

Public Art Advisory Committee Bylaws

The Public Art Advisory Committee (“PAAC” or “Committee”) is a nine-member subcommittee of the Cultural Affairs Commission (CAC) responsible for advising the City of Oakland regarding its public art program. PAAC and its duties were established as part of the City’s Percent for Art Ordinance (No. 11086 C.M.S.), which defines the PAAC as:

Professionally qualified citizen committee recommended by the Oakland Arts Council (now named the Cultural Affairs Commission) and approved by the City Council to oversee the quality control of the public art program, its projects, and to recommend to the Cultural Arts Division (now named the Cultural Affairs Division) the sites, scope of project, artworks, and artists for the public art projects.

Committee Membership Terms

- A. **Staggered Terms.** PAAC members shall be appointed to staggered terms, said terms to commence upon the date of appointment, except that an appointment to fill a vacancy shall be for the unexpired portion of the term only.
- B. **Length of Terms.** Terms shall be for a period of three (3) years.
- C. **Limit on Consecutive Terms.** No person shall be appointed to serve more than two (2) consecutive terms as a member of the Public Art Advisory Committee.

In the event an appointment to fill a vacancy has not occurred by the conclusion of a Committee member’s term, that member may continue to serve as a member of the Committee during the following term in a holdover capacity for a period not to exceed one year, to allow for the appointment of a Committee member to serve the remainder of said following term.

- D. **Removal.** To assure participation of Committee members, attendance by the members of the Committee to all regularly scheduled and special meetings of the Committee shall be recorded. A member of the Committee may be removed for, among other things, conviction of a felony, misconduct, incompetency, inattention to or inability to perform duties, or absence from three (3) consecutive regular meetings except on account of illness or when absent at the approval of the Public Art Advisory Committee.

Officers of the Committee

The officers of the Committee shall consist of two co-chairpersons. The officers shall serve a term of one year. Committee officers may serve multiple terms. Election of officers shall be at the regular meeting of the Committee in December to take effect in the

following January. Interim officer elections shall be called by the Committee to fill unexpired terms resulting from vacancies to officer positions.

The Chairpersons shall preside over all meetings of the Committee and provide the leadership necessary to the proper functioning of the meetings. The Chairpersons shall serve as the Committee's principal channel of communication with City staff.

Meetings

The Committee shall establish by formal action the time and place for holding regular Committee meetings and shall hold all regular meetings in accordance with such formal action. If a regular meeting for any local body falls on a holiday, the meeting shall be held on the next scheduled regular meeting day unless otherwise noticed as a special meeting for which notice is given at least five days in advance. All regular and special meetings shall be noticed as required by the California Brown Act and the Oakland Sunshine Ordinance.

Committee Action

A quorum for the conduct of Committee meetings shall be four (4) members. Any action by the Committee shall require an affirmative vote of a majority of the members present at the meeting.