st Floor, Oakland, CA 94612. The meeting convened at 5:47 p.m. A quorum was established. Jenny Louie Chaired the meeting.

Present: Jenny Louie, Nives Wetzel de Cediél, Marc Vogl, Khan Wong and Lori Zook
Absent: Brian Vejby (Cultural Affairs Commission liaison) and Shalonda Ingram
Staff: Kathy Littles (Cultural Funding Program Coordinator)

2. **Open Forum**

There were no speakers for Open Forum.

3. **Oral Reports from Chair and Staff**

Chair Jenny Louie reported that both Lynn Rodgers and Sherwood Chen have completed their terms resulting in two open positions on the committee. Members nominated Oakland Artist Suki O’Kane, and Ted Russell from the Irvine Foundation who is also an Oakland resident. The Chair and Co-Chair of the Committee will contact the nominees. The Committee asked Kathy Littles to contact Shalonda Ingram in regards to her interest and time availability to serve on the Committee as she has missed the majority of meetings. Kathy Littles reported that three of the four application deadlines have passed, the numbers are as follows: Individual Artist Project 36 applications submitted, Organization Project Support 24 applications submitted, Organizational Assistance 26 applications submitted. All Art in the Schools applications are due January 29, 2010. Staff suggested that at the next retreat serious consideration should be made in changing the Application Deadline and Review Panel calendar to coincide with the City of Oakland budget vote which in recent history has occurred in June. Possible retreat dates are May 8 and 9.

4. **Action Item** – Approval of July 8, 2009 Regular Meeting Minutes

A motion was made by Khan Wong to accept the July 8, 2009 Regular Meeting Minutes, Marc Vogl seconded.

5. **Action Item** – Approval of September 17, 2009 Regular Meeting Minutes

A motion was made by Khan Wong to accept the September 17, 2009 Regular Meeting Minutes, Marc Vogl seconded.

6. **Action Item** – Approval of October 4, 2009 Regular Meeting Minutes

A motion was made by Marc Vogl to accept the October 4, 2009 Regular Meeting Minutes, Nives Wetzel de Cediél seconded.

Correction: An error was made on the January 27, 2010 Agenda, the next FAC Meeting should be April 21, 2010 and not April 7, 2010.

7. **Discussion** – Review of Cultural Funding Program 2010 Panel Process

Due to the lack of staff, panelist comments will be provided to applicants upon written request only. Marc Vogl inquired about the communication staff will be having with applicants regarding the award process. The committee suggested that the letter to grantees only include the applicant's average score. Grantees will be informed that staff is unable to finalize any grant award until the City Council passes a budget.

Review Panelists will be scoring and ranking each application. They will also provide some allocation guidelines to the Funding Advisory Committee. Lori Zook inquired about the Transit Occupancy Tax. Steve Huss stated that the tax has fallen short of projections.

8. **Discussion and Action Item** – Nomination of Co-Chair Khan Wong

Committee members praised Khan Wong for his dedication and service to the Funding Advisory Committee. A motion was made by Nives Wetzel de Cediél to accept Khan Wong's nomination as the new Co-Chair of the committee, Marc Vogl seconded.

9. **Agenda Building** – Goals for 2010-2011

Calendar changes for FY 2011-2012

10. **Announcements** – Next FAC meeting – April 21, 2010

A motion was made by Marc Vogl to adjourn the meeting, Nives Wetzel de Cediél seconded. Meeting was adjourned at 6:35 p.m.