



CITY OF OAKLAND

LETTER OF AGENCY FOR PROPERTY OWNERS

VALID UP TO 180 DAYS ONLY

Planning and Building Department

250 Frank H. Ogawa Plaza

2nd Floor, Suite 2114

Oakland, CA 94612

NAME OF PROPERTY OWNER:

PROPERTY ADDRESS:

By my signature below I authorize _____ to act as my agent/
representative in obtaining any permits related to the work described below from the CEDA/ Building Services
Division for the above listed property address.

BRIEFLY DESCRIBE WORK TO BE PERFORMED:

As proof of ownership, I have attached either 1) a copy of my property deed, or 2) a current tax bill which identifies me as the owner of said property.

PROPERTY OWNER'S SIGNATURE (MUST BE SIGNED BEFORE A NOTARY PUBLIC)

DATE

PRINT NAME OF PROPERTY OWNER

PROPERTY OWNER'S PHONE NUMBER

USE SPACE BELOW FOR SIGNATURE NOTARIZATION _____

State of California

County of _____

Subscribed and sworn to (or affirmed) before me on this _____, by
DATE

(1) _____,
NAME OF SIGNER

proved to me on the basis of satisfactory evidence to be the person who appeared before me (.) (,)

(2) _____,
NAME OF SIGNER

proved to me on the basis of satisfactory evidence to be the person who appeared before me.)

Signature _____
Signature of Notary Public

Place Notary Seal Above