

CULTURAL AFFAIRS COMMISSION
REGULAR MEETING

Monday, September 22, 2008

Location: Oakland City Council Chambers, Oakland City Hall, 3rd floor, 1 Frank Ogawa Plaza

Minutes

- 1) **Welcome:** *Acting Chair Lori Zook.*
- 2) **Call to Order / Determination of Quorum.** Acting chair Zook called the meeting to order at 5:40 p.m. without a quorum.
Present: Jacqueline Boggan, Stephen Goldstine, Joyce Gordon, Brian Vejby, Lori Zook.
Absent: Marcel Diallo, Jonathan Owens, Esteban Sabar, Devin Satterfield, Velfrances Young-Dillard.
Excused: Nicole Neditch.
- 3) **Open Forum:** One speaker, Sanjiv Handa.
- 4) **Action Item – Approval of Minutes of April 28, 2008, May 19, 2008 and July 28, 2008 Regular Meetings.** These items were postponed until the next regular meeting due to lack of quorum.
- 5) **Funding Advisory Committee (FAC) Business.**
 - A. **Action Item: FAC Recommendation to Approve 2009-2010 Art in the Schools Evaluation Criteria.** Cultural Funding Coordinator Kathy Littles presented this item asking the Cultural Affairs Commission to approve the addition of “Audience Impact” evaluation criteria to the Art in the Schools cultural funding program review process. The new criteria explicitly state what was previously only implied, and are designed to address the distribution of services to schools that have a greater need. As the CAC did not have a quorum, this item became informational only; however, members present supported the added evaluation criteria.
 - B. **Informational Report: FAC Special Meeting, September 15, 2008.** Commissioner Vejby reported on the work done by the FAC at its special meeting; key topics of discussion included the question of distribution of arts services in schools, establishing a funding cap to organizational assistance grants, and clarifying policy governing grant extensions. Ms. Littles reported that Cultural Funding staff will be providing six workshops in City Hall plus one in each district for prospective grant applicants. An application workshop for the Individual Artists program will be offered at ProArts Gallery on October 29.
- 6) **Action Item: Approve Public Art Advisory Committee (PAAC) Recommendation Requesting that Staff Identify Available City Funds and/or Seek Outside Funding for and Develop a Scope of Work for a Five-Year Master Plan for Oakland’s Public Art Program.** On August 4, 2008, the PAAC held its annual retreat. The recommendation that emerged from the retreat emphasizes the need for a five-year plan to guide the ongoing development and impact of City’s Public Art Program on all aspects of civic life and the built environment. As the CAC did not have a quorum, this item became informational only. Staff will move forward to seek funding for a five-year plan.
- 7) **Cultural Affairs Commission (CAC) Business.**
 - A. **New Appointees to CAC.** Matais Pouncil and Terry Hill were recently appointed by the Mayor and appointed by City Council but have not been sworn in or received their orientations yet. Commissioners Vejby and Zook have been reappointed for second (three-year) terms.
 - B. **Recommendation to Mayor to Remove Absentee Commissioners.** Four members of the Commission have missed over three meetings in a row. Acting Chair Zook read the relevant section of the CAC Charter that establishes that absence from three consecutive regular meetings, among other things, is grounds for removal by the Mayor’s Office. Commissioners agreed to write a letter to the Mayor requesting that he remove the absentee members in order that their seats may be filled by participating members and that the business of the Commission may move forward.

C. Follow-Up on Proposed Revisions to CAC Charter. Staff will present a draft of revisions to the CAC Charter at the next regular meeting.

- 8) **Informational Report: Oakland Arts Day Events October 3, 2008.** S. Huss invited Commissioners and the general public to attend “An Evening of the Arts” on October 3rd. In recognition of California Arts Day and National Arts & Humanities Month, the Cultural Arts & Marketing Division will host a reception for Cultural Funding grantees at Oakland Art Gallery beginning at 5:00 pm. There will be live performances, artist demonstrations and refreshments. At approximately 7:00 pm, Kahn’s Alley will be lit up with an original program entitled The Illuminated Corridor, described as “a collision of public art, live music and film.” From 7:30 to 9:30 pm, The Great Wall of Oakland at Broadway and Grand will feature short films on the theme of Food and Drink.
- 9) **Informational Report: Cultural Corridor Project and Arts Website.** Acting Chair Zook reported that she has submitted a pre-proposal to the Hewlett Foundation to fund a facilitator to help Oakland, Berkeley, Richmond and Emeryville develop a Memorandum of Understanding for the development of the East Bay Cultural Corridor website. The San Francisco Foundation and the East Bay Community Foundation have received funding from the Irvine Foundation that will also go to the Cultural Corridor project.
- 10) **Agenda Building, October 27 Regular Meeting:** Introduce new Commissioners; approve past minutes; update on CAC Charter changes; nominations to the Commission for recommendation to the Mayor.
- 11) **Announcements.**
- 12) **Adjournment.** The meeting was adjourned at 6:30 p.m.