

The purpose of this Order is to set forth Citizens' Police Review Board (CPRB) procedures when recommending changes to Oakland Police Department's policies to the Public Safety Committee with regards to matters within its jurisdiction,¹ as authorized under Section 2, of Ordinance 12454 C.M.S.

I. Identification of Policy Recommendations

CPRB Complaint Investigators may identify potential issues within an OPD DGO, policy, or directive, in the course of their investigations. Board commissioners may also identify potential policy issues and raise those during the board meetings. Other times, issues are raised by members of the community and discussed during the board meetings. If a complaint investigator identifies a policy concern they will include the policy concern in the investigative report summary under the "Policy Section". In all instances, the CPRB Policy Analyst will be responsible for researching the issue(s) and will discuss the findings and policy recommendations internally with the Executive Director. The ED will approve the draft policy recommendation prior to submission to the Board. The CPRB Policy Analyst will present the policy recommendation to the Board for consideration in open session to the extent legally possible.

II. Board Adoption of Policy Recommendations

The Board will deliberate on the policy recommendations and vote on the item consistent with the Board's voting requirements. The policy recommendation will not appear for more than three consecutive board readings before calling for a vote to accept the policy recommendation. Any revisions to the original draft will occur after the 1st or 2nd board reading. If the policy recommendation is not accepted by the Board then no further action will be taken on this recommendation, and the proposal will be considered as not accepted by the Board.

III. Presentation of Policy Recommendations to the Public Safety Committee

If the policy recommendation is accepted by the Board, the CPRB Executive Director will schedule the item for the Public Safety Committee in accordance with the CPRB Ordinance. The Board is authorized by the Ordinance to present policy recommendations to the Public Safety Committee in writing on a quarterly basis. To the extent possible, the CPRB Executive Director will discuss policy recommendations with to the City Administrator and the Chief of Police prior to scheduling the item before the Public Safety Committee. The City Administrator and the Chief of Police will either:

¹ Note: The Ordinance indicates authority to submit such recommendations "... on a quarterly basis."

- i. Accept the policy recommendation as presented – It is then scheduled for presentation to the Public Safety Committee.
- ii. Accept the policy recommendation with revisions – It is then returned to the Board for one final consideration and adoption as revised. If it is accepted, it is then scheduled for presentation to the Public Safety Committee. If the Board does not accept the policy recommendation with the revisions then, under section 6.C.4 of the Ordinance, the board is authorized to recommend the policy in writing directly to the Public Safety Committee.