

Meredith E. Brown

Bryant & Brown

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Cities, Counties & Special Districts

Ms. Brown's principal areas of specialty are the following:

- General Civil Litigation;
- Municipal Procurement and Contracting;
- Engineering, Design Professional and Construction Contracting Issues and Litigation;
- Administrative Law, including bid protests and related hearings;
- Prevailing wage issues and litigation, including federal court action;
- Environmental Issues and Litigation, Federal and State Regulatory Issues and Clean Water Act;
- Public Nuisance actions and Property/Building, Housing and Fire Code Enforcement;
- Land Use Issues and Litigation, Including California Environmental Quality Act and litigation;
- Advising Public Agency Staff or Decision makers in Administrative, Commission or Public Hearings; and
- Public Records Act procedures, advice and litigation.

Ms. Brown received her Bachelor of Science from Cornell University in 1983 and was a member of the Quill and Dagger Honorary Society. She received her Juris Doctor Degree from Boston University School of Law in 1988. Ms. Brown served as a clerk for United States Magistrate Joyce London Alexander, First Circuit in Boston, Massachusetts in 1988.

Ms. Brown has over 20 years of experience representing public agencies and large and small businesses. Ms. Brown handles large-scale construction defect and prevailing wage matters, and environmental litigation for institutional and business clients in state and federal court and in administrative hearings. From 1989 to 1994 she practiced construction and business litigation on behalf of nationally recognized public and private clients with an Oakland law firm. From 1994 to 1999, Ms. Brown worked for a major San Francisco law firm representing a number of large and small public entities in the San Francisco Bay Area. In 2000 Ms. Brown established her law firm where she has continued to represent public and private clients. Ms. Brown has extensive experience in representing public entity clients in matters including but not limited to public hearings on rate increases, public contracting, Brown Act/Open Meeting Laws, land use, tax levy procedures, and environmental issues, labor issues and compliance federal guidelines.

Ms. Brown has extensive experience in preparing legislative reports and resolutions for standing committees and providing advice public agency staff and decision makers in public hearings. Ms. Brown has also negotiated and drafted memorandum of understanding for joint projects cooperatively undertaken by multiple public entities. Ms. Brown has drafted a public agency Procurement Manual that has evaluated, scrutinized and subsequently adopted by state fiscal oversight agency as a positive cost saving device to assist to maintain year-to-year fiscal responsibility. Ms. Brown has negotiated ground leases, real estate purchase and sale agreements,

and easements for public entities; in addition to providing advice on matters such as disposal of surplus property and applicable rates for taxes and fees levied on various classifications of business.

Ms. Brown has drafted legislative reports, legal advice memoranda, resolutions, contract general conditions and special conditions, procurement compliance memoranda, bid protest procedures and legal opinions and Title VI compliance opinions and reports for public agencies. Ms. Brown has extensive experience working with CEQA and NEPA issues including storm water protection and Clean Water Act compliance, and provided legal advice on numerous public entity projects and public right of way projects. Ms. Brown has coordinated and provided legal guidance on solicitation of public comment on proposed public projects and proposed mitigation measures and guiding public clients through state and federally mandated procedures involving environmental regulations.

Community Involvement

Vice Chair, Board of Trustees, Peralta Community College District

President of the Alameda County Democratic Lawyers Club

National Women Political Caucus- Alameda North (past PAC E-Board)

Volunteer Member of the Cornell University Alumni Admissions Ambassador Network

Past youth soccer and youth lacrosse coach

Ms. Brown is a former board member and literacy coach for the Junior League of the Oakland East Bay

I. Firm Information and History

Bryant & Brown is pleased to provide this proposal to the City of Oakland, Office of the City Attorney in response to the Request for Proposal to provide outside legal services. Bryant & Brown is a professional Law Corporation incorporated in the State of California. Bryant & Brown provides two senior principal attorneys who are available to provide legal services. Bryant & Brown is an Oakland business operated by Oakland residents and is a certified Disadvantaged Business Enterprise and Woman Business Enterprise. We are also certified by Alameda County as a Small Local Emerging Business and certified by the Port of Oakland as a Local Impact Area Business Enterprise, Small Business Enterprise and Very Small Business Enterprise. Copies of the relevant certification awards are included in this proposal for ease of reference. Bryant & Brown has timely submitted its Business Tax Declaration for 2014 and a copy of the 2014 Business Tax Certificate will be provided once we receive it.

We would welcome the opportunity to provide legal services to the City of Oakland, Office of the City Attorney in the following practice areas:

- General Civil Litigation;
- Municipal Procurement and Contracting;
- Employment Issues and Litigation – Labor and Employment
- Engineering, Design Professional and Construction Contracting Issues and Litigation;
- Administrative Law, including bid protests and related hearings;
- Prevailing wage issues and litigation, including federal court action;
- Environmental Issues and Litigation, Federal and State Regulatory Issues and Clean Water Act;
- Public Nuisance actions and Property/Building, Housing and Fire Code Enforcement;
- Land Use Issues and Litigation, Including California Environmental Quality Act and litigation;
- Advising Public Agency Staff or Decision makers in Administrative, Commission or Public Hearings; and
- Public Records Act procedures, advice and litigation.

- Insurance Coverage Issues in Litigation;
- Administrative Law;
- Civil Rights, §1983; and
- Tort and Personal Injury Defense

II. Demographics

Attorneys	Race	Gender
Meredith Brown	African American	Male
Guy Bryant	African American	Woman