

AMINA YEE

EXHIBITIONS / CURATORIAL ASSISTANT

EDUCATION

History of Art, B.A. with honors | 2012
University of California, Berkeley

Recipient, History of Art Department Travel Grant (2012), Townsend Geballe Research Opportunities for Undergraduates Program Research Grant (2010-11).

PROFESSIONAL EXPERIENCE

CURATORIAL ASSISTANT

Oakland Museum of California | 2013–2016

Support the development, research, conceptualization, writing, design, and production of exhibitions in close collaboration with curators, designers, and registrars; conduct research about objects in the collection; identify and procure rights to art, graphics, and media; coordinate schedules, checklists, materials, and communications with internal and external partners; assist registrars with loan procedures.

Select Exhibitions

All Power to the People: Black Panthers at 50 (2016–17)

- Primary manager of 300+ object checklist—artworks, artifacts, audio, and film
- Contribute to exhibit research, concept design and layout in collaboration with curator and designer
- Coordinate loan process for 30+ lenders and 100+ objects with registrar
- Attended 8 conferences on art and local social justice programs as research for this project

Pacific Worlds (2015)

Winner of the *Excellence in Exhibits Award* (AAM, 2016) and *Leadership in History Award* (AASLH, 2016)

- Collaborated with 30+ external partners, organized meetings and conventions, processed honoraria
- Managed exhibition checklist, secured permissions for 200+ photographs and media pieces
- Secured exhibition content through work with international collections and partners

Bees: Tiny Insect, Big Impact (2015–17)

- Led acquisition of exhibit materials and props: researched, sourced, and acquired permissions for all photographs, graphics, and media
- Contributed to exhibit research and design in partnership with curator
- Wrote and copy-edited labels, incorporating best practices for viewer engagement and accessibility
- Developed family-oriented interactive content with curator

Fertile Ground: Art and Community in California (2014–15)

- Worked closely with artists and registrars to process loans for artwork representing 75 artists
- Managed project schedule and internal/external communications for four large-scale, outdoor sculpture installations
- Coordinated new artist commissions, worked closely with artists and galleries to finalize contracts
- Created catalog *S.F. Trippy Mission: Lives and Art 1982-2002* in partnership with The THING Quarterly

Exhibitions at Oakland International Airport

- Exhibits: *Dorothea Lange: California Photographs* (2014), *Outsider Artists* (2014), *The Bay Bridge* (2013)
- Worked closely with guest curators, designers, contractors, and external vendors to design exhibits
- Tracked exhibition expenses and processed payments

PROGRAM ASSISTANT, CULTURAL KALEIDOSCOPE

Palo Alto Art Center | 2012–13

- Cultivated partnerships with local schools, assisted in artist recruitment and placement
- Supported daily operations of artist residency program
- Tracked and processed payments, purchased and organized program materials

PROGRAM ASSISTANT, LEARNING INITIATIVES

Oakland Museum of California | 2012–13

- Led daily operations of “California Indian Lifeways” academic program
- Organized delivery of travelling suitcase exhibitions to local schools
- Coordinated program materials and purchased supplies

MUSEUM TEACHER

Oakland Museum of California | 2011–13

- Instructor for “Those Fabulous 49ers!” and “ASH! Art, Science, and History” school programs
- Taught California history to school groups of 30+ students and exercised students’ visual comprehension skills
- Led adult and family public programs, including art activities and in-gallery demonstrations

RESEARCH APPRENTICE

University of California, Berkeley | 2010–13

- Built the Jan Breughel Wiki, an online catalogue raisonné, in collaboration with project team
- Responsible for content research, including travel to international collections and conferences
- Individually created 200+ pages and edited content across site for consistency
- Wrote content guidelines, created wiki training material, and trained new researchers

PANEL SERVICE

Juror, Emeryville Celebration of the Arts, 29th Annual Emeryville Art Exhibition, 2015

Portfolio Reviewer, Annual Portfolio Review, Institute of Contemporary Art, San Jose, 2015

Juror, Community Supported Art Program, Movimiento de Arte y Cultura Latino Americana, San Jose, 2014

Juror, Alameda County History Day, Oakland, 2014

COMPUTER SKILLS

Database management software: Argus, CollectionSpace, FileMaker Pro, Smartsheet

Applications: Google Docs programs, Microsoft Office Suite

Shared sites: Google Sites, MediaWiki

PROFESSIONAL AFFILIATIONS

Fellow, Emerging Arts Professionals/San Francisco-Bay Area, 2015-2016 cohort

Member, American Association of Museums, Bay Area Emerging Museum Professionals, California Association of Museums, International Council of Museums, Western Museums Association

PERSONAL

Interests: intersections of art, technology, and community | social justice & food equity

Hobbies: travel | science fiction | hiking and dog-walking | board games

References available upon request