

**CITIZENS' POLICE REVIEW BOARD
MEETING OF THURSDAY, June 11, 2015 – 6:15 P.M.
City Council Chambers - Third Floor**

I. CALL TO ORDER BY CHAIR Mao at 6:27 P.M.

II. ROLL CALL AND ATTENDANCE

Present: Commissioner Brian Bingham
Commissioner Paul Brisco
Commissioner Chris Brown
Commissioner Thomas Cameron
Chair Sokhom Mao
Commissioner Howard Tevelson

Anthony Finnell, Executive Director
Timothy Knight, Policy Analyst

Colin Bowen, Board Counsel

Absent: Commissioner Almaz Yihdego

III. APPROVAL OF MINUTES – ACTION ITEM

A. May 28, 2015

Commissioner Cameron mentioned that he would like to make a correction to what he said on page 7 of the minutes to read that even if a case is closed where we see deficiencies, we should make this an action item to the extent that we should follow up and perhaps even write a letter to the Police Chief making him aware of these problems and asking him to take whatever action is necessary to prevent a reoccurrence of this. All the three items in the desk manual were not followed when he made that point and if it is not too late, he would like the Board to ask the Executive Director to bring this to the attention of Chief Whent. Chair Mao said that the corrections will be made to the minutes.

A motion was made by Commissioner Bingham to accept the minutes with the corrected changes by Commissioner Cameron. Commissioner Tevelson seconded. The Board voted unanimously.

IV. OPEN FORUM

Chair Mao stated that speakers have two minutes to speak. There were two speakers (Javier Reyes; Renata Murry).

V. DIRECTOR'S REPORT

A. Announcements

Director Finnell reported that on June 1 Investigator Saupe, Dr. Knight and he presented at the Oakland City Academy (Spanish class). Investigator Saupe spoke on the CPRB and did a PowerPoint presentation and answered questions from the participants. Director Finnell attended the graduation of the participants and was able to solicit from that group (potential Board member recruits). It was a good session and the people were pleased with CPRB's responses and the presentation.

Director Finnell and Dr. Knight met with public information personnel from the Mayor's Office and the City Administrator's Office to discuss marketing, CPRB and our outreach events. Director Finnell reported that we are working on a process to get information to several different outlets as we do special events and reoccurring events. We looked at developing a marketing strategy in a social media presence. We will have more information as we proceed with those meetings. It was a productive meeting and free resources that we have at our disposal immediately. We will then look to do a further campaign for the consolidation of the intake.

Director Finnell reported that we continue to work with Employee Relations and now we are trying to schedule a meet and confer with OPOA (presented some concerns surrounding the consolidation of intake). Director Finnell said we are trying to address those concerns and move forward. He will advise when the meetings are scheduled and give an update regarding this item.

B. Pending Cases as of June 4, 2015.

Director Finnell reported that as of June 11, 2015 there are 88 CPRB cases. He did not have the form to complete the statistics and will continue with this report at the next Board meeting.

Director Finnell reported that OPD had an officer involved shooting this past weekend. CPRB has initiated an investigation immediately and it has been assigned to an investigator. CPRB did not receive a formal complaint. We are looking at the policies and tactics in the plan that were used and carried out during that incident.

Commissioner Tevelson pointed out that on Page 2 of the Pending Cases that Case No. 14-0761 is out of sequence numerically (3304 date is 8/28/15).

Director Finnell stated that the Cases are listed in order by case number.

Commissioner Tevelson mentioned that there are a number of 3304 dates that pose a concern. Director Finnell stated that several of those 3304 dates/cases are prepared for administrative closure.

Commissioner Brisco asked if at the next Evidentiary Hearing that Rachel Lozano be present at that hearing. Director Finnell mentioned that she was subpoenaed and he will confirm that matter.

VI. AGENDA DISCUSSION

Chair Mao requested that a Stop Data discussion be placed on the Agenda. Director Finnell stated that it can be placed as Item X (Replace the Strategic Plan Update, since there was not a meeting).

VII. ACTION – VICE-CHAIR ELECTION

A. Public Comment

None.

