

CULTURAL AFFAIRS COMMISSION
SPECIAL MEETING

Monday, December 8, 2008

Location: Oakland City Council Chambers, Oakland City Hall, 3rd floor, 1 Frank Ogawa Plaza

Minutes

- 1) **Welcome:** *Acting Chair Lori Zook.*
- 2) **Call to Order / Determination of Quorum.** Acting Chair Zook called the meeting to order at 5:43 p.m. without a quorum. A quorum was achieved at 5:40 p.m.
Present: Jacqueline Boggan, Stephen Goldstine, Terry Hill, Nicole Neditch, Matais Pouncil, Devin Satterfield, Brian Vejby, Lori Zook.
Absent: Marcel Diallo, Joyce Gordon, Jonathan Owens, Esteban Sabar, Velfrances Young-Dillard.
- 3) **Open Forum:** No speakers.
- 4) **Action Item: Approve Minutes of April 28, 2008 Special Meeting; May 19, 2008 Regular Meeting; July 28, 2008 Regular Meeting; September 22, 2008 Regular Meeting; and October 27, 2008 Regular Meeting. Moved by Commissioner Neditch, seconded by Commissioner Goldstine. All in favor. Motion carried.**
- 5) **Informational Report: Funding Advisory Committee (FAC) Business.** Cultural Funding Coordinator Kathy Littles reported that the program staff was reduced from three full-time positions to two full-time positions in June 2008, then to two half-time positions effective October 2008; staff workdays are now Mondays, Thursdays and Fridays. The FAC has decided to reduce the review panels from seven to five members. An honorarium for panel service will still be offered but will be optional. An orientation for all panelists will be held on February 24. The panels are composed of peer arts professionals from Oakland and the wider Bay Area. FAC will approve the list of panelists in January for CAC approval at its February 23 regular meeting.
- 6) **Public Art Advisory Committee (PAAC) Business.**
 - A. **Informational Report: PAAC Regular Meetings November 3, 2008 and December 1, 2008.**
Cultural Arts Programs Coordinator Steven Huss reported on the last two PAAC regular meetings and recounted the business of the committee on those dates. Voting items were presented separately [see below].
 - B. **Action Item: Approve Nomination of Judy Moran and Julie Trosper as New Members of the PAAC and Recommend Their Appointments by City Council.** Ms. Moran is a senior project manager with the San Francisco Arts Commission's Public Art Program. Ms. Trosper is a seasoned fine art and archeological conservator. Both nominees reside in Oakland. **Moved by Commissioner Goldstine, seconded by Commissioner Satterfield. All in favor. Motion carried.**
 - C. **Action Item: Accept PAAC Recommendation to Approve 2009 Annual Public Art Projects Plan.** Mr. Huss presented the plan and answered questions from Commissioners. Acting Chair Zook inquired about the future of the Broadway Underpass public artwork, which is in need of cleaning. **Moved by Commissioner Pouncil, seconded by Commissioner Neditch. All in favor. Motion carried.**
 - D. **Action Item: Accept PAAC Recommendation to Approve Fremont Pool Request for Qualifications (RFQ).** Commissioners reviewed the RFQ. It will be released immediately upon approval. **Moved by Commissioner Goldstine, seconded by Commissioner Vejby. All in favor. Motion carried.**
- 7) **Action Item: Approve Recommendation to Amend CAC Establishing Ordinance and Forward Proposed Amendment to City Council for Approval.** This item was held over from the October 27, 2008 meeting at which a quorum was not achieved. Mr. Huss relayed comments from Susan Mosk, Deputy City Attorney, and Bouapha Toommaly, Mayor's Special Assistant for Boards and Commissions; in response, the Commission withdrew from consideration at this time their

recommendation to add a new Section 11, which would reconfigure the Public Art Advisory Committee and Funding Advisory Committee as formal subcommittees of the Commission rather than separate advisory committees. Still being moved forward are the recommendations to reduce the number of Commissioners from 15 to 11; to reduce the number required for quorum from eight to six; to strengthen the language on Mayoral removal of members after three consecutive absences; and to establish the Commission's right to elect its own chair, vice-chair and secretary. **Motion: Approve recommendations as noted, withdrawing Section 11. Commissioner Neditch moved. Commissioner Satterfield seconded. All in favor. Motion carried.**

