

**CULTURAL AFFAIRS COMMISSION  
SPECIAL MEETING MINUTES**

Monday, July 27, 2009  
Dimond Branch Library  
3565 Fruitvale Avenue, Oakland

1. **Welcome.**
2. **Call to Order / Determination of Quorum:** A regular meeting of the Cultural Affairs Commission (CAC) was held in the community room of the Dimond Branch Library, 3565 Fruitvale Avenue, Oakland, CA 94602. The meeting convened at 5:50 p.m. without a quorum. A quorum was achieved at 7:10 p.m. Lori Zook was Acting Chair.  
**Present:** Jacqueline Boggan, Joyce Gordon, Terry Hill, Ise Lyfe, Matais Pouncil, Devin Satterfield, Brian Vejby, Lori Zook  
**Absent:** None  
**Excused:** None  
**Staff:** Steven Huss, Cultural Arts Programs Coordinator and Department Liaison to the CAC; Kathy Littles, Cultural Funding Coordinator
3. **Open Forum:** One speaker, Sanjiv Handa.
4. **Action Item: Approve Minutes of June 22, 2009 Regular Meeting. Moved by Commissioner Pouncil, seconded by Commissioner Lyfe. Commissioners Satterfield and Zook abstained. In favor: Commissioners Boggan, Gordon, Hill, Lyfe, Pouncil, Vejby. Motion carried.**
5. **Informational Report: Cultural Arts Programs Budget, Activities and Staffing.** S. Huss reported that the City's fiscal year 2009-2010 budget reduces the Oakland Artisan Marketplace Coordinator position from half-time to 40% time (two days per week), and reduces grants funding by \$55,000 in order to restore the Cultural Funding Coordinator position from half-time to full-time. Voters passed Measure C authorizing an increase in the Transient Occupancy Tax (TOT); the proceeds will be divided among the Oakland Museum of California, Oakland Zoo, Chabot Space & Science Center and the Cultural Arts & Marketing Division. City Council will replace 10 to 20 percent of the General Purpose Fund contribution to the Cultural Funding grants budget with TOT funds.
6. **Action Item: Review and Approve Funding Advisory Committee Recommendations of Fiscal Year 2009-2010 Awards Totaling \$1,089,838.51 in the Funding Categories of Project Support for Organizations and Individuals, Art in the Schools, and the Second of a Two-Year Award in the Funding Category of Organizational Assistance.** K. Littles presented a report on the panel process and grant recommendations. She noted that in this year's application process, staff encouraged Art in the Schools applicants to reach more deeply into underserved districts of the city and the result is a significant increase in artist residences in schools in those districts. Littles also invited Commissioners to assist with site visits to grantees. **MOTION: Commissioner Vejby moved to approve the Funding Advisory Committee's grant recommendations for fiscal year 2009-2010 totaling \$1,089,838.51. Seconded by Commissioner Boggan. All in favor. Motion carried.**
7. **Public Art Advisory Committee (PAAC) Meeting Report.** S. Huss reported that the Committee met on July 6, 2009. Its key items of business were (i) nominations to fill upcoming vacancies on the PAAC; (ii) review of a draft Request for Qualifications for an artist to collaborate on the redesign of a pedestrian corridor at 17<sup>th</sup> street between Broadway and Telegraph Avenue in the Uptown district; and (iii) the Bay Area Public Art Academy training program for artists, with a August 3<sup>rd</sup> application deadline.

8. **Action Item: Approve Nomination of Joyce Hsu to Join Public Art Advisory Committee.** The PAAC has recommended appointing Joyce Hsu to the Committee. Ms. Hsu is a practicing public artist, trained architect and designer based in Oakland. **MOTION: Commissioner Vejby moved to approve the recommendation that the Mayor and City Council appoint Joyce Hsu to the Public Art Advisory Committee for a three-year term. Seconded by Commissioner Boggan. All in favor. Motion carried.**
9. **Discussion: CAC Member Responsibilities vs. Actual Current Activities; Needs Assessment for Expertise of Members to Fill Vacancies.** Commissioner Lyfe stated that the Commission charter assigns Commissioners many responsibilities, but that these have the potential for a huge impact on Oakland. Some of responsibilities are of the group, some are individual. Promoting public awareness of the arts is each Commissioner's responsibility. In discussion, Commissioners identified a key issue of serving the large demographic of Oakland youth and how they are involved in the arts, concluding that the Commission needs to engage youth, in particular youth of color, more in events affecting them. Commissioner Hill observed it would be desirable to put in place a mechanism within the Commission to make policy statements on particular topics, and if members can reach consensus, to rout letters on these topics to decision makers.
13. **Agenda Building:** Items 10, 11 and 12 as well as planning items 16 and 17 were moved to the next meeting. Commissioners agreed to cancel the regular meeting scheduled for August 24 as many members and staff will be absent. The next regular meeting will be held on September 28, 2009, in City Hall Council Chambers.
14. **Announcements:** None
15. **Adjournment:** Meeting adjourned at 7:45 p.m.