

Schlenk, Sarah

From: Schlenk, Sarah
Sent: Tuesday, February 19, 2013 8:47 AM
To: 'Ark, Satveer'
Cc: Vermillion, Todd; Solitei, Osborn; Woo, Theresa
Subject: FW: City of Oakland's Other Funds DDR Review
Attachments: 4 - Bank Statement of Bond Proceeds Accounts as of 12-31-11.pdf; 1 - Chart of Accounts.xls; 2 - Expenditure 1-1-11 to 6-30-12.xlsx; 3 - Revenue 7-1-11 to 6-30-12.xlsx

Good Morning,
Attached are the other requested materials.
Thanks,
Sarah

From: Woo, Theresa
Sent: Friday, February 15, 2013 2:41 PM
To: Solitei, Osborn; Schlenk, Sarah
Subject: RE: City of Oakland's Other Funds DDR Review

Hi Sarah,

Attached is the items requested by DOF for your review and release. The last item should be on our website. If you have any questions, please email or call me at ext. 3372. Thanks.

Theresa

From: Solitei, Osborn
Sent: Thursday, February 14, 2013 6:42 PM
To: Schlenk, Sarah; Woo, Theresa
Subject: RE: City of Oakland's Other Funds DDR Review

Theresa,

Please forward the completed items to Sarah

Thanks

Osborn Solitei
Controller
City of Oakland | Administrative Service Department | Controller's Office
150 Frank H Ogawa Plaza, Ste 6353 | Oakland, CA 94612
Tel: (510) 238-3809 | Fax: (510) 238-3915
Email: osolitei@oaklandnet.com

Oakland Ranked #5 Place to Visit in the World!
New York Times, January 2012 <http://bit.ly/GB3s8f>

From: Schlenk, Sarah
Sent: Wednesday, February 13, 2013 8:10 AM
To: Solitei, Osborn

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2/21/2013

Cc: Rossi, Daniel; Blackwell, Fred
Subject: FW: City of Oakland's Other Funds DDR Review
Importance: High

Morning Osborn,
Please see below. How much time do you need?
Thanks,
Sarah

From: Ark, Satveer [<mailto:Satveer.Ark@dof.ca.gov>]
Sent: Monday, February 11, 2013 12:52 PM
To: Schlenk, Sarah
Cc: Vermillion, Todd
Subject: City of Oakland's Other Funds DDR Review

I am in the process of reviewing City of Oakland's Other Funds DDR. Please provide the following to me within 5 business days:

- A Chart of Accounts identifying all RDA related funds.
- Accounting Records (general ledger or trial balance) for the RDA related funds (excluding housing), showing the detail of expenditures and transfers from 1/1/11 through 6/30/11, and from 7/1/11 through 6/30/12.
- A summary of revenue by type from 7/1/11 to 6/30/12 (e.g., rental income, parking lot revenue, etc.).

- Bank Statement(s) or Fiscal Trustee Statement(s) reflecting unexpended bond proceeds balances as of 12/31/11.

- RDA CAFR-Fiscal year ended June 30, 2012. If the CAFR is not available please provide Balance Sheet as of 6/30/12.

Please confirm receipt of this email and provide an estimated time when I can expect to receive these documents. In the meantime, I am continuing to review your DDR and will notify you if other documents are necessary. If you have any questions or concerns please do not hesitate to contact me.

Satveer Ark
Department of Finance
Phone: (916) 327-0137 ext. 3715

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2/21/2013