- 8) **Discussion Item: Oakland Cultural Plan and Planning Process.** Commissioner Hill stated that a cultural plan will be the Commission's vision for arts and culture in Oakland, and should involve not only Commissioners but community. Commissioners agreed that the cultural plan will be the legacy of the current members. Acting chair Zook observed that the main obstacle is the cost, which will be \$50,000 and up for a consultant-prepared plan. Commissioner Neditch suggested that in this tight economy, Commissioners should lead the planning effort, in a volunteer capacity, by holding art town hall meetings for Oakland artist residents. Commissioner Hill observed that in other cities, staff has sought funds for cultural planning, and that there is corporate and foundation support for this work. Commissioners agreed that the cultural plan and process will be a major item of discussion on the next retreat agenda, along with a review of the fiscal crisis and alternative funding opportunities for the arts. Commissioner Vejby asked that, in advance of the retreat, Commissioners receive a list of questions to be asked of potential consultants; a range of costs for a cultural plan; alternatives to consultants, such as volunteer development of a plan; and best practices in cultural planning. He added that members should review excellent existing plans from other cities. Acting chair Zook observed that it will be necessary to have a facilitator for the retreat.
- 9) **2009 Meeting Schedules and Locations.**
- A. **Informational Item: PAAC 2009 Meeting Calendar.** PAAC regular meeting dates in 2009 will be January 5, February 2, March 2, April 6, May 4, June 1, July 6, August 3, September 14, October 5, November 2 and December 7. Regular meetings are held in Hearing Room 4 of City Hall from 5:30 to 7:30 p.m.
 - B. **Informational Item: FAC 2009 Meeting Calendar.** FAC regular meeting dates in 2009 will be January 14, April 8, July 8 and October 14. Regular meetings are held in Hearing Room 2 of City Hall from 5:30 to 7:30 p.m.
 - C. **Discussion Item: Plan CAC District Meetings in 2009.** Commissioner Pouncil will talk to Councilmember De La Fuente's staff regarding a meeting in District 5 within the next quarter. Commissioner Boggan will check with Councilmember Quan's staff about meeting in District 4. Commissioner Zook will check with Councilmember Brunner's staff regarding a District 1 location. Commissioner Neditch suggested a future meeting at the Fox Theater (reopening in February 2009).
 - D. **Discussion Item: Plan CAC Annual Retreat Date.** Commissioners present reviewed their schedules and noted their preferences for a retreat day: Weekends: 3, any day with sufficient notice: 3, Monday or Tuesday: 2. Retreat dates and location options will be on the agenda for the next meeting. Commissioner Neditch offered Oakland Art Gallery as a location Saturdays through Tuesdays.
 - E. **Action Item: Adopt Proposed 2009 CAC Meeting Calendar; Cancel January 26, 2009 Regular Meeting Due to Mayor's State of the City Address at Same Time and Location; Schedule December 14, 2009 Special Meeting in Lieu of November & December 2009 Regular 4th-Monday Meetings.** Regular meeting dates in 2009 will be February 23, March 23, April 27, May 18, June 22, July 27, August 24, September 28 and October 26; one special meeting will be held on December 14. The January 26 meeting was cancelled, but Commissioners were encouraged to attend the Mayor's address in person. **Moved by Commissioner Satterfield, seconded by Commissioner Goldstine. All in favor. Motion carried.**

10) Agenda Building.

- Schedule Retreat date
- District meeting dates and locations
- Oakland Arts Advocacy report (meetings convened by ProArts)
- Update on Marketing

11) Announcements.

- a. Acting chair Zook: The Oakland arts advocacy group will meet again on December 16, 12-1:30pm at the Oakland Chamber office. All are welcome.
- b. Acting chair Zook: We have received funding from the Hewlett Foundation to pay for a facilitator to develop a Memorandum of Understanding for the East Bay Cultural Corridor.
- c. Commissioner Neditch: The Oakland Art Gallery on Frank Ogawa Plaza is holding its first annual holiday show this week, with over 3,000 items by over 100 artists.
- d. Commissioner Neditch: There will also be a holiday show at Blank Space Gallery on San Pablo Avenue.

12) Adjournment. Motion to adjourn. Commissioner Satterfield moved, Commissioner Goldstone seconded. All in favor. Motion carried. The meeting was adjourned at 7:05 p.m.