B. Discussion

Chair Mao opened the nomination process for nominees and stated that a Commissioner can nominate himself for the position. Commissioner Cameron nominated Commissioner Brown for the position of Vice-Chair. Chair Mao stated that the nominations are closed.

C. Selection

Chair Mao asked that all in favor to elect Commissioner Brown for Vice-Chair of the Citizens' Police Review Board to please raise their hands; the nomination was unanimous.

Commissioner Brown thanked the Board for their nomination/votes.

VIII. DISCUSSION – NEW BOARD MEMBER RECRUITMENT

A. Public Comment

None.

B. Discussion

Director Finnell reported that Tyron Jordan is present tonight and has come to observe; he has been interviewed. In the past few weeks he has reached out to various community groups for representation for recruitment. The Mayor's Office is conducting interviews and they will contact him along with the Board; a secondary interview will be conducted. In the meantime, CPRB is always seeking candidates from Board members and to contact him and he will see that the necessary paperwork is completed and forwarded to the Mayor's Office. He announced that Commissioner Bingham on June 16 (City Council meeting) will be appointed to a full Commissioner and his position as an Alternate will become vacant; that is the position that will be filled. He asked that Board members come and support Commissioner Bingham.

Commissioner Cameron inquired as to how many candidates/applicants have applied. Director Finnell stated that he has submitted in the last six months approximately eight names and is unsure of that number since the Mayor's Office

also has candidates. The Mayor's Office is filling vacancies on other Commissions as well.

Commissioner Brisco inquired about the time frame for candidates. Chair Mao asked if there is a set date and Director Finnell stated that recruitment will be open until all positions are filled.

Commissioner Tevelson inquired as to the number of openings on the CPRB Board. Director Finnell stated there are six. Chair Mao inquired as to the progress on the two youth positions and Director Finnell reported that on one of the two positions we should be able to move quickly.

IX. DISCUSSION – BYLAWS RETREAT

A. Public Comment

None.

B. Discussion

Director Finnell reported that CPRB has been working on the bylaws. Since the last Board meeting, he has received feedback from some Board members and has included that information in the draft we had before. At the last meeting, it was requested that CPRB do a half-day retreat to discuss the specifics of the bylaws. Please let Director Finnell know what dates, etc. will work. He mentioned that Commissioner Bingham works on Saturdays.

Commissioner Cameron asked if a date/day has been set; he suggested June 27. Director Finnell stated that an outreach has been planned for that date. Commissioner Tevelson recommended a Sunday afternoon after church in order for Commissioner Bingham to attend; recommended a date in July. Chair Mao suggested a Saturday - late July. Commissioner Bingham stated that a Saturday or Sunday afternoon works for him. Director Finnell stated that we are looking at July 11, July 18 or July 25 (Saturdays). Chair Mao stated that we explore those three dates. Director Finnell stated that Board meetings are scheduled for July 9 and July 23. Chair Mao ordered that the half-day retreat will be held on July 25, 2015 (Saturday) in the late morning tentatively; Director Finnell will finalize the time. Commissioner Brown inquired if there are funds that could be applied to a facilitator for this meeting. Director Finnell will look into that matter in addition to seeking funds for the site location, etc.

X. STRATEGIC PLAN UPDATE

CHANGED TO: STOP DATA REPORT (from Item VI. - Agenda Discussion)
(Executive Director Finnell)

Director Finnell reported that he was not prepared to speak on this item today. He stated that additional meetings have not occurred with Dr. Eberhardt on this subject. Chair Mao inquired if an upcoming meeting is scheduled and Director Finnell stated that nothing is planned at this time. Chair Mao asked Director Finnell to provide an update

for Stop Data on the next meeting agenda.

XI. CPRB SPECIAL COMMITTEE REPORTS

A. Outreach Planning

1. General Updates

Director Finnell gave a report on the outreach event last week. It was a productive discussion with the participants and from that gathering he did receive suggestions and did a follow-up. He has reached out to the Oakland Housing Authority and he is coordinating with each of the property managers to schedule an outreach event specific to their property; working with the NCPs and also is getting on their schedules. Events will be scheduled in July; more information to follow.

