



P.O. BOX 70243, OAKLAND, CALIFORNIA 94612-0243
Community and Economic Development Agency
Rent Adjustment Program

(510) 238-3721
FAX (510) 238-3691
TDD (510) 238-3254

Recordation Requested By:

**CERTIFICATE AND SUMMARY OF NOTICE OF INTENT TO
WITHDRAW RENTAL UNITS FROM RENTAL MARKET
(O.M.C. § 8.22.430(A)(3)).**

Assessor's Parcel #:

Property Address:

Property Owner:

**CERTIFICATION OF COMMENCEMENT OF ACTION
TO TERMINATE EXISTING TENANCIES**

On _____, the above-named Owner commenced an action, pursuant to Oakland Municipal Code Chapter 8.22 and applicable state law, to withdraw the rental units at the above-designated address from the rental market. Owner has served all tenants in the rental units at the above-designated address with a copy of a Notice of Termination of Tenancy.

**SUMMARY OF NOTICE TO INTENT
TO WITHDRAW RENTAL UNITS FROM RENTAL MARKET**

Owner will be filing a Notice to Rent Adjustment Program of Intent to Withdraw Rental Unit from Rental Market. The notice lists the name of each tenant occupying a rental unit on the property and the current rent being collected for the use and occupancy of the rental unit.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

(Signature of Owner)

(Date)

**THIS DOCUMENT MUST BE RECORDED BY THE ALAMEDA COUNTY RECORDER.
THE SIGNATURE OF THE OWNER MUST BE NOTARIZED IN ORDER FOR THIS
DOCUMENT TO BE RECORDED.**