WIB
Workforce Investment Board
Reaching Business

CITY OF OAKLAND

OAKLAND WORKFORCE INVESTMENT BOARD
QUALITY ASSURANCE COMMITTEE

MEETING MINUTES

Wednesday, June 23rd, 2010
8:30 am - 10:00 am
Hearing Room #3
1 Frank H. Ogawa Plaza
Oakland, CA 94612

(For recording purposes tape begins at 268 and ends 293)

In Attendance: Agnes Ubalde, Chair; Mary Bergan; Benjamin Bowser; Berit Eriksson
Excused Absent: John Casas; Kimberly Winston

1) CALL TO ORDER

- Meeting called to order at 8:39 am.
- Quorum achieved at 8:48 am.

2) ADOPTION OF AGENDA

- **MOTION TO APPROVE THE AGENDA**
  - **Moved by:** Berit Eriksson
  - **Seconded by:** Benjamin Bowser
  - **Approved:** Voice consent from the group

3) REVIEW OF MINUTES

- No prior minutes were presented from the previous meeting in fall 2009. Minutes are being transcribed by former WIB Chair Ray Carlisle, and will be available for discussion and approval by the Committee once received from the former Chair.

4) CHAIR'S REMARKS

- Agnes Ubalde introduced herself as the new Chair of the Quality Assurance committee and shared her past experience in workforce and economic development. Ms. Ubalde currently works in community development for Wells Fargo, and has prior experience as a policy analyst for former San Francisco Mayor Willie Brown. Ms. Ubalde stated that she expects work in the Quality Assurance committee to be transparent and collaborative, and that the group makes smart and informed decisions based on quality performance metrics and data.

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5) OPEN FORUM

- Ms. Barbara Tengeri commented that she appreciated the new Chair of the Quality Assurance committee taking the time to provide the group with insight and information on her background.

6) UPDATE ON WORKFORCE DEVELOPMENT REPORT

- Dr. Benjamin Bowser introduced the report and the process to develop the report. The WIB approved over one year ago to authorize a report to prepare an independent scan and analysis of our current system, culminating in the report presented before the group.
- Rogeiar Purnell and Duane Poe, lead authors of the report, presented their key findings and recommendations (included in meeting materials).
- **MOTION TO BRING RECOMMENDATIONS FROM THE REPORT FORWARD TO THE WIB EXECUTIVE COMMITTEE TO FRAME RETREAT PLANNING AND FURTHER DISCUSSION**
  - **Moved by:** Agnes Ubalde
  - **Seconded by:** Mary Bergan
  - **Approved:** Voice consent from the group

7) ALAMEDA LABOR COUNCIL REQUEST TO ASSIST OAKLAND NUMMI WORKERS

- Susan McDonough, Alameda Labor Council, presented a proposal that requests support from the Oakland WIB to help an estimated 300 Oakland workers affected by the closure of the NUMMI plant.

- **MOTION TO EXTEND MEETING BY 15 MINUTES MADE AT 9:45 AM**
  - **Moved by:** Berit Eriksson
  - **Seconded by:** Benjamin Bowser
  - **Approved:** Voice consent from the group

- Bill Patterson shared that he wants to find out impediments to helping Oakland residents affected by the NUMMI closure to receive services equal to NUMMI workers in other regional LWIAs. Mr. Patterson has requested that WIB staff further research the variety of funds available through state and federal agencies to support these workers.

- **MOTION TO DIRECT STAFF FOR FURTHER RESEARCH INTO THE ISSUE AND BRING THE ALAMEDA LABOR COUNCIL PROPOSAL TO THE WIB EXECUTIVE COMMITTEE FOR ACTION**
  - **Moved by:** Agnes Ubalde
  - **Seconded by:** Benjamin Bowser
  - **Approved:** Voice consent from the group

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8) FY 2009-2010 – PROGRAM AND FISCAL UPDATE

- Dr. John Tang, PIC, provided an update on the program and fiscal performance of the Oakland workforce system managed by the PIC, as provided in their update report as part of the meeting materials.
- It was requested that the PIC provide information to the WIB regarding the number of clients enrolled that are a) long-term unemployed; and b) re-entry clients for the program year.

9) POLICY AND PLANNING DISCUSSION OF WIB ALLOCATION OF FY2010-2011 RESOURCES FOR PROGRAMS AND SERVICES

- Due to timing this agenda item will be continued during the next Quality Assurance Committee meeting, scheduled for 8/18/2010

10) MEETING ADJOURN

- **MOTION TO ADJOURN MADE AT 10:28 a.m.**
  - **Moved by:** Benjamin Bowser
  - **Seconded by:** Berit Eriksson
  - **Approved:** Voice Consent

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