Commissioner Cameron commented on the outreach program as being excellent but the problem is attendance. He suggested doing the free public service announcements - radio announcements (call KGO and have them make a public service announcement); we need to get more people out. He appreciates additional ideas to get wider distribution to have more people attend/involved. He suggested making special, personal invitations to community leaders. Director Finnell thanked Commissioner Cameron for his comments.

Director Finnell reported that the meeting he and Dr. Knight had yesterday with the media and marketing people was a direct result from the Outreach event and a response that Rashidah Grinage had submitted to the Mayor's Office specifically about getting the word out. As a result of Ms. Grinage's email, that prompted the meeting yesterday which started the discussion of different ways of getting the message out, getting the people to the event, etc. and we are working on the matter. Commissioner Brisco responded that was a quality meeting – Along the same lines as Ms. Grinage's input, is to use the sign-in sheet (attendees) to find out how they heard about CPRB and use that as a mechanism to reach out. Director Finnell mentioned that Marketing had some excellent ways to use social media (in several months have billboards about CPRB); drive people back to our website (link) where we can put a message. The possibilities are endless.

Director Finnell mentioned that he was contacted by the Citizens Police Academy Alumni Association to come July 1 (6:00 p.m., for about 45 minutes) to present to the police academy on what CPRB is doing (also an excellent place to recruit new board members). Commissioner Tevelson asked that an email about the event be sent to Board members. Chair Mao suggested that CPRB look to our partners in the Oakland Housing Community for free open spaces where residents can come in and have discussions about community issues (benefit from CPRB services). Chair Mao asked for the name of the firm that CPRB is using for marketing. Director Finnell stated that we do not have a firm yet but we're meeting with the City of Oakland staff (another city agency used the firm and we asked them to obtain the costs for that campaign in order

to determine what CPRB can afford.

Director Finnell reported that at the last outreach event, CPRB had to utilize others equipment. We did order a PowerPoint projector – we will start to have some of our own equipment in a few weeks.

Commissioner Tevelson reminded everyone who signed up that the Juneteenth outreach event is coming up.

2. Next Meeting

None reported.

B. Transparency and Legislation

1. General Updates

Commissioner Brown reported that the Committee met by phone on June 8 at 9:00 a.m. (Attended by Commissioner Tevelson and himself; Commissioner Yihdego asked to be included and was contacted after the meeting; no requests were received by the public to be included). Since then, there has not been time to transpose minutes that would make it into the public record and invited people to email him at subcommittee@chrisbrown.org if interested in receiving an email copy of this and any subsequent minutes from these meetings. He reminded the public that if they would like to be part of the meetings, to email him at subcommittee@chrisbrown.org by midnight the day prior to a meeting. At this meeting, there were no updates on strategic partnerships with third parties. Most of the meeting concentrated on the education documentation for the public. They are going to publish a documentation pilot on June 15 which provides a general, broad description of the documentation they are going to create; the goal of the documentation is to provide education to the public about the legal aspects of the processes and the procedures that go on with the board to help set public expectations. Members can email him to receive a copy of the pilot document published on June 15.

2. Next Meeting

None reported.

XII. CLOSED SESSION: NEW BUSINESS (Convened at 7:11 p.m.)

A. Administrative Closed Cases

B. Director's Letter to the Board

C. EVIDENTIARY HEARING

Director Finnell stated that the case was scheduled for this evening; the case has been rescheduled for the next Board meeting on June 25, 2015.

The Board reconvened open session at 8:10 p.m.

XIII. OPEN SESSION DISCLOSURE OF NON-CONFIDENTIAL CLOSED SESSION MATTERS.

BY MOTION AND VOTE IN OPEN SESSION, BOARD ELECTS EITHER TO DISCLOSE NONCONFIDENTIAL INFORMATION OR TO DISCLOSE CONFIDENTIAL INFORMATION THAT THE MAJORITY DEEM TO BE IN THE PUBLIC INTEREST.

XIV. ADJOURNMENT

The Board adjourned at 8:10 p